Accessibility Statement for Rudgwick Parish Council

This website is run Rudgwick Parish Council. We want as many people as possible to be able to use this website. For example, you should be able to:

- Zoom in up to 300% without the text spilling off the screen
- Navigate most of the website using just a keyboard
- Navigate most of the website using speech recognition software
- Listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)
- Find clear, consistent headings and links throughout
- Make use of a logical focus order and visible focus styles when navigating by keyboard

We've also made the text on the website as simple as possible to understand.

AbilityNet has advice on making your device easier to use if you have a disability.

How accessible this website is

We know some parts of this website are not fully accessible:

- You cannot currently change the line height or spacing of text
- Some older PDF documents are not accessible to screen reader software
- There is no "skip to main content" link
- The map on our 'Contact Us' page may not be fully accessible when magnified or used with assistive technologies
- Some older content may contain links or images without clear labels or alternative text

What to do if you need information in a different format

If you need any information from this website in a different format like:

- Accessible PDF
- Large print
- Easy read
- Audio recording
- Braille

Please contact us:

Telephone: 01403 822678
Email: clerk@rudgwick-pc.gov.uk

We'll consider your request and aim to respond within 15 working days

Reporting accessibility problems with this website

We're always working to improve the accessibility of this website. If you find any problems that aren't listed on this page, or if you think we're not meeting accessibility requirements, please contact:

Telephone: 01403 822678
Email: clerk@rudgwick-pc.gov.uk

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the accessibility regulations. If you're not satisfied with how we respond to your complaint, you can contact the Equality Advisory and Support Service (EASS).

Contacting us by phone or visiting us in person

If you contact us before your visit, we can arrange for a British Sign Language (BSL) interpreter or other support if required.

Address: Rudgwick Village Hall, Bucks Green, Rudgwick, West Sussex, RH12 3JJ
Telephone: 01403 822678
Email: clerk@rudgwick-pc.gov.uk

Technical information about this website's accessibility

Rudgwick Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the Web Content Accessibility Guidelines version 2.2 AA standard, due to the following known issues:

Non-compliance with the accessibility regulations

- Some links use non-descriptive text such as "click here" – (WCAG 2.4.4: Link Purpose (In Context))
- Some images do not have appropriate alternative text – (WCAG 1.1.1: Non-text Content)
- A small number of older documents (PDFs, Word) are not accessible – (WCAG 1.3.1: Info and Relationships, 4.1.2: Name, Role, Value)
- No "skip to main content" option is available – (WCAG 2.4.1: Bypass Blocks)
- Focus visibility and keyboard navigation may not meet best practice on all older pages – (WCAG 2.4.7: Focus Visible)
- Some controls may not have accessible names – (WCAG 2.5.3: Label in Name)

Disproportionate burden

Some older documents are not accessible, such as scanned PDFs or files submitted by third parties. Due to limited resources, we believe fixing all of these documents would be a disproportionate burden under the regulations. However, we are committed to ensuring all new documents are accessible.

What we're doing to improve accessibility

We are currently reviewing and updating older documents and pages to improve accessibility where possible. Any new content added to the site will meet WCAG 2.2 AA standards.

How we tested this website

This website was last tested in October 2026. The test was carried out by Vision ICT Ltd, using a combination of manual checks and automated tools such as WAVE and Axe.

We tested a representative sample of pages including the homepage, contact page, news articles, and meetings/minutes sections.

Statement preparation

This statement was prepared on October 2026 and was last reviewed on 9th October 2026.