



Parish Office
Rudgwick Hall
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Date: 4th August 2025

Finance, Policies and Human Resources Committee Meeting

Members of the Committee you are duly summoned to a meeting of the Parish Council that will take place
On 13th August 2025 at the Rudgwick Hall, Bucks Green at 1.30pm

Members of the public have a right and are welcome to attend the meeting as observers.

Councillors: P Kornycky (Chairman) P Thompson
D Buckley S Torn
S Kornycky R Wild (Vice Chairman)

Anna Clayton

Mrs A Clayton
Clerk to Rudgwick Parish Council

AGENDA

To be read in conjunction with Clerk's Report for further background information.

FPHR 001-25/26	Apologies for Absence To receive for approval.
FPHR 002-25/26	Declarations of Interest To receive any declarations of interest by councillors on any matters to be considered at the meeting and notifications of changes to members' Register of Interests. Any clarification on whether a Member has an interest should be sought before attending the meeting.
FPHR 003-25/26	Minutes of Finance, Policies and Human Resources Committee Meeting of 27th November 2024. To receive for approval.
FPHR 004-25/26	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.

FPHR 005-25/26	Review Year End 31.3.25 To receive, review and agree.
FPHR 006-25/26	Earmarked Reserves To receive, review and plan future spending.
FPHR007-25/26	General Reserve Transfers to EMRs To receive, review and agree.
FPHR008-25/26	Business Rates Rudgwick Hall, KGV and Tennis Club Update To receive, review and agree.
FPHR009-25/26	VAT Review To receive, review and agree.
FPHR010-25/26	WSP Project To receive, review and agree.
FPHR011-25/26	Lloyds Bank Signatories To receive, review and agree.
FPHR012-25/26	Resolution to exclude the public and press from the business about to be transacted. Exclusion due to the confidential nature/exempt information to be discussed.
FPHR013-25/26	Staffing and Recruitment To receive, review and agree.
FPHR014-25/26	Date of next meeting: Date to be advised

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices/ Amazon Alexa devices should be switched to silent/ off for the duration of the meeting. The Parish Council will be recording the meeting, members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording), at the meeting by any person present.

RUDGWICK PARISH COUNCIL

Finance, Policies and Human Resources Meeting on Wednesday 13th August 2025 at 1.30pm

Clerk's Report

To be read in conjunction with the Agenda

FPHR 001-25/26	Apologies for Absence Recommendation: To receive for approval.
FPHR 002-25/26	Declarations of Interest Members are advised to consider the agenda for the meeting and determine in advance if they have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. (Please refer to flow chart provided prior to the meeting). If a Member has a declarable interest, they are reminded that this must be declared at the start of the meeting. Details of the interest will be minuted. Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), they are reminded that they must withdraw from the meeting room after making representations/ asking questions. If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must not take part in the discussions of the item at all, participate in any voting and unless the Chairman has given a dispensation, withdraw from the meeting room. Any clarification on whether <i>a Member has an interest should be sought before attending the meeting.</i> Recommendation: To receive any Declarations of Interest from Members of the Council and for these to be noted.
FPHR 003-25/26	<u>Minutes of Finance, Policies and Human Resources Committee Meeting of 27th November 2024.</u> Recommendation: to approve minutes of the Finance, Policies and Human Resources Committee Meeting held on 27th November 2024 as an accurate record and for the chairman to sign these.
FPHR 004-25/26	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
FPHR 005-25/26	<u>Review Year End 31.3.25</u> Recommendation: To receive, review and agree if any further action is required. <u>Detailed General Reserve Surplus</u>
FPHR 006-25/26	Earmarked Reserves Recommendation: To receive, review, agree: • Rename EMR Cemetery Extension (320) to RYC Basketball Yard
FPHR 007-25/26	General Reserve Transfers to EMR's Recommendation: To receive, review and agree the transfers to EMRs. • Agree <u>EMR</u> transfer/adjustments having regard to the <u>Business Plan Project List</u> and available <u>S106/CIL</u> funds. • <u>Summary Analysis for YE 31.03.2025 & recommended EMR transfers</u>
FPHR008-25/26	Business Rates Rudgwick Hall, KGV and Tennis Club Update Recommendation: To receive, review and agree if any further action is required. <u>HDC Stage 2 Complaint Response.</u>
FPHR009-25/26	<u>VAT Review</u> Recommendation: To receive, review and agree if any further action is required.

FPHR010-25/26	WSP Project Recommendation: To receive, review and agree if any further action is required.
FPHR011-25/26	Lloyds Bank Mandate Variation Recommendation: To receive, review and agree Lloyds Bank mandate variation and new Cllr signatory required.
FPHR 012-25/26	Resolution to exclude the public and press from the business about to be transacted. Exclusion due to the confidential nature/exempt information to be discussed.
FPHR 013-25/26	Staffing and Recruitment Recommendation: To receive, review and note. • Staffing Update • Staff roles & Responsibilities • Recruitment • Local government services pay agreement 2025/26 Clerk to circulate confidential information for the FPHR meeting 13 th August 2025.
FPHR 014-25/26	Date of next meeting: date to be agreed