

Rudgwick Parish Council

Weekly Clerk's Update: 22nd – 28th November 2025 (Agenda December 2025)

To: Parish Councillors

c.c: Christian Mitchell (West Sussex County Councillor)
Richard Landeryou (Horsham District Councillor)

From: Anna Clayton

The weekly update provides information regarding:

- Announcements/delegated decisions by the Clerk
- Planning information
- Correspondence/communications from parishioners
- Correspondence/communications from outside organisations

List of organisations that communicate with the Council on a regular basis.

- AIRS (Action in Rural Sussex)
- APCAG (Association of Parish Councils Aviation Group)
- CAGNE (Communities Against Gatwick Noise Emission)
- CPRE (Campaign to Protect Rural England)
- HALC (Horsham Association of Local Councils)
- HDC (Horsham District Council)
- NALC (National Association of Local Councils)
- WSALC (West Sussex Association of Local Councils)
- WSCC (West Sussex District Council)

Clerk's announcements/delegated decisions:

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GENERAL REMINDER: If you wish to speak face to face to a member of staff, please contact the Clerk on 07927 702321 during her office working hours (Monday – Wednesday 9.30 – 15.30).

Applications for noting at Rudgwick Parish Council Meeting

Applications for noting at Rudgwick Parish Council Meeting 8 th December 2025	
Application No: DISC/25/0357 13.11.2025	Response/Comments:

Applicant: Hope Farm, The Haven	
Reason for Application: Application for Approval of Details Reserved by Conditions 5 and 6 to approved application DC/23/0677.	
Official Response Date: Not available / Determination 08.01.2026	
Application No: DC/25/1853 18.11.2025	Response/Comments:
Applicant: Hope Farm, The Haven	
Reason for Application: Removal of Condition 7 and 8 of previously approved application DC/23/0677 (Replacement of southern maintenance shed with new oak framed barn. Recladding of Sheds A and B and installation of new external doors and windows. Installation of solar panel array on roofs of Sheds. Landscaping to include the planting of new trees and an open air swimming pool for family use) Relating to Water Neutrality.	
Official Response Date: Not available / Determination 13.01.2026	
Application No: DISC/25/0361 17.11.2025	Response/Comments:
Applicant: Pilgrims Rest, Cox Green	
Reason for Application: Application for Approval of Details Reserved by Condition 7,9,11 to approved application DC/24/1715.	
Official Response Date: Not available / Determination 12.01.2025	

Applications for consideration at Rudgwick Parish Council Meeting

Applications for consideration at Rudgwick Parish Council Meeting 8 th December 2025	
Application No: DC/25/1903 20.11.2025	Response/Comments:
Applicant: 20 Furze Road, Rudgwick	
Reason for Application: Alteration to ground floor rear door. Installation of front rooflights, rear rooflights and a rear dormer. Conversion of loft into habitable living space (Lawful Development Certificate - Proposed).	
Official Response Date: Not available / Determination 15.01.2025	

Decisions

HDC Council Decisions – Rudgwick Parish Council Meeting 8 th December 2025	
Application No: DC/24/1855	Response/Comments: Permitted / RPC – Supports & Objects.
Applicant: The Mucky Duck, Tismans Common	
Reason for Application: Proposed redevelopment and change of use of the former public house and outbuildings The Mucky Duck (sui generis Use Class), and the adjacent residential property The Old House (Class C3), to a boutique hotel (Class C1), restaurant and bar (Class E (b) (FULL).	
Official Response Date:	
Application No: DC/24/1856	Response/Comments:

Applicant: The Mucky Duck, Tisamans Common	Permitted / RPC – Supports & objects
Reason for Application: Proposed alterations and extension to The Old House to facilitate a change of use from Class C3 to C1.	
Official Response Date:	
Application No: DC/25/1496	Response/Comments: Permitted / RPC – No objection with comments.
Applicant: Little Millfields, Horsham Road, Rowhook	
Reason for Application: Internal and external alterations to existing outbuilding to provide ancillary accommodation (Householder Application).	
Official Response Date:	Response/Comments: Permitted / RPC – No objection with comments.
Application No: DC/25/1497	
Applicant: Little Millfields, Horsham Road, Rowhook	
Reason for Application: Internal and external alterations to existing outbuilding to provide ancillary accommodation (Listed Building Consent).	
Official Response Date:	

Applications going to Committee

Applications going to Committee – Rudgwick Parish Council Meeting 8 th December 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	

Official Response Date:	
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Appeals Lodged / Appeals Determined

New Appeals Lodged / Determined – Rudgwick Parish Council Meeting 8 th December 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	
Official Response Date:	

New Planning Compliance Issues

New Planning Compliance Issues – Rudgwick Parish Council Meeting 8 th December 2025	
Application No:	Response/Comments:
Address:	
Nature of Complaint	
Official Response Date:	

Parish Councils Website

Rudgwick Parish Council's New Website is now live!

<https://rudgwick-pc.gov.uk>

Correspondence

Email dated 24.11.2025 from HDC

Have your say to help create new 2026/27 Annual Plan for Horsham District Council



NEWS RELEASE

Have your say to help create new 2026/27 Annual Plan for Horsham District Council

Horsham District Council's draft Annual Plan is now open for consultation.

The Council is inviting feedback on the draft of its new Annual Plan for 2026/27 and is encouraging as many residents and businesses as possible to share their views.

The consultation opens on **24 November 2025** and closes on **7 December 2025**.

The draft plan identifies four main themes:

- **Supporting local people and communities** – providing help in tough times and building an environment where our people can flourish
- **Inspiring greener futures** – aiming to be carbon net zero as a council by 2030 and as a District by 2050
- **Building a thriving economy** – making us known as an easy place to do business and keeping our high streets thriving
- **Always listening, learning and improving** – sharing and involving communities in our decision making.

A new overall Council Plan setting out a fresh vision and corporate priorities for the Council for four years until 2027 was adopted in October 2023. At this time the Council announced a new process which introduced the development of an Annual Plan to detail the year-on-year actions it would undertake to deliver on its long-term objectives. The 2026/27 Annual Plan will be the fourth Annual Plan to be developed.

Leader of the Council Cllr Martin Boffey commented:

"From the outset, we've been committed to creating a culture of listening, learning and continuous improvement, where community input plays a vital role in shaping our decisions.

"We're excited to open this consultation on our fourth Annual Plan and strongly encourage everyone to take part. Your feedback helps ensure the Plan stays responsive to the evolving needs and challenges we face, for our communities, our environment and our local economy.

"The updated Plan will be published in February 2026, alongside our budget. At its core, our vision remains the same which is to prioritise the wellbeing of our communities, enabling our residents to live the best quality of life possible."

To view the draft Annual Plan and take part in the survey visit: www.horsham.gov.uk/consultations.



The banner features a vertical sidebar on the left with four circular icons and their corresponding text: a family icon for 'Supporting people and communities', a tree icon for 'Inspiring greener futures', a pound sign icon for 'Building a thriving local economy', and a heart icon for 'Always listening, learning and improving'. The main area has a blue background with the Horsham District Council logo at the top right. The title 'Have your say on our draft Annual Plan 2026/27' is prominently displayed. Below it, the text 'Your voice matters' is followed by a quote icon and the words 'have your say'. A paragraph states: 'The Annual Plan sets out what the Council will focus on and deliver next year. The consultation ends on 7 December 2025:'. At the bottom, the website 'www.horsham.gov.uk/consultations' is provided. A vertical strip of images on the left shows people engaged in community activities.

Supporting people and communities

Inspiring greener futures

Building a thriving local economy

Always listening, learning and improving

Horsham District Council

Have your say on our draft Annual Plan 2026/27

Your voice matters

“have your say”

The Annual Plan sets out what the Council will focus on and deliver next year.

The consultation ends on 7 December 2025:

www.horsham.gov.uk/consultations

Email dated 26.11.2025 from NALC
Chief Executives Bulletin

Announcements

- The government issued its multi-year [local government finance policy statement 2026/27 to 2028/29](#) earlier this week. I'm pleased it confirmed it will consult in December 2025 on a three-year provisional local government finance settlement, something we've been lobbying for several years. The government have also stated that they are not (if average parish and town council precept increases over the three years are minimised) intending to include parish and town councils in referendum principles for precept increases over the three years. Another major win for our lobby efforts, where parish and town councils have been exempt from referendum principles since 2012.

Events and meetings

- Our [Scrutiny Committee](#) held its latest meeting on Tuesday to review its work programme to date, which includes regular financial updates, inquiries into our

digital transformation project and a review of our HR staff handbook. The committee also identified several areas for future scrutiny, including medium-term financial strategy, contract register and procedures, expenses and our investment strategy.

- In this week's meeting with county associations, we provided updates from our AI Working Group on how we will be testing a new AI tool to query information on our website. We provided several updates on a funding bid, our staffing structure, and the programme of meetings for 2026, and discussed community governance reviews in light of local government reorganisation and how to keep lobbying on government proposals on conduct and standards.
- Last Friday, I visited the Kent Association of Local Councils Annual General Meeting (AGM) to speak on our work and the national position on local government reorganisation and devolution. It was good to hear from the leader of Medway Council, Vince Maple, about the local government reorganisation possibilities in Kent. On Monday, our head of policy and communications, Justin Griggs, attended the Staffordshire Parish Councils Association AGM and Conference. Justin spoke about our work over the last year, the devolution white paper and bill, and our engagement with government and parliament. There were also contributions from the deputy police, fire and crime commissioner and several organisations, including our partners Breakthrough Communications and the Society of Local Councils Clerk.
- I joined the Action with Communities in Rural England Chief Executives' Conference last Wednesday, where I gave a presentation on national issues such as local government reorganisation. As we navigate change at the national and local levels, there will be opportunities to work together more closely to promote the interests of rural communities.

Resources

- [In this week's blog](#), as part of our White Ribbon activity, we explore parish and town councils leading the way in tackling violence against women and girls through White Ribbon Accreditation and local action. White Ribbon Day is a powerful reminder of our collective responsibility to end violence against women and girls. This commitment must extend beyond one day. By taking the pledge and supporting the cause, we can all help create a safer, more respectful society.
- We have [launched a major new resource to help parish and town councils build confidence in data protection](#) and prepare for the introduction of Assertion 10 in the Annual Governance and Accountability Return from 2025/26. Designed to cut through complexity and empower parish and town councils of all sizes, the new Data Protection Roadmap marks a significant step in supporting the sector's governance, professionalism, and commitment to public trust. The roadmap is packed with practical tools, including checklists, reflective questions, and real-world examples that help councils apply each stage to their own context. We have developed the

roadmap in partnership with Breakthrough Communications, our specialist provider for data protection and information compliance support.

Support

- After a sold-out, record-breaking event earlier this year, we've announced a brand-new follow-up event to help smaller parish and town councils navigate today's growing financial pressures. [Beyond the Precept: Funding solutions for smaller parish and town councils](#) will take place on 11 February 2026, offering councils practical guidance and real-world examples of how to secure vital funding beyond the precept. With financial resilience becoming increasingly essential, this event provides timely insight and much-needed support for councils determined to continue delivering for their residents.
- Every year, 25 November marks [White Ribbon Day](#), a global movement to end violence against women and girls. White Ribbon UK leads this campaign, focusing on prevention and encouraging men and boys to speak out against harmful attitudes and behaviours. This year's theme, We Speak Up, calls on everyone to challenge sexism and inequality to create safer, more respectful communities. Our work continues beyond White Ribbon Day. This month, we will attend the [White Ribbon Parliamentary Reception](#), go on training courses, and actively participate in the 16 Days of Activism, sharing resources and encouraging parish and town councils nationwide to get involved. On our website, you'll find a comprehensive [White Ribbon Toolkit](#) designed to help councils take action as well as a [dedicated webpage](#) on violence against women and girls.
- A final reminder that voting for our 2025 [governance elections](#) closes on 28 November 2025. I'd encourage all parish and town councils in membership to take part in this crucial process to choose their representatives on our Larger Councils Committee and Smaller Councils Committee. Each council can cast one vote per election. It is important to note that larger parish or town councils should only vote in the Larger Councils Committee election, and smaller parish or town councils should only vote in the Smaller Councils Committee election. Please [visit our website to register to cast your vote](#).
- Last week, Ware Town Council in Hertfordshire was the latest council to take part in the [Corporate Peer Challenge](#), which aims to improve standards in the sector. A team of representatives from the Derbyshire Association of Local Councils, the Dorset Association of Parish and Town Councils and the Local Government Association (LGA) spent three days reviewing the council's work. Chippenham Town Council also had a review team in town, which featured our vice-chair, Cllr Mike Drew, and representatives from Spennymoor Town Council and the LGA. They looked at the council's progress a year on from its involvement in the Corporate Peer Challenge.
- The Government Digital Service has celebrated a significant step forward in strengthening digital security, as more than 1,000 parish and town councils have

now moved to their own .gov.uk domain. The achievement reflects our close collaboration between the Parish Council Domains Helper Service, which has played a pivotal role in championing the importance of secure, trusted digital practice across the sector. You can [read more about the milestone](#) on our website.

Email dated 25.11.2025 from APCAG
Gatwick Second Runway

Please find our newsletter [attached](#) on Gatwick's expansion plans. I would be grateful if you could distribute this to all councillors and would be happy to discuss this with you in addition.

Kind regards, Ian Hare.

Ian Hare, Chairman APCAG
07850 364601



Email dated 25.11.2025 from WSCC
West Sussex County Council Confirms Decision to Cease Services at New Tyne Care Home in Worthing

NEWS RELEASE



West Sussex County Council Confirms Decision to Cease Services at New Tyne Care Home in Worthing

West Sussex County Council has confirmed its decision to cease providing residential care services for older people living with dementia, at New Tyne Care Home in Worthing, following a comprehensive review and scrutiny process.

The decision was initially made by Cllr Amanda Jupp, Cabinet Member for Adults' Services, after careful consideration of all evidence, including representations from residents, families, staff, and UNISON. Following a call-in request by councillors, the Health and Adult Social Care Scrutiny Committee (HASC) reviewed the decision at its meeting on Friday 21 November 2025.

After examining the decision report, the reasons for the call-in, and the petition submitted by UNISON, HASC supported the original decision. The Committee noted:

- The decision was not taken lightly and followed a comprehensive review.
- The services at New Tyne are not fully aligned with the Council's strategic direction and Adult Social Care Strategy.
- Families and staff must be fully supported throughout the transition.
- Future work should ensure co-production is utilised.
- A progress report on supporting residents who move from New Tyne will be brought back to future Committee meetings.

As the Committee supported the decision, it came into effect at the end of the meeting. Implementation began on Monday 24 November 2025.

Next Steps

- All residents will be supported by dedicated social workers to ensure their individual needs are met and any move to an alternative care home is handled with care and dignity.
- No new referrals will be made to New Tyne Care Home.
- Staff will receive support throughout the transition, including help with future employment opportunities.
- Once services have ceased, the Council's Assets Team will carry out an appraisal of the property to determine its future use.

Cllr Amanda Jupp, Cabinet Member for Adults' Services said:

"This was not a decision taken lightly. I recognise that New Tyne is a well-regarded home with dedicated staff, and I want to thank everyone who shared their views during this process. Our priority has always been, and will continue to be, the welfare and wellbeing of residents. The review showed that continuing to operate services at New Tyne is not financially viable in the long term, particularly when balanced against the need to provide sustainable care for all residents across West Sussex. Our focus now is on supporting every resident and their family through this transition with care and dignity, and ensuring staff are fully supported as we move forward."

Updates will continue to be published on the Future Care webpage:

www.westsussex.gov.uk/FutureCare.

**Email dated 24.11.2025 from No Incinerator 4 Horsham
Horsham Incinerator**

Qair reported to the Community Liaison Group that detailed design of the Horsham incinerator continues, the construction contract and financing are ready. Qair has submitted and then withdrew 2 non-material amendment (NMA) planning applications to WSCC Planning Department.

You can help make a difference to plans for the Horsham and other incinerators, it only takes a minute to send this template letter to your MP and share with others across the UK

Ask your MP to vote against incineration on Tuesday 25th November

As per page 25 of <https://commonsbusiness.parliament.uk/Document/99198/Pdf>

Dr Andrew Murrison MP has managed to secure a 10-minute rule motion on waste incineration for Tuesday 25th November. Your MP can vote to support this bill which reads as follows:

That leave be given to bring in a Bill to prohibit the carrying out of construction work in respect of new waste incinerators, other than in cases where substantial construction has already begun; to make provision about the taxation of waste disposed of by way of incineration; to prohibit local authorities from entering into any contract for the incineration of waste which requires them to pay financial penalties if a minimum amount of waste is not delivered for incineration; and for connected purposes.

Please contact your MP via: <https://ukwin.eaction.org.uk/NoMoreIncinerators> and encourage others across the UK to do the same!

Westbury MP Andrew Murrison at Prime Minister's Questions on 5.11.25

Westbury MP, Andrew Murrison, posed a question to the deputy PM, David Lammy.

"Burning waste is as polluting as burning coal, and we already have incinerator over capacity," he told the House. "So when will this government renew the last government's pause on new incinerators? When will it end perverse deliver or pay contracts within incinerator companies? And

when will it deliver an incineration tax, like the landfill tax, to encourage waste reduction, reuse, and recycling?"

Peter Lamb MP Crawley on 13.11.25

Under the last government an incinerator was given permission for Warnham, with Crawley in the plume. I asked the minister what steps could be taken to improve their safety and, given current overcapacity, for a moratorium on new incinerator construction.

<https://www.facebook.com/share/v/1CnWQuvrVx/>

From Hansard: <https://hansard.parliament.uk/Commons/2025-11-13/debates/48752236-5B24-4451-A470-2FBF763A192E/EnvironmentFoodAndRuralAffairs>

Peter Lamb (Crawley) (Lab)

Crawley has the worst air quality in Sussex, yet under the previous Government, a new incinerator on the town's border was approved; the town will be directly in its plume. In the context of incinerators, will the Minister set out how we can enhance air quality, and will the Government consider a moratorium on the building of new incinerators, given the oversupply in incinerator capacity? (906301)

The Parliamentary Under-Secretary of State for Environment, Food and Rural Affairs (Mary Creagh)
My hon. Friend is a passionate advocate for ensuring good air quality for residents of his constituency. We have published strict criteria for incineration projects, and will back only new waste incineration projects that meet strict conditions. I am happy to meet him to talk about the project in his constituency.

Please contact your MP now and encourage others to do the same via:

<https://ukwin.eaction.org.uk/NoMoreIncinerators>

Thank you.

No Incinerator 4 Horsham Community Group

- Website: ni4h.org
- Facebook: [No Incinerator 4 Horsham Community Group](#)
- Bluesky: [@ni4h.bsky.social](#)
- X: [@4Horsham](#)

Email dated 21.11.2025 from Sussex Police

One weapon on our streets is one too many



Sussex
Police & Crime
Commissioner

KATY BOURNE OBE



Are you missing something?

Is your child or someone you care for in danger of becoming a victim of knife crime?

The recent frenzied knife attack on a train in Cambridgeshire, which left multiple people injured and communities shaken, is a stark and painful reminder of the devastating impact knife crime can have.

Although we have seen a 10% reduction in recorded knife crimes across Sussex, we cannot be complacent. One weapon on our streets is one too many.

This week is Sceptre week; a biannual national initiative aimed at reducing knife crime through coordinated police action and engagement with the community. I'm pleased to see that Sussex Police, alongside partner agencies, are taking decisive action to make our communities safer. Their work with schools, colleges, youth services, retailers and community groups is raising awareness about the real dangers of carrying a knife and preventing harm before it happens.

My Safer in Sussex Fund recently awarded a £5,000 grant to the Sussex Community Development Association whose work with the Newhaven Youth Outreach Partnership delivers targeted engagement in parks and public spaces to address safety concerns among young people, including knife crime.

We know that most young people don't carry knives but, for those who do, we want to make it clear: carrying a weapon doesn't make you safer. In fact, it puts you at greater risk. Please lose the knife, not a life.

Turning harm into healing

This week is national Restorative Justice (RJ) Week. I introduced RJ in Sussex in 2014 to provide a pathway to healing for victims of crime and an opportunity for offenders to take accountability for the harm they have caused.

David Merrington, an ex-Sussex Police staff member, was one of the first RJ Facilitators in Sussex. During his eleven years of service, David helped facilitate a multitude of RJ conferences, providing those who had been harmed with the answers they were seeking about the crimes committed against them.

In an interview captured at my office, David emphasised the importance of communication in successful RJ conferences. Critically, the victim's voice must be heard and listened to regarding their desired outcomes and preferred process for RJ. You can watch the interview with David on my [YouTube channel](#).

Finally, at my Performance and Accountability Meeting (PAM) this week, the Chief Constable gave her reassurance to the residents of Crowborough and beyond that Sussex Police will increase foot patrols whilst continuing to police the area effectively, proportionately and with impartiality, responding to any reports of crime and disorder when required. Sussex Police is working with partners, including the Home Office, to support wider community reassurance and as more information becomes available, will adapt their policing approach accordingly.

You can catch up on all the discussions at the PAM on my [webcasting platform](#).



Katy Bourne OBE
Sussex Police & Crime Commissioner

FRIDAY FORCE FOCUS

Have your say: New violence against women and girls survey

Sussex Police is seeking the views of the public as it looks to improve its response to violence against women and girls (VAWG).

The new VAWG Survey seeks honest feedback from women and girls on their perceptions of safety in public spaces and will be open for five weeks.

This is the third time Sussex Police has run the survey. In both 2021 and 2023, thousands of women and girls across Sussex took part, providing invaluable insights that have helped shape and improve the policing response to VAWG.

This year's survey focuses particularly on non-contact sexual offences, such as voyeurism and indecent exposure. Offences like these can often act as early warning signs for more serious crimes, which is why Sussex Police take every report seriously.

Please [complete the survey](#) and share it with colleagues, friends and family. The more responses Sussex Police receive, the clearer the picture they can build and the stronger their ability to protect women and girls across Sussex.



[SHARE WITH A FRIEND](#)