



RUDGWICK PARISH COUNCIL

Minutes of the Finance, Policies and Human Resources Committee Meeting of Rudgwick Parish Council held on Wednesday 13th August 2025 at 1.30pm.

The meeting commenced at 1.31pm.

Present: Councillors D Buckley, P Kornicky (Chair), S Kornicky, P Thompson, S Torn, R Wild (Vice)

Also, taking part: Parish Clerk Anna Clayton, Assistant Clerk Sarah Hall.

FPHR 001-25/26	Apologies for Absence There were no apologies for absence.
FPHR 002-25/26	Declarations of Interest It was resolved unanimously to note that no declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made.
FPHR 003-25/26	<u>Minutes of Finance, Policies and Human Resources Committee Meeting of 27th November 2024.</u> It was resolved unanimously to approve the minutes of the Finance, Policies and Human Resources Committee Meeting held on 27 th November 2024 as an accurate record and for the chairman to sign these.
FPHR 004-25/26	Public Speaking Session There were no public speakers.
FPHR 005-25/26	<u>Review Year End 31.3.25</u> It was resolved unanimously to recommend to Full Council to note <u>Detailed General Reserve Surplus</u> Cllr P Kornicky gave an update and overview.
FPHR 006-25/26	Earmarked Reserves It was resolved unanimously to recommend to Full Council to: • Rename EMR Cemetery Extension (320) to RYC Basketball Yard
FPHR 007-25/26	General Reserve Transfers to EMR's It was resolved unanimously to recommend to Full Council: • Agree <u>EMR</u> transfer/adjustments having regard to the <u>Business Plan Project List</u> and available <u>S106/CIL</u> funds. • <u>Summary Analysis for YE 31.03.2025 & recommended EMR transfers</u> Cllr P Kornicky gave an update and overview. Cllr Torn noted concern over RH roof & monies allocated for any future works required. Monitor monies/costs when JH quotes submitted. Clerk to contact HDC to check how many self-builds there have been in the Parish and Horsham District since CIL adopted and came into effect on the 1.10.17. Cllr Thompson mentioned the involvement of HALC, with reference to CIL issues and loss

	of potential monies for the PC.
FPHR008-25/26	Business Rates Rudgwick Hall, KGV and Tennis Club Update It was resolved unanimously to recommend to Full Council: HDC Stage 2 Complaint Response. Cllr P Kornycky gave an update and overview and will liaise with the Parish Office on next actions. Via District Cllr Landeryou, request a clarification meeting with Dominic Bradley, Director of Resource to identify the correct options for any further 'appeals'. Consider contacting our local MP.
FPHR009-25/26	VAT Review It was resolved unanimously to recommend to Full Council to note the report, Cllrs S Torn and Cllr P Kornycky to work with the parish office.
FPHR010-25/26	WSP Project It was resolved unanimously to recommend to Full Council and note that RPC are committed to a contract with WSP. RPC are still liaising with WSCC over the release of S106 to fund.
FPHR011-25/26	Lloyds Bank Mandate Variation It was resolved unanimously to recommend to Full Council that no further action is required. Clerk has liaised directly with Lloyds. Further consideration on adding a new Cllr signatory to be revisited, if required.
FPHR012-25/26	Resolution to exclude the public and press from the business about to be transacted. Exclusion due to the confidential nature/exempt information to be discussed.
FPHR013-25/26	Staffing and Recruitment • It was resolved unanimously to recommend to Full Council to note the Staffing Update: • Not to employ another member of staff. • Outsource H&S (fire risk) and look into the HR outsource combined option. • Clerk to contact Worknest, recommendations and references from other local councils requested. • Require an outsource company that provides a 'Competent Person'. • Clerk to compile an HR list of requirements. • Look into the provision of a 'handy man' utilising FO salary budget. • Agree continued OT for office staff for additional hours worked with extra workload, within the FO salary budget. • Local government services pay agreement 2025/26
FPHR014-25/26	Date of next meeting: Next 2025 date to be agreed It was resolved unanimously for the next Finance, Policies and Human Resources Committee meeting to take place in November 2025 and for the date to be advised.

There being no other business, the Chairman closed the meeting at 3.31pm

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Chairman P Kornycky

Date