

HROS01-26/27	Apologies for Absence To receive for approval.
HROS02-26/27	Declarations of Interest To receive any declarations of interest by councillors on any matters to be considered at meeting and notifications of changes to members' Register of Interests. Any clarification on whether a Member has an interest should be sought before attending the meeting.

HROS03-26/27	Minutes of Council Meeting of 17th November 2025 To receive for approval.
HROS04-26/27	Public Speaking Session (for noting only)
HROS05-26/27	Clerk's announcements/decisions (for noting only)
HROS06-26/27	Jubilee Hall To receive, consider to recommend further actions.
HROS07-26/27	Rudgwick Hall To receive, consider to recommend further actions
HROS08-26/27	King George V Building To receive, consider to recommend further actions.
HROS09-26/27	RoSPA Update To receive, consider to recommend further actions.
HROS10-26/27	WorkNest To receive, consider to recommend further actions.
HROS11-26/27	Cricket Club To receive, consider to recommend further actions.
HROS12-26/27	Parish Council Maintained Open Spaces To receive, consider to recommend further actions.
HROS13-26/27	Tismans Common Phone Box Renovation To receive, consider to recommend further actions.
HROS14-26/27	SID Maintenance To receive, consider to recommend further actions.
HROS15-26/27	Date of next meeting: date to be advised

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

RUDGWICK PARISH COUNCIL

Halls, Recreation and Open Spaces Meeting on Monday 17TH August 2026
at 6.30 pm Rudgwick Hall, Bucks Green, RH12 3JJ

Clerk's Report

To be read in conjunction with the Agenda

HROS01-26/27	Apologies for Absence Recommendation: To receive apologies for approval.
HROS02-26/27	Declarations of Interest Members are advised to consider the agenda for the meeting and determine in advance if they have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. (Please refer to flow chart provided prior to the meeting). If a Member has a declarable interest, they are reminded that this must be declared at the start of the meeting. Details of the interest will be minuted. Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), they are reminded that they must withdraw from the meeting room after making representations/ asking questions. If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must not take part in the discussions of the item at all, participate in any voting and unless the Chairman has given a dispensation, withdraw from the meeting room. Any clarification on whether <i>a Member has an interest should be sought before attending the meeting.</i> Recommendation: To receive any Declarations of Interest from Members of the Council and for these to be noted.
HROS03-26/27	<u>Minutes of Halls, Recreation and Open Spaces Meeting 17th November 2025</u> Recommendation: To approve Minutes as an accurate record of the council meeting held on 17th November 2025 and for the chairman to sign these.
HROS04-26/27	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
HROS05-26/27	Clerk's announcements/decisions (for noting only) • Order for RH curtains placed with Curtain Craft 01.07.2026 (lead time 4-5 weeks) • Order for Furze Road Bench placed, installation 04.08.2026 • RH Children's Playground Painting completed April 2026 • RH Entrance Sign installed January 2026 • Office Refurbishment completed February 2026 • RH/KGV Deep Clean – New contractors, Enterprise Cleaning, completed RH deep clean May 2026. The cleaners are reducing the hours they spend cleaning RH in August and will use the time to deep clean KGV. • KGV LED/PIR Lighting installed April 2026 • JH LED Lighting has been fitted, including exterior light installed June 2026 • Recommended Tree Survey works completed • Fallen parking sign at the rear of KGV building to be repaired by the Open Spaces Warden • Annual PAT Testing – 23rd July 2026 • Annual RH Boiler Service booked 30th July 2026 & repair of boiler room flue • LED Floodlights upgrade project at Rudgwick Tennis Club – date postponed due to delivery issues. New date 7th September 2026. • Damage reported to KGV changing room door.

	Hedge Maintenance – reports of overgrown boundary hedgerows - Lynwick Street trying to safely merge with Church Street. Requested Village Warden inspects and reports back to the office.
HROS06-26/27	Rudgwick Hall Recommendation: To receive, consider and resolve to recommend actions relating to Rudgwick Hall to the Full Council for agreement - Sound System/Microphone - Footpath (hedge cutting of boundary fence) Grasstex to cut hedge August 2026 Uneven Paving Slabs Broken Cabin Hook Fitting (Fire Door) Ceiling Fan (rear of hall) working intermittently - RH office air conditioning - RH Kitchen window lock faulty - Updated Terms & Conditions - Insurance Renewal (covering all buildings) The insurance policy for Rudgwick Parish Council falls due for renewal on 1st October 2026 and is currently insured with Hiscox Insurance Company Limited. As part of the renewal review, please find attached a Pre Renewal Questionnaire, specific to Rudgwick Parish Council which we ask that you review and return.
HROS07-26/27	Jubilee Hall Recommendation: To receive, consider and resolve to recommend actions relating to maintenance works required at Jubilee Hall to the Full Council for agreement - Update on the commencement of the registration forthwith of our title. S106 utilisation prior to main works – Consider options for S106 funds, new noticeboard and replacement of toilet. Decision Advise Notice issued, move project towards tender process and funding opportunities. - Grant opportunities – email received
HROS08-26/27	King George V Building Recommendation: To receive, consider and resolve to discuss the following to recommend to Full Council for agreement: KGV Plumbing Issues PS Heating Quotation PS Heating Additional Comments Advice from Insurers Water Compliance Renewal - CCTV - Orchard Wellness no longer operating as part of Surrey Fitness Camps, requirement of resigning of hire agreement. - RPC/RYC projects Update
HROS09-26/27	RoSPA Update Recommendation: To receive, consider and resolve to discuss and recommend update and actions to the Full Council for agreement. KGV Skatepark report Open spaces pond RH playground

	• Rudgwick Playing fields • Churchmans Meadow Spreadsheet detailing any item exceeding '8' (medium risk)
HROS10-26/27	WorkNest Recommendation: To receive, consider and resolve to discuss and recommend update and actions to the Full Council for agreement. • Fire Risk Assessment ○ Rudgwick Hall ○ Jubilee Hall ○ KGV Building • General Risk Assessment ○ RH Health & Safety High, Medium, Low Risk Detail.
HROS11-26/27	Cricket Club Recommendation: To receive, consider and resolve to discuss and recommend actions to the Full Council for agreement. • Cricket Club Shed ○ Quotation ○ Report • Potential Asbestos Removal ○ Report ○ DB Asbestos Quotation ○ DB Asbestos Solutions T&C ○ DB Asbestos Solutions Survey Method
HROS12-26/27	Parish Council Maintained Open Spaces • KGV Playing Field – Tennis Club Open day request - 20th March 2027 – The tennis Club have suggested holding a big Open Day next Spring with other organisations at the Rudgwick Playing Fields, namely the Junior Football Club, Little Street and the Fitness & Spin Studio. They are all keen to hold a joint event, where we can showcase our individual activities to our different audiences. We have provisionally chosen a date of Saturday 20th March, which works well for our coach and sits just before our new subs year starts. However, we wanted to check the date and concept with Rudgwick Parish Council. Please would you let me know if this sounds ok before we make further plans? • Churchmans Meadow – Poo Bag dispensers • Tree watering – Our Village warden has reported concern over trees planted that are now dying. – <i>'I have been watering the trees every week with about 15 to 20 l of water. Apparently, I should be doing 50 l twice a week. I haven't got that capacity. Because I've been using my own water and that costs money. Have you got any ideas of how we can get more water to these trees and save them?... They are the two planted by the council on Church Street by Kilnfield Road and three at Queen Elizabeth drive.'</i> • Repairs Quote (riverside walk bridge and gate post) Replace 1x gate post and rehang the gate Replace 4x post for the bridge and also install new cross braces for the sleepers to sit on. The total price including labour and materials comes to: £600 There is no additional VAT charge because we aren't VAT registered.
HROS13-26/27	Tismans Common Phone Box Renovation

	Recommendation: To receive, consider and resolve to discuss and recommend actions to the Full Council for agreement.
HROS14-26/27	SID Maintenance Recommendation: To receive, consider and resolve to discuss and recommend actions to the Full Council for agreement. • Wilbur Quotation June 2025
HROS15-26/27	Date of next meeting: date to be advised Recommendation: To agree to note a date for the next meeting