



RUDGWICK PARISH COUNCIL
Parish Office
Rudgwick Hall
Bucks Green
Rudgwick
West Sussex
RH12 3JJ

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Date: 3rd September 2025

To: All Members of Rudgwick Parish Council

You are duly summoned to a meeting of the Parish Council as **Charity Trustee** that will take place on Monday 8th September 2025 at the Rudgwick Hall, Bucks Green at 9p.m.

Anna Clayton

Mrs Anna Clayton
Clerk to Rudgwick Parish Council

Members of the public have a right and are welcome to attend the meeting as observers.

AGENDA

(can be found on <http://www.rudgwick-pc.gov.uk/>)

001-25/26	Apologies for Absence To receive and approve.
002-25/26	Declarations of Interest To receive any declarations of interest by councillors on any matters to be considered at the meeting and notifications of changes to members' Register of Interests. Any clarification on whether a Member has an interest should be sought before attending the meeting.
003-25/26	Approval of the Minutes of the Parish Council as Charity Trustee Meeting To receive and note first meeting
004-25/26	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
005-25/26	Chairman's Announcements (for noting only)
006-25/26	Clerk's Report (for noting only) To receive and note from 14 July 2025 FCM • Report

	• Confirmation of a Management Agreement in July 2020 (no separate Trustee bank account required) • Update Terms of Reference • Update Website
007-25/26	Matters Arising To receive and resolve.
008-25/26	Report on the charity' annual return To receive and approve.
009-25/26	Date of next Meeting: September 2026 Time to be advised

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices/ Amazon Alexa devices should be switched to silent/ off for the duration of the meeting. The Parish Council will be recording the meeting, members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording), at the meeting by any person present.