



RUDGWICK PARISH COUNCIL
Parish Office
Rudgwick Hall
Bucks Green
Rudgwick
West Sussex
RH12 3JJ

Tel: 01403 822678

E-mail clerk@rudgwick-pc.gov.uk

Date: 5th November 2025

To: All Members of Rudgwick Parish Council

You are duly summoned to a meeting of the Parish Council that will take place on Monday 10th November 2025 at the Rudgwick Hall, Bucks Green at 7p.m.

Anna Clayton

Mrs Anna Clayton
Clerk to Rudgwick Parish Council

Members of the public have a right and are welcome to attend the meeting as observers.

AGENDA

To be read in conjunction with Clerk's Report for further background information.
(can be found on <http://www.rudgwick-pc.gov.uk/>)

FC139-25/26	Apologies for Absence To receive and approve.
FC140-25/26	Declarations of Interest To receive any declarations of interest by councillors on any matters to be considered at the meeting and notifications of changes to members' Register of Interests. Any clarification on whether a Member has an interest should be sought before attending the meeting.
FC141-25/26	Minutes of Council Meeting of 13th October 2025 (Minutes on Rudgwick Parish Website) To receive for approval the Minutes as an accurate record of the Council Meeting held on 13 th October 2025 and for the chairman to sign these.
FC142-25/26	Co-option of new Councillors
FC143-25/26	District and County Councillors Reports (for noting only) To receive and note reports.

FC144-25/26	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
FC145-25/26	Planning To report on:
i)	Current Planning Applications to be considered for comment to Horsham District Council (HDC).

Applications for consideration at Rudgwick Parish Council Meeting 10th November 2025

Application No: DC/25/1706 22.10.2025	Response/Comments:
Applicant: Hyeswood, Guildford Road, Rudgwick	
Reason for Application: Change of use of existing pod for agricultural use.	
Official Response Date: Not available / Determination 17.12.2025	
Application No: DISC/25/0334 28.10.2025	Response/Comments:
Applicant: 9 Cape Copse, Rudgwick	
Reason for Application: Application for Approval of Details Reserved by Condition 3 to approved application DC/23/0574.	
Official Response Date: Not available / Determine 23.12.2025	

The above applications can be viewed through the Horsham District Council public access web page <https://public-access.horsham.gov.uk/public-access/>

ii)	Planning Applications comments made under delegated powers (for noting only);
iii)	Schedule of Planning Decisions made by Horsham District Council on previous applications (for noting only);
iv)	To report/consider for comment on any appeal notices and decisions;
v)	To report on alleged enforcements (for noting only).
vi)	To report on planning applications being considered at Planning Committee North.

vii)	To report on the schedule of outstanding Planning Compliance issues being considered by HDC (for noting only).
viii)	Bucks Green Housing Development Task & Finish Group – Welbeck Land To receive and be noted.
ix)	Government Planning Reforms To receive/resolve and be noted.
x)	Field House DC/25/1377 To consider and resolve.
xi)	Mucky Duck DC/24/1856 To receive and be noted.
xii)	Water Neutrality Update To receive and be noted.
FC146-25/26	Correspondence Update (for noting only) • HALC Advice - CIL - Self Builds in The Rudgwick Parish – Clerk emailed HALC for advise on 16.9.25, chased 20.10.2025 and 03.11.25, awaiting response. • West Sussex Local Nature Recovery Strategy Public Consultation – closes 26th November 2025.
FC147-25/26	Chairman’s Report (for noting only) • KGV Ditch • River Arun Weirs
FC148-25/26	Clerk’s announcements/decisions/Correspondence (for noting only) To receive Clerk’s Weekly Updates (from 13 th October – 7 th November 2025) • Gale Tree Consultancy quotation for staff tree training. • HDC Community Asset Transfer List - RPC have registered their interest in ‘Land on the north side of Furze Road, Rudgwick’. • HDC have advised that a 5 day notice has been granted to fell a dead Oak tree (T22 of TPO/0895) in Pondfield Road, Rudgwick. • Letter sent to Hawkridge requesting for the hedge partially obscuring the northern gateway to be cut back. • Clerk liaising with Little Street re PIR lighting at KGV. • VOA Complaint – September FCM action Date for meeting with Cllr Roger Noel and Cllr Tricia Youtan to be confirmed. Items for discussion currently include, Business Rates issue (VOA and HDC Revenues & Benefits), Land North of Guildford Road (Bucks Green) DC/25/1269 and the Mucky Duck DC/24/1856. • Resident email received advising: A281 from the Horsham direction, noticed a tree leaning over the road. Safety concern.
FC149-25/26	Parish Council representatives on outside Organisations (for noting only) To receive reports if applicable. • Next RYC management November 2025 • WSALC AGM & Conference, AMEX, 4th November 2025.

FC150-25/26	Finance To consider for approval/ noting: • Payments made/received October; • Detailed Income & Expenditure by budget heading October; • Bank Reconciliations for October: Lloyds: Business, Savings, Deed and NS&; • Monthly Bank Reconciliation October; • Payments to be made. • Replacement Pump KGV Showers
FC0151-25/26	Committees and Working Groups Appointment of New Members for the 2025/26 municipal year - To confirm committees/working groups/vice chair membership for new Cllrs To consider and resolve.
FC152-25/26	Parish and Neighbourhood Council Climate Action Network Representative To consider and resolve.
FC153-25/26	Jubilee Hall Project To consider and resolve.
FC154-25/26	WSCC Highways/Traffic Calming To consider and resolve. • Church Street Traffic Calming Update • CHS Update from WSCC • SID (Rowhook) Update • Church Street Bus Stop Update • RTA Church Street
FC155-25/26	Downs Link Crossing Design To consider and resolve.
FC-156-25/26	CAGNE Judicial Review To consider and resolve.
FC157-25/26	Staffing To receive and resolve.
FC158-25/26	Date of next Meeting: 8th December 2025, at 7.00 pm

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices/ Amazon Alexa devices should be switched to silent/ off for the duration of the meeting. The Parish Council will be recording the meeting, members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording), at the meeting by any person present.

RUDGWICK PARISH COUNCIL

Annual Council Meeting on Monday 10th November 2025 at 7.00 pm

Clerk's Report

To be read in conjunction with the Agenda

FC139-25/26	Apologies for Absence Recommendation: To resolve to receive and approve apologies.
FC140-25/26	Declarations of Interest Recommendation: To receive any Declarations of Interest from Members of the Council and resolve for these to be <i>noted</i>. Members are advised to consider the agenda for the meeting and determine in advance if they have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. (Please refer to flow chart provided prior to the meeting). If a Member has a declarable interest, they are reminded that this must be declared at the start of the meeting. Details of the interest will be minuted. Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), they are reminded that they must withdraw from the meeting room after making representations/ asking questions. If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must not take part in the discussions of the item at all, participate in any voting and unless the Chairman has given a dispensation, withdraw from the meeting room. Any clarification on whether <i>a Member has an interest should be sought before attending the meeting.</i>
FC141-25/26	<u>Minutes of Council Meeting of 13th October 2025</u> Recommendation: To receive and resolve the Minutes an accurate record of the Council Meeting held on 13th October 2025 and for the Chairman to sign these.
FC142-25/26	Co-option of new Councillors Recommendation: To resolve to co-opt new members as Councillors and for the Councillors to sign the Declaration of Acceptance of Office. (Applications circulated to councillors – in confidence)
FC143-25/26	District and County Councillors Reports (for noting only) Recommendation: To receive and note reports.
FC144-25/26	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
FC145-25/26	Planning To report on:
i)	Current Planning Applications to be considered for comment to Horsham District Council (HDC).
ii)	To report on Planning Applications comments made under delegated powers (for noting only);
iii)	To report on Schedule of Planning Decisions made by Horsham District Council on previous applications (for noting only);

iv)	To report on the schedule of new applications being considered/determined by the Planning Inspectorate.
v)	To report on schedule of new Planning Compliance issues being considered by HDC (for noting only).
vi)	To note there are no planning applications being considered at Planning Committee.
vii)	To report on the schedule of outstanding Planning Compliance issues being considered by HDC (for noting only).
viii)	Bucks Green Housing Development Task & Finish Group – Welbeck Land To receive update: • RPC comments submitted to HDC 27.10.2025. • RPC to arrange a meeting with Welbeck and the PC task and finish group – date still to be confirmed. • Communications with Sussex Police re Speedwatch, ongoing. Further observations submitted to HDC Planning & WSCC. • Correspondence with HDC Planning Officer ECE Planning HDLP Hearings / Rudgwick & Bucks Green Housing Sites
ix)	Government Planning Reforms To receive update: • Delegation of Planning Applications & loss of call-in rights – Update at WSALC Conference on 4th November 2025.
x)	Field House DC/25/1377 Recommendation: To receive information, RPC to approve response/actions to be undertaken. • Felling of the oak at Field House has been permitted. • Email correspondence with HDC Arboricultural Officer
xi)	Mucky Duck DC/24/1856 To receive update: • HDC Planning Committee date to be confirmed.
xii)	Water Neutrality Update To receive HDC Update: We are writing to give you an important update on water neutrality. On 31 October 2025, Natural England issued a Withdrawal Statement confirming that its Water Neutrality Position Statement of September 2021 has been withdrawn. I attach this for your information. The Council’s press release on this issue is available to view from the following link: https://www.horsham.gov.uk/news/2025/11/statement-on-natural-england-withdrawing-position-statement-on-water-neutrality . The change in Natural England’s position follows agreement between Natural England, Southern Water, and the Environment Agency that a reduction in the licence cap on water abstraction will ensure with sufficient certainty that development will not adversely impact the protected Arun Valley habitats. While the licence modification will address issues related to planning, growth, and abstraction, a separate package of measures is also proposed to support recovery and enhance ecological resilience at Pulborough Brooks SSSI. Natural England has advised that local authorities are not required to consider these additional measures when determining

	relevant plans or projects. Whilst the Position Statement has now been withdrawn, it remains the case that Horsham District Council is the competent authority under the Habitats Regulations, and therefore we must be assured that the mitigation will be effective in practice and suitably secured. Given the licence change has not yet taken place (the withdrawal statement refers to March 2026), we cannot be certain that the issue is yet fully resolved. Therefore, until the formal licence change by Southern Water is completed, we will continue to consider the potential for development to impact the Arun Valley habitats as part of our decision-making, and will be using the 2024/25 water efficiency savings made by Southern Water to allow all development to move forward as water neutral from 1st November 2025. However, applicants will no longer be required to provide water neutrality statements or find their own water neutrality solutions. Given the area remains at water stress, all applications for new housing will be required by condition to comply with the Building Regulations Part G Optional Technical Standard (currently 110 l/p/d) as required by Policy 37 of the Horsham District Planning Framework. Further details on the changes are also being placed on the Council's website https://www.horsham.gov.uk/planning/water-neutrality-in-horsham-district. Arun Valley withdrawal statement
FC146-25/26	Correspondence Update (for noting only) • HALC Advice - CIL - Self Builds in The Rudgwick Parish – Clerk emailed HALC for advise on 16.9.25, chased 20.10.2025 and 03.11.25, awaiting response. • West Sussex Local Nature Recovery Strategy Public Consultation – closes 26th November 2025.
FC147-25/26	Chairman's Report (for noting only) • KGV Ditch • River Arun Weirs
FC148-25/26	Clerk's announcements/decisions/ Correspondence Update (for noting only) To receive Clerk's Weekly Updates (from 13th October – 7th November 2025) • Gale Tree Consultancy quotation for staff tree training. • HDC Community Asset Transfer List - RPC have registered their interest 'Land on the north side of Furze Road, Rudgwick'. • HDC have advised that a 5day notice has been granted to fell a dead Oak tree (T22 of TPO/0895) Pondfield Road, Rudgwick. • Letter sent to Hawkridge requesting for the hedge partially obscuring the northern gateway to be cut back. • Clerk liaising with Little Street re PIR lighting at KGV. • VOA Complaint – September FCM action Date for meeting with Cllr Roger Noel and Cllr Tricia Youtan to be confirmed. Items for discussion currently include Business Rates issue (VOA and HDC Revenues & Benefits), Land North of Guildford Road (Bucks Green) DC/25/1269 and the Mucky Duck DC/24/1856. • Resident email received advising: A281 from the Horsham direction, noticed a tree leaning over the road. Safety concern.
FC149-25/26	Parish Council representatives on outside Organisations (for noting only) To receive reports if applicable. • Next RYC Meeting management committee meeting November 2025

	WSALC AGM & Conference, AMEX, 4th November 2025
FC150-25/26	Finance Recommendation: To resolve to <i>note</i> payments/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and to resolve to approve transfer/payments/appointments to be made. - Payments made/received October; Detailed Income & Expenditure by budget heading October; - Bank Reconciliations for October: Lloyds: Business, Savings, Savings (TFR £20k) Deed and NS&I; Monthly Bank Reconciliation October; Payments to be made. - Replacement Pump KGV Showers (Goodwins have quoted £685.00 + vat)
FC151-25/26	Committees and Working Groups Appointment of New Members for the 2025/26 municipal year - To confirm committees/working groups membership for new Cllrs (members need to be appointed before HROS & FPHR committee meetings in November 2025). Recommendation: To resolve that new members are to be appointed
FC152-25/26	Parish and Neighbourhood Council Climate Action Network Representative Recommendation: To receive and resolve to agree a new representative.
FC153-25/26	Jubilee Hall Project Recommendation: To receive information, RPC to approve actions to be undertaken: - The commencement of the registration forthwith of our title. - Update on (Church) Kings Head project
FC154-25/26	WSCC Highways/Traffic Calming Recommendation: To receive information, RPC to approve response/actions to be undertaken. - Church Street Traffic Calming Initiative Update General Arrangement Diagram 3 - CHS Update from WSCC (Awaiting update from WSCC, nothing received at time of agenda publication) - SID (Rowhook) Update 1x NAL Socket & 1x 4.5m (90 diameter) Pole 2025 October SID Installation Quotes 2021 SID Purchase/Installation Invoice Church Street Bus Stop Update RTA Church Street
FC155-25/26	Downs Link Crossing Design Recommendation: To receive information RPC to approve response/actions to be undertaken. Downs Link Crossing Design - Road Safety Audit(s) requested (Awaiting update from WSCC, nothing received at time of agenda publication)
FC156-25/26	CAGNE Judicial Review Recommendation: To receive information, RPC to approve actions to be undertaken: Formal request for the council to consider donating to CAGNE fund to oppose

	the new runway at Gatwick Airport.
FC157-25/26	Staffing Recommendation: To resolve to approve overtime payments for the Clerk and Assistant Clerk for additional hours to cover annual leave/workload – October. Clerk – 7 hrs Assistant Clerk – 8 hrs
FC158-25/26	Date of next Meeting: 8th December 2025, at 7.00 pm Recommendation: To resolve to note the date of the next meeting as 8th December 2025, at 7.00 pm