



RUDGWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 13th July 2026 at Rudgwick Hall, Bucks Green, RH12 3JJ at 7 pm.

Present: Councillors S Alker, D Buckley (Chairman), R Gardiner-Hill, P Kornicky, S Kornicky, G Luchian, I Maclachlan (Vice Chairman), D Palmer, A Ryan, S Torn.

Also, present Anna Clayton - Clerk

Public: Four attendees

Horsham District Councillor Ross Dye

Horsham District Councillor R Landeryou

West Sussex County Councillor Colin Minto

WSSC Highways George Fort

FC072-26/27	Apologies for Absence Apologies were received from Horsham District Councillor Roger Noel Horsham and noted.
FC073-26/27	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made.
FC074-26/27	<u>Minutes of Council Meeting of 8th June 2026</u> It was unanimously resolved to approve the Minutes an accurate record of the Council Meeting held on 8th June 2026 and for the Chairman to sign these and to approve the following amendment: Cllr has requested an amendment to the draft minutes: FC047-26/27 Leader of Horsham District Council, Cllr Martin Boffey District and County Councillors Reports (for noting only) <i>Amended to:</i> RPC concerns over a representative from the District Council at parish meetings, felt there has been little contact, representation to or feedback from HDC and the situation is getting concerning, recommendation was to consider cabinet member. <i>The most important and major concern is the non-representation of Rudgwick on any HDC meetings or matters. Lack of Rudgwick voice within HDC is the primary issue. Cllr Boffey's recommendation was to consider a cabinet member if we have no HDC representative from Rudgwick, so for planning or anything else, suggested that RPC go direct to the cabinet member responsible for the area where we have an issue, query, or want to raise something etc, particularly if our District Councillor representative is not available.</i>
	7.06pm Cllr Ross Dye joined the meeting.

FC075-26/27	District and County Councillors Reports & Questions (for noting only) It was unanimously resolved to note reports/updates. HDC Cllr Ross Dye Report: 1. Community Governance Review. The consultation period has now closed and I gather there's a proposal to move an area of Rowhook to Warnham parish. I've spoken to the Governance Committee chairman, Cllr James Brookes and I gather all responses to the review will be discussed by the committee on the 22nd July. Proposals accepted by the committee will go to a further period of consultation late summer/early autumn before any final decisions are taken. 2. Local Government Reorganisation. HDC previously issued a press release indicating they expected a decision from Central Government on their plan for Sussex by the Parliamentary recess on the 16th July. I've just heard from HDC's Chief Executive, she and HDC's leader are expecting an invitation to a ministerial announcement which is expected before the end of this week. 3. Local Plan. HDC Cabinet met on the 6th July to propose a modified local plan for which the consultation started today, 13th July and runs until 24th August. Consultation papers are available on HDC website available here: https://www.horsham.gov.uk/council-democracy-and-elections/consultations 4. Next Local Plan. Despite not yet completing the previous plan and in the midst of LGR, Central Government are requiring HDC start preparing the next "new style" local plan taking the district up to 2045. The scoping consultation is already open and closes on the 28th July. The call for sites is also open and closes on the 25th August. 5. HDC have also issued a consultation on their draft Air Quality Action Plan, this is open until the 20th July. 6. Horsham District Community Road Safety Survey is open until 31st July. Responses help shape the Partnership's Road Safety Action Plan. All these consultations are accessible through the same link given above. 7. Pink Van. HDC have discontinued this service with the last collections on the 10th July. Alternative arrangements are in place for collecting most if not all of the items the Pink Van used to collect. Collections for textiles, small electrical and coffee pods can be booked through HDC's website here: https://www.horsham.gov.uk/waste-recycling-and-bins/recycling Cllr S Kornicky requested an update on information on HDC planning procedure which Cllr Noel was going to report back on, Cllr Dye to follow up and report back to RPC. In relation to planning application DC/26/0509 - Permission in Principle on Land South of Lynwick Street, Rudgwick. West Sussex County Councillor Colin Minto gave an update and overview and advised that leadership positions had been established at WSCC. He introduced George Fort from WSCC Highways, who was in attendance to answer questions in relation to our traffic Calming agenda item. He set out how he will be working with the other Parish Councils within his division, local issues that come to him, is keen to reach out to find out if it's something the PC is already working on, or would like to be involved with. Best support to members of the public. Spoken to the Cabinet Member for Highways and Transport for West Sussex, Councillor Erika Woodhurst-Trueeman. He shared with the Council his main priorities which were: Communication, what's happening, when, and why it's happening. Ensure that contractors fix pot holes and paving slabs near the location of the one being
-------------	--

	repaired instead of leaving it for another time, aware of limitations on restricted budget and amount of tarmac that lorries can hold. Speed Restrictions, more speed limit reductions and an increase in average speed cameras, looking at technology solutions. Next WSCC Full Council meeting is Friday 17th July. George Fort from WSCC Highways gave an update on WSCC stats around pothole repairs. The Chairman thanked both Cllrs and George Fort for their reports and attendance.
FC076-26/27	Public Speaking Session There were no public speakers.
	It was unanimously agreed to move agenda item FC089-25/26 WSCC Highways/Traffic Calming.
FC089-26/27	WSCC Highways/Traffic Calming It was unanimously resolved to note the update: • Update on Church Street Traffic Calming following interaction with Peter Lau WSCC -Request for a project list of deliverables. West Sussex County Councillor Colin Minto & George Fort WSCC Highways, to make contact for an update and relay back to RPC. • Active Travel Meeting with Katie Traylen on Wednesday 15th July - Bucks Green Pavement • Watts Corner resurfacing and CHS request for 2-lane exit (CHS application) – Questions were raised to West Sussex County Councillor Colin Minto & George Fort WSCC Highways, clarification needed on key policies and transparency on limitations/CHS policies in place internally. Cllr Minto to feedback RPC comments and see if anything further can be done, whilst managing expectations. Communication between departments could be improved, better collaboration moving forward. • New SID sites in Bucks Green – The Public notices have been displayed in the 2 x locations, license to be issued imminently. • TRO for James Paul lay-by to have part dedicated for police use - mobile speed unit – TRO to be submitted, may not score. • AutoSpeedwatch potential initiative – Cost effective option to consider, approx. costs would be £1,000 per unit. Would look at possible 3 units. RPC to investigate, would involve volunteers to be involved in collating data that would be submitted to Sussex Police. WSCC support the initiative. • Sussex Police & Crime Commissioner – Speed Camera review – Letter sent to Katy Bourne 8.7.26 – awaiting response
	Cllr R Landeryou Horsham District Councillor left the meeting at 7.55pm.
	Cllr S Alker left the meeting at 8.16pm and returned at 8.18pm.
FC077-26/27	Planning To report on:
i)	Current Planning Applications It was unanimously resolved to note that there were no planning applications for consideration at the meeting.

Applications for consideration at Rudgwick Parish Council Meeting 13 th July 2026			
Application No	Applicant	Reason for Application	Recommendation
DC/26/1005 22.06.2026	Hatches, Lynwick Street, Rudgwick	Erection of a single storey barn/store (Lawful Development Certificate – Proposed).	RPC has some material considerations to be logged in the assessment of this LDC application. The concerns are regarding the choice of materials, size, scale and siting of this proposed development and how it will relate to the existing dwelling and buildings on the site (conflict with HDPF Policy 28 and RNP Policies 6 and 7).
DC/26/0582 01.07.2026	26 Furze Road, Rudgwick	Erection of a single storey rear extension.	No Objection

	West Sussex County Councillor Colin Minto left the meeting at 8.27pm.
ii)	It was unanimously resolved to note Planning Applications made under delegated powers
iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by Horsham District Council on previous applications.
iv)	It was unanimously resolved to note the schedule of new applications being considered/determined by the Planning Inspectorate.
v)	It was unanimously resolved to note there are no new Planning Compliance issues being considered by HDC (for noting only).
vi)	It was unanimously resolved to note there are no planning applications being considered at Planning Committee.
vii)	It was unanimously resolved to note the schedule of outstanding Planning Compliance issues being considered by HDC (for noting only).
vii)	Bucks Green Housing Development Task & Finish Group (Welbeck) It was unanimously resolved to note the update from the Bucks Green Housing Development Task & Finish Group.
ix)	Oakfield Oak Tree It was unanimously resolved to note the update on the Oakfield Oak Tree. Response from Emma Parkes (Copy in Cllr Dye on future correspondence)

x)	Examination of the Horsham Local Plan - Council announce re-opening of Local Plan examination It was unanimously resolved to note the update on the Horsham District Local Plan. • Local Plan Examination Update and next steps.
xi)	Examination of the Horsham Local Plan - Council announce re-opening of Local Plan examination It was unanimously resolved to note the update. • Horsham District Local Plan (HDLP) Proposed main modifications Rudgwick
xii)	Horsham District 2045: Notice of Scoping Consultation and Call for Sites It was unanimously resolved to note the update. • Horsham District 2045 – Notice of Scoping Consultation and Call for Sites
xiii)	Rudgwick Parish Council (RPC) Planning Issues It was unanimously resolved to note the update. HDC response to RPC Planning Issues.
FC078-26/27	Correspondence Update (for noting only) It was unanimously resolved to note the correspondence updates. • Letter from the Chairman of Horsham District Council Circulate to any interested parties within the village.
FC079-26/27	Chairman's Report It was unanimously resolved to note the Chairman announcements. • The Blue Ship PH The Haven – A resident suggested a possible Asset of Community Value. Information sent relating to RPC application of Asset of Community Value for the Kings Head, which was accepted by HDC and subsequently retracted, highlighting the challenges faced.
FC080-26/27	Clerk's announcements/decisions (for noting only) It was unanimously resolved to note Clerk's Weekly Updates (from 8th June – 12th July 2026) • Furze Road Bench Update – Bench to be installed at the beginning of August. • Tree bathing open space – Village Warden noted the overgrown area and inaccessibility to members of the public, would like Council support in the area and will add in strimming, as and when required to his remit. • Parish and Town Council Climate Action Network meeting, July 21, 2026, 6-7pm online – Please contact for teams link if attending. • Community Governance Review consultation response submitted - papers will be published on 14 July, for Governance Committee, which will include detailed proposals and the responses to the initial consultation. I expect that we will consult on RPC's proposal, to gain a better understanding. Warnham Parish Council have been consulted. • Potential Asbestos debris to roller cricket shed – quote received and added to the HROS meeting in August for further discussion. • Active Travel Project Officer from HDC has been in contact to understand current ambitions for increasing active travel by Rudgwick Parish Council. Cllr P Kornysky to meet with the officer. • Pest Control site visit arranged for KGV and RH. • RH – Curtain order submitted and deposit paid, 4 – 5 weeks from 1st July for fitting.

	• Little Street Sub Lease – communication with Surrey Hills – ongoing • WSRT, Western Sussex Rivers Trust – Suggest grant application. First meeting of the newly formed Human Resources and Policies Committee took place on Tues 7th July. Draft minutes and recommendations will be available at the September FCM. Premises Warden advert to be included in the August Parish Magazine. The HRP Committee and Chair, Cllr Gardiner-Hill and Clerk(s) working on a job description. • Training – Cllr training has been circulated for action to include: GDPR: The Basics, Freedom of Information, Data Protection: A UK Outlook. Fire Safety will be added in due course.
FC081-26/27	Parish Council representatives on outside Organisations It was unanimously resolved to note there were no reports received. • RYC Update – Meeting 22nd June 2026 – Year 6 coming in preparation for September, Youth Pastor has visited Rudgwick Primary School to do lunchtime activities, building community relations. Committee considered the Worknest assessment. • RYC WORK NEST ASSESSMENT MAY 2026 – RESPONSES • HALC meeting - 22nd June 2026 – Cllr Torn gave an update. • Notice of HALC AGM - Save The Date - 6th August 6.30pm
FC082-26/27	Finance It was unanimously resolved to note payments/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and to resolve to approve transfer/ payments to be made. • Payments made/received June; • Detailed Income & Expenditure by budget heading June; • Bank Reconciliations for June: Lloyds: Business, Savings, Deed and NS&I Accounts; • Monthly Bank Reconciliation June; • Payments to be made. Proposed by Cllr P Kornysky and Seconded by Cllr A Ryan
FC083-26/27	S137 Funding applications It was unanimously resolved to approve the grant application: St Catherine's Hospice - £200 (Application, accounts, additional information) Constitutions are confirmed by Clerk. Proposed by Cllr P Kornysky seconded by Cllr S Torn and agreed unanimously
FC084-26/27	Worknest – The Employment Law/HR service It was unanimously resolved to approve expenditure to include HR at cost of £1,350.00 per annum, to coincide with our current Worknest 60-month H&S and Fire Risk Assessments at a cost of £2,400.00 per annum contract, which commenced on the 1st January 2026. To commence in September. Clerk to liaise with the Chair of the HRP Committee to confirm the exact commencement date. Proposed by Cllr R Gardiner-Hill seconded by Cllr A Ryan and agreed unanimously

	8.57pm The Chairman Cllr D Buckley proposed the meeting be extended by 15 minutes; this motion was seconded by Cllr S Kornysky.
FC085-26/27	Housing Needs Survey Quote It was unanimously resolved to agree not to progress with the AirS Quotation at this time, concerns were raised over statistical validity and RPC felt expenditure at this time was not necessary.
FC086-26/27	Church Street Bus Stops It was unanimously resolved to note the update: Meeting with Sam Pitwell, Project Officer – Local Transport Improvements Highways, Transport & Planning Place Services, WSCC diarised for Friday 17th July.
FC087-26/27	Rudgwick Tennis Club It was unanimously resolved to approve the request for signage, to direct Rudgwick tennis club to the HDC website on sizing restrictions and to ensure there are no more than 2 banners put up. Cllr S Kornysky referred to HDC measurements on line being 100cm x 60cm – max 2 signs. Measurements to be checked. Government website advises: <i>provided that the advertisement is displayed at the premises and does not exceed 1.2 square metres in area.</i> ** The Cricket Club signage is a permitted size of 150cm x 50cm ** RPC noted the update on: LED Floodlights upgrade project at Rudgwick Tennis Club: Work to take place week of 24th August 2026. Advised it shouldn't take more than 5 working days, weather permitting. Car Park requested to be shut during this time, Little Street, Cricket Club and Orchard Wellness have all been advised and they are happy with this. Proposed by Cllr S Torn seconded by Cllr S Alker and agreed unanimously
FC088-26/27	Jubilee Hall Update It was unanimously resolved to approve the update, Cllr P Kornysky gave an update. S106 utilisation prior to main works - Looking at options for S106 funds, new noticeboard and replacement of toilet. Quotes been sought.
FC090-26/27	CM Community Orchard It was unanimously resolved to agree the project commencement date of November 2026 due to the recommended planting of fruit trees between November and March. A Ryan to lead the project with volunteers required. To be further discussed at the September FCM.
FC091-26/27	Staffing It was unanimously resolved to approve overtime payments for the Clerk and Assistant Clerk additional hours. All staff appraisals have been completed for 2025/2026. Clerk – 19.5 hrs Assistant Clerk – 3.5 hrs Proposed by Cllr A Ryan and seconded by Cllr D Palmer

FC092-26/27	Date of next Meeting: 14th September 2026, at 7.00 pm It was resolved to note the date for the next Council Meeting as 14 th September 2026, at 7.00 pm.
-------------	---

There being no other business, the Chairman closed the meeting at 9.09pm

.....
Councillor D Buckley
Chairman

.....
Date

DRAFT