

Rudgwick Parish Council

Weekly Clerk's Update: 2nd – 8th August 2025 (Agenda September 2025)

To: Parish Councillors

c.c: Christian Mitchell (West Sussex County Councillor)
Richard Landeryou (Horsham District Councillor)

From: Anna Clayton

The weekly update provides information regarding:

- Announcements/delegated decisions by the Clerk
- Planning information
- Correspondence/communications from parishioners
- Correspondence/communications from outside organisations

List of organisations that communicate with the Council on a regular basis.

- AIRS (Action in Rural Sussex)
 - APCAG (Association of Parish Councils Aviation Group)
 - CAGNE (Communities Against Gatwick Noise Emission)
 - CPRE (Campaign to Protect Rural England)
 - HALC (Horsham Association of Local Councils)
 - HDC (Horsham District Council)
 - NALC (National Association of Local Councils)
 - WSALC (West Sussex Association of Local Councils)
 - WSCC (West Sussex District Council)
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Clerk's announcements/delegated decisions:

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GENERAL REMINDER: If you wish to speak face to face to a member of staff, please contact the Clerk on 07927 702321 during her office working hours (Monday – Wednesday 9.30 – 15.30).

Applications for noting at Rudgwick Parish Council Meeting

Applications for noting at Rudgwick Parish Council Meeting 8 th September 2025	
Application No: DC/25/1159 06.08.2025	Response/Comments:

Applicant: Lodge Farmhouse, Guildford Road, Slinfold	
Reason for Application: Installation of 2no. units for overnight guest use with associated decking, footpaths, parking and turning area, and recycling/refuse storage. Minor landscaping of the site, planting of native species trees, hedgerows, shrubbery and enhanced modified grassland throughout the site.	
Official Response Date: 04.09.2025 / Determination 01.10.2025	

Applications for consideration at Rudgwick Parish Council Meeting

Applications for consideration at Rudgwick Parish Council Meeting 8 th September 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	
Official Response Date:	

Decisions

HDC Council Decisions – Rudgwick Parish Council Meeting 8 th September 2025	
Application No: DC/25/0439	Response/Comments: Permitted / RPC - Objection
Applicant: Morelands Barn, Naldretts Lane, Rudgwick	
Reason for Application: Conversion of an existing barn into a dwelling, erection of side extensions. Erection of a detached garage with ancillary accommodation over (revisions to extant planning permission DC/21/2842).	
Official Response Date:	

Application No: DC/25/0916	Response/Comments: Permitted / RPC – No objection
Applicant: Highcroft, Highcroft Drive, Rudgwick	
Reason for Application: Demolition of existing conservatory and erection of a single storey rear extension, erection of a first floor extension over the eastern annexe, demolition of existing utility and erection of new utility, and installation of first floor balcony to south facing elevation.	
Official Response Date:	

Applications going to Committee

Applications going to Committee – Rudgwick Parish Council Meeting 8 th September 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	
Official Response Date:	

Appeals Lodged / Appeals Determined

New Appeals Lodged / Determined – Rudgwick Parish Council Meeting 8 th September 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	
Official Response Date:	

New Planning Compliance Issues

New Planning Compliance Issues – Rudgwick Parish Council Meeting 8th September 2025

Application No: EN/25/0265 31.07.2025	Response/Comments:
Address: Land East of Swains Cottage, Tismans Common	
Nature of Complaint: Alleged; Land being prepared for travellers without planning permission.	
Official Response Date:	

Parish Councils Website

Rudgwick Parish Council's New Website is now live!

<https://rudgwick-pc.gov.uk>

Correspondence

Email dated 08.08.2025 from WSCC

Plans for new Burgess Hill secondary school paused



news release

Plans for new Burgess Hill secondary school paused

West Sussex County Council has paused plans to build the new Bedelands Academy secondary school in Burgess Hill, with a commitment to reviewing the proposals based on future need for places.

The secondary school was proposed as part of a new 'all-through' primary and secondary school on the new 3,500 home Brookleigh development.

However, the original projected level of demand for secondary school places in the local area has not materialised.

The council's Cabinet Member for Children, Young People and Learning, Councillor Jacquie Russell, has therefore made the decision to pause the development of the Bedelands Academy secondary school for up to two years during which time the plans will be reviewed.

This will allow time for a full appraisal of current and future demand to be carried out and a review of options to meet the need for any additional places. This will include negotiations with schools and academy trusts in the area on how best to deliver the lower number of secondary school places required for the next two years.

The land identified for the site of a new school is protected for education purposes for 15 years by way of the planning agreement between Mid Sussex District Council, Homes England and West Sussex County Council.

The capital funding already allocated to the project by West Sussex County Council also remains secured for the development and building of the school.

Cllr Russell said: "I understand that this news will be disappointing for some, but I must emphasise that this is a pause to ensure that we deliver the required school places, at the right place at the right time.

"During the next two years we will continue to review the latest available data to predict future demand for secondary school places in Burgess Hill and the local area. Any future decision we make will be based on the most up to date information available to us.

"We have a duty to council taxpayers to ensure we make the right decisions on where money is spent. The current data shows the demand that was projected when this development was approved is not there now to justify the building of this school at this time.

"Making the right decisions on secondary education opportunities for young people across Burgess Hill and the surrounding area is extremely important for the council and this is not a decision I have taken lightly.

"I can assure our residents that we will continue to work hard to provide enough school places for children and young people, so they have the best start to their secondary education.

“We will continue to work closely with key stakeholders including schools, the district council, Homes England and the Department for Education and we will keep residents informed of any significant updates.”

An agreement has already been reached for the 2026/27 academic year for an additional three forms of entry to be accommodated at The Burgess Hill Academy, subject to building adaptations being undertaken.

The primary school element of Bedelands Academy is due to be delivered by Homes England, which is the master developer of Brookleigh.

Email dated 07.08.2025 from WSCC

West Sussex County Council and UKHarvest expand multi-agency support hubs across the county

NEWS RELEASE



West Sussex County Council and UKHarvest expand multi-agency support hubs across the county



Following the success of a recent multi-agency support hub held alongside the Haywards Heath Community Food Hub, West Sussex County Council and UKHarvest will be hosting three further multi-agency support hubs in Crawley, Worthing and Bognor Regis.

The multi-agency support hub initiative brings together a variety of community services under one roof to support residents at UKHarvest Community Food Hubs.

The first event, held at Ashenground Community Centre in Haywards Heath in June, welcomed 43 residents and supported 106 individuals with nutritious food that would have otherwise gone to waste. In total, the Community Food Hub distributed 366kg of food on the day.

Services available at the Haywards Heath event included:

- Citizens Advice
- Community Energy Pathways
- Early Help
- LEAP Energy Advisors
- Mid Sussex Food Partnership
- Prevention & Assessment Team
- Sussex Wellbeing
- Sussex Libraries
- Sussex Police Neighbourhood Policing Team
- West Sussex Recycles (including a clothing swap)

The initiative is part of the wider West Sussex County Council and UKHarvest collaboration which focuses on reducing food waste across the county through Community Food Hubs. These

child-friendly hubs are open to all residents, offering an opportunity to fill a bag with delicious, rescued food. Learn more about the project [here](#).

Deborah Urquhart, West Sussex County Council Cabinet Member for Environment and Climate Change, said: “At a time when many people are facing cost-of-living pressures, we’re proud that our Community Food Hubs can support residents beyond providing affordable food. These supporting services are a valuable asset to the residents who visit the hubs, and the success of the Haywards Heath event proves this.

“By housing all the supporting services under one roof, residents are able to benefit in many areas, from money-saving advice from Citizens Advice to fall prevention tips from Sussex Wellbeing.”

Simon Thresher, Head of Operations, Logistics and Compliance at UKHarvest supports the expansion: "Our Community Food hubs offer more than just a place to collect surplus food. They're welcoming spaces where people can connect, seek support and engage directly with agencies.

“By teaming up with West Sussex County Council to introduce multi-agency support hubs, we’re making it easier for people to access vital services face-to-face, from health and wellbeing to housing and finance. The response so far has been fantastic, and we’re excited to keep building on this momentum.”

Upcoming multi-agency support hubs:

Crawley:

- **Location:** Broadfield Community Centre, Broadfield Barton, Crawley, RH11 9BA
- **Date:** Wednesday 20 August 2025, 10am to 11am

Worthing:

- **Location:** Charmandean Centre, Forest Road, Worthing, BN14 9HS
- **Date:** Thursday 18 September 2025, 10am to 11am

Bognor Regis:

- **Location:** Bognor Youth and Community Centre, Westloats Lane, Bognor Regis, PO21 5JZ
- **Date:** Wednesday 5 November 2025, 10am to 11am

Even if your local Community Food Hub isn’t hosting a multi-agency support hub, many of these services will still visit individual hubs throughout the year.

To find full dates and locations of UKHarvest Community Food Hubs in partnership with West Sussex County Council, visit: www.westsussex.gov.uk/UKHarvest

Email dated 07.08.2025 from NALC
Chief Executives Bulletin

Meetings

- Our [Smaller Councils Committee](#) held its latest meeting on 31 July 2025 at our partner's CCLA offices. It was warmly welcomed by their relationship manager, Lee Jagger. Yorkshire Local Councils Association's chief officer, Sheena Spence, shared that some early work had begun to review national policy documents to make them easier for smaller parish and town councils to use. The committee also thanked her for gathering feedback from county associations about whether their local authorities have parish liaison teams. So far, of the 21 responses, 17 have confirmed they do. The Charity Commission's strategic policy adviser, James Wilkinson, gave a presentation on the rules parish and town councils need to follow when managing assets like village halls. The committee requested that we continue to engage with the government on remote meetings and to work with the Local Government Association and Locality to lobby the government on neighbourhood planning after the recent funding cuts. The committee agreed on essential updates to their terms of reference, and there were updates from the latest Martyn's Law Steering Group meeting.
- In this week's meeting between NALC and county associations, our partner Utility Aid delivered a presentation about their [Green Pack](#), designed to assist parish and town councils in reducing energy consumption. There was a discussion on encouraging parish and town councils not in membership to join. The meeting also included an update from another partner, [WorkNest's free webinars](#) covering HR and health and safety, the latest news from our [committees](#), and plans for future meetings.

Support

- We have [called on the government to give parish and town councils the right to apply directly for central government funding](#) in our bold proposal to the government's fair funding review. In our response to the government's consultation, we argued that parish and town councils are held back by an outdated and unfair funding system. We urged the government to end double taxation, where residents in parish areas pay council tax but don't receive the same level of services as those in non-parish areas, and to ensure fair and consistent funding wherever local services are devolved to parish and town councils. You can [read the full response](#) on our website.
- Exciting times ahead! Our 2025 committee elections are just around the corner, and this is your chance to shape the future of parish and town councils. A range of influential roles is up for grabs, including a new chair and vice-chairs. As well as seats on the [Management Board](#), [Scrutiny Committee](#), [Policy Committee](#), [Larger Councils Committee](#) and [Smaller Councils Committees](#). Are you a councillor or clerk with ideas, energy, and a passion for local government? Then why not stand for election?

Resources

- [In this week's blog](#), Stradbroke Parish Council share their experience of revitalising the village's community emergency plan. They worked with residents, local organisations and Suffolk Prepared to create a plan tailored to the village's specific risks, such as flooding. The blog highlights how local knowledge, collaboration, and support from the Suffolk Resilience Forum and our [national network](#) for young councillors helped shape a more resilient and connected rural community.
- This week, we [published an updated advice note on council email addresses](#) following the introduction of Assertion 10 to the Annual Governance and Accountability Return (AGAR). The note highlights the importance of using official email addresses and the benefits of adopting a gov.uk domain. The advice note includes information on how to move to or set up a gov.uk domain, anticipated costs and where to find support. This updated advice note is the first in a series of free resources for our members to support compliance with Assertion 10.

Email dated 08.08.2025 from HDC

Less than one week left to complete the Local Government Reorganisation survey!

A banner for the 'Shaping West Sussex' survey. The background is a photograph of a street in West Sussex with white buildings and a blue sky. A pink rectangular frame is overlaid on the left side of the image. Inside the frame, the text 'Shaping West Sussex' is written in a large, white, cursive font. Below this, in a smaller white font, is 'The future of local government in West Sussex'. A pink speech bubble contains the text 'Complete our survey by 13 August 2025'. At the bottom of the frame, a white bar contains the text 'Find out more and have your say at: www.shapingwestsussex.org'. Above the text, there are five icons in colored boxes: a blue box with a white building icon, a green box with a white recycling symbol, a yellow box with a white house icon, a purple box with a white graduation cap icon, and a light blue box with a white bus icon. On the right side of the banner, there is a vertical list of logos for local authorities: ADC (Adur District Council), ARUN (Arun District Council), CHICHESTER (Chichester District Council), Crawley (Crawley Borough Council), Horsham (Horsham District Council), MID SUSSEX (Mid Sussex District Council), west sussex county council, and WBC (Worthing Borough Council).

Shaping
West
Sussex

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The future of local
government in *West Sussex*

**Complete our survey by
13 August 2025**

Find out more and have your say at: www.shapingwestsussex.org

ADC
ADUR DISTRICT
COUNCIL

ARUN
DISTRICT COUNCIL

CHICHESTER
DISTRICT COUNCIL

Crawley
BOROUGH COUNCIL

Horsham
DISTRICT COUNCIL

MID SUSSEX
DISTRICT COUNCIL

west
sussex
county council

WBC
WORTHING BOROUGH
COUNCIL

Email dated 07.08.2025 from WSCC

Public Notice Road Closure: Skiff Lane, Loxwood, 28th August 2025



PUBLIC NOTICE

Temporary closure of Skiff Lane, Loxwood CP, 28th August 2025.

NOTICE IS HEREBY GIVEN that from the date specified below, West Sussex County Council has temporarily closed to all traffic, Skiff Lane, Loxwood CP, in the Chichester District under Section 14(2) of the Road Traffic Regulation Act 1984, as amended, on Skiff Lane for a distance approx 38 metres.

The temporary closure is scheduled to commence on 28th August 2025 for up to 5 days (it is estimated to be completed on 28th August 2025) and is required for the safety of the public and workforce while Scottish and Southern Power Distribution undertakes a daytime road closure for works to remove vegetation from power lines.

Road closed between the junctions with B2133 and Hurst Farm House with works between properties Lakers Cottage and Beldhamland Farm.

The restriction will be in place **day-time only** from 09:00 until 16:00

An alternative route will be signed on site but please visit <https://one.network/?tm=143764970> for more details.

Access maintained for emergency services only

All other vehicles should follow the diversion route for access

For information regarding this closure please contact TreeSmiths Ltd on behalf of Scottish and Southern Power Distribution on 01403913210 who will be able to assist with scope of these works.

Dated: 7th August 2025

Matt Davey

Assistant Director of Highways, Transport and Planning

West Sussex County Council

[Report a problem with a road or pavement](#) or raise a [highways related enquiry](#)

Follow us at [@WSHighways](#)

Email: ttro@westsussex.gov.uk