

Rudgwick Parish Council

Weekly Clerk's Update: 5 - 11 July 2025 (Agenda July 2025)

To: Parish Councillors

c.c: Christian Mitchell (West Sussex County Councillor)
Richard Landeryou (Horsham District Councillor)

From: Anna Clayton

The weekly update provides information regarding:

- Announcements/delegated decisions by the Clerk
- Planning information
- Correspondence/communications from parishioners
- Correspondence/communications from outside organisations

List of organisations that communicate with the Council on a regular basis.

- AIRS (Action in Rural Sussex)
 - APCAG (Association of Parish Councils Aviation Group)
 - CAGNE (Communities Against Gatwick Noise Emission)
 - CPRE (Campaign to Protect Rural England)
 - HALC (Horsham Association of Local Councils)
 - HDC (Horsham District Council)
 - NALC (National Association of Local Councils)
 - WSALC (West Sussex Association of Local Councils)
 - WSCC (West Sussex District Council)
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Clerk's announcements/delegated decisions:

- **The football club have advised 'Just wanted to drop you a note that we're having some work done on the dugouts shortly and the wood has been stripped off. This has been placed behind the clubhouse, out of view.'**
- **The second treatment of the hogweed was carried out on Tuesday 8th July.**

GENERAL REMINDER: If you wish to speak face to face to a member of staff, please contact the Clerk on 07927 702321 during her office working hours (Monday – Wednesday 9.30 – 15.30).

Applications for noting at Rudgwick Parish Council Meeting

Applications for noting at Rudgwick Parish Council Meeting 8 th September 2025	
Application No: DISC/25/0208 02.07.2025	Response/Comments:
Applicant: Pennthorpe School, Church Street, Rudgwick	
Reason for Application: Application for Approval of Details Reserved by Condition 2 to approved application DC/25/0239.	
Official Response Date: Not available / Determination 27.08.2025	

Applications for consideration at Rudgwick Parish Council Meeting

Applications for consideration at Rudgwick Parish Council Meeting 14 th July 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	
Official Response Date:	

Decisions

HDC Council Decisions – Rudgwick Parish Council Meeting 14 th July 2025	
Application No: DC/25/0864	Response/Comments: Permitted / RPC – No objection provided HDC are satisfied that the application can be classified as a non-material amendment.
Applicant: Pilgrims Rest, Cox Green	
Reason for Application: Non Material Amendment to previously approved application DC/24/1715 (Demolition of existing dwelling and erection of a self-build dwelling and garage) for changes to finish materials, removal of skylights, removal of rear doors to be replaced	

by window, amend gable end, addition of solar panels and amendment to front porch.	
Official Response Date:	

Applications going to Committee

Applications going to Committee – Rudgwick Parish Council Meeting 14 th July 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	
Official Response Date:	

Appeals Lodged / Appeals Determined

New Appeals Lodged / Determined – Rudgwick Parish Council Meeting 14 th July 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	
Official Response Date:	

New Planning Compliance Issues

New Planning Compliance Issues – Rudgwick Parish Council Meeting 14 th July 2025	
Application No: EN/25/0227 03.07.2025	Response/Comments: Pending consideration
Address: Amber Wood, Honeywood Lane, Okewood Hill	
Nature of Complaint: Alleged: Conversion of former mess accommodation (DC/18/1232) into habitable	

accommodation, the laying water pipes under a public footpath and creation of a pond, all without planning permission.

Official Response Date:

Parish Councils Website

Rudgwick Parish Council's New Website is now live!

<https://rudgwick-pc.gov.uk>

WEST SUSSEX COUNTY COUNCIL **Road Traffic Regulation Act Temporary Closure Notice** **RUDGWICK: PUBLIC FOOTPATH NO. 1390**

NOTICE is hereby given that in pursuance of the provisions of Section 14 (2) of the Road Traffic Regulation Act 1984, as amended, the use of the route below is temporarily **prohibited**:

RUDGWICK: PUBLIC FOOTPATH NO. 1390 as shown on the map below.

The path closure is necessary to protect public safety due to surface improvement works with effect from **14th July 2025**.

This notice enacts a **21-day** closure from the date given above until the works are completed.

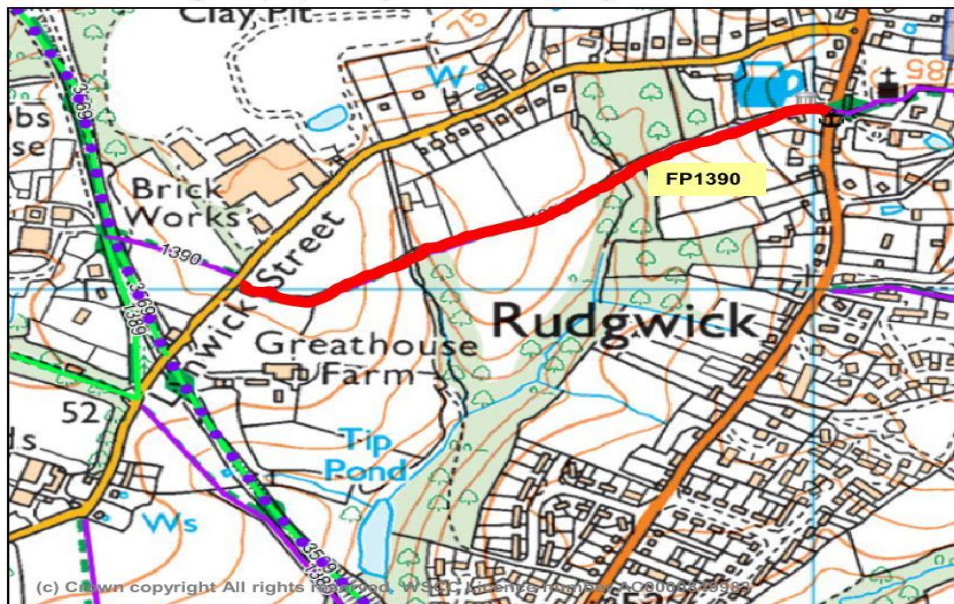
Contact telephone numbers: **Public Rights of Way Team (WSCC) (01243) 777620**

Matt Davery

Date: **09/07/2025**

Ref.: **ED/RW/FP1390**

Director of Highways, Transport and Planning



SCALE
1:7,000

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Public Footpath
Public Bridleway



Route Temporarily Stopped Up

Public Rights of Way, 1st Floor Northleigh, Tower Street,
Chichester, West Sussex, PO19 1RH

Correspondence

Email dated 11.07.2025 from WSCC

UKHSA and Met Office Amber Heat-Health Alert is in effect between 12PM on 11/07/2025 until 9AM on 14/07/2025

Information and advice from West Sussex County Council about the Met Office Amber Heat Health Alert

Amber (*enhanced response*) - An amber alert would represent a situation in which the expected impacts are likely to be felt across the whole health service, with potential for the whole population to be at risk and where other sectors apart from health may also start to observe impacts, indicating that a coordinated response is required. In addition, in some circumstances a National Severe Weather Warning Service (NSWWS) Extreme Heat warning may be issued in conjunction with and aligned to the HHA. This situation would indicate that significant impacts are expected across multiple sectors.

View details of the warning on the [Weather Health Alerts](#) site.

Hot weather can affect your health. The people most likely to be affected are the elderly, the very young, and people with pre-existing medical conditions.

If you know or look after someone that may be susceptible to the effects of this hot weather period please help make sure that they stay cool and well, and if possible check in advance that they are prepared for this hot spell.

Please follow this advice to keep cool and comfortable and reduce health risks:

- Shut windows and pull down the shades when it is hotter outside. If it's safe, open them for ventilation when it is cooler.
- Avoid the heat: stay out of the sun and don't go out between 11am and 3pm (the hottest part of the day).
- Keep rooms cool by using shades or reflective material outside the windows. If this isn't possible, use light-coloured curtains and keep them closed (metallic blinds and dark curtains can make the room hotter).
- Have cool baths or showers, and splash yourself with cool water.
- Drink cold drinks regularly, such as water and fruit juice. Avoid tea, coffee and alcohol.
- Plan ahead to make sure you have enough supplies, such as food, water and any medications you need.
- Identify the coolest room in the house so you know where to go to keep cool.
- Wear loose, cool clothing and a hat if you go outdoors.

Also, please don't forget about the **animals** in your care and view the top tips for keeping pets cool in hot weather by using the [RSPCA](#) link below.

For more information go to:

- UK Health Security Agency [Adverse Weather Health Plan](#)
 - UKHSA & Met Office [Weather Health Alerts](#)
 - NHS Choices [Heatwave: be prepared](#)
 - WSCC [Dealing with extreme weather](#)
 - WSCC <https://www.westsussex.gov.uk/campaigns/keeping-safe-this-summer/>
 - WSCC [Preparing for emergencies](#)
 - Follow us on Twitter for regular updates [@WSCCNews](#) [@WSCCResilience](#) [@wspublichealth](#)
 - RSPCA [Top tips for keeping pets cool in hot weather](#)
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Email dated 11.07.2025 from WSCC

West Sussex Joint local Health and Wellbeing Strategy 2025 to 2030

We are delighted to share with you the new [West Sussex Joint local Health and Wellbeing Strategy 2025 to 2030](#)

The strategy was approved and launched by the West Sussex Health and Wellbeing Board yesterday, Thursday, 10 July. This follows an extensive period of evidence gathering, consultation and engagement with a range of partners, stakeholders and the public.

The new strategy sets out [West Sussex Health and Wellbeing Board's](#) overarching plan for improving health and wellbeing for residents and communities and reducing inequalities across the county.

With a vision of 'Improving Lives together in West Sussex', the strategy focuses on **five priority areas** and **three principles** which are central to the delivery of the strategy.

The five priority areas are:

- **Food and nutrition**
- **School readiness**
- **Transitioning to adulthood** – children and young people's mental health and wellbeing
- **Tobacco control**
- **Health and wellbeing in temporary accommodation**

The three principles are:

We will:

- **Reduce health inequalities, including tackling the wider determinants of health**

- **Build resilient and connected communities, including addressing loneliness and social isolation across the life-course**
- **Work in partnership to deliver the strategy**

Next Steps

We now look forward to beginning the implementation and delivery of the strategy.

Please do share the strategy within your organisations and networks. We will shortly be running a public communications campaign to promote the strategy using a range of media including a new animation. We will contact you again when this is ready to ask for your support to share the strategy's priority areas through your own channels.

If you would like any further information about the strategy please contact Alison Thomson, Public Health Strategy Manager at alison.thomson@westsussex.gov.uk.

This is an exciting time to work together with you all to make a positive difference to our residents and communities' lives.

Kind regards,

Cllr Bob Lanzer
Cabinet Member for Public Health and Wellbeing,
and Chairman, West Sussex Health and Wellbeing Board,
West Sussex County Council

Alison Challenger
Director of Public Health,
West Sussex County Council

Email dated 10.07.2025 from WSCC

Could you be there for a child in care, summer reading challenge, EV chargepoint update, and more!



Welcome to the July 2025 edition of our Residents' eNewsletter, featuring the latest news and updates from your county council.



Make the most of summer in West Sussex

The school summer holidays are almost here!

If you are looking for things to do and places to go with your children or grandchildren then take a look at [Experience Sussex](#) where you'll find inspiration and ideas to make the most of the warm summer days and nights.

Whatever you do and wherever you go, make sure you stay safe and well.

On the link below you'll find useful information on your health, fire and water safety, travel and more.

All about summer in West Sussex



Bookmark the date of this year's Summer Reading Challenge!

Children of all ages can combine reading with nature and the great outdoors at West Sussex libraries when taking part in Story Garden, the 2025 Summer Reading Challenge.

The annual initiative aims to encourage kids to keep reading over the school holidays with rewards available for completing the challenge, including a special medal and certificate. The free activity runs right across the summer and children aged 4 to 11 can join in anytime from Saturday 12 July to Saturday 13 September.

Meanwhile, little ones aged four and under can join the Story Garden Mini Challenge and collect stickers as they share library books over the summer, before receiving a special gold sticker and certificate when they finish. [Find volunteering opportunities to help run the challenge in some of our libraries.](#)

Sign up to the challenge today!



Driving towards a greener future as new electric vehicle chargepoint sites are agreed

The West Sussex Chargepoints Network is set to continue to grow as an additional 30 on-street sites are confirmed following a countywide consultation. The latest chargepoints will be installed alongside additional underground wiring making it easier to expand the network further in the future.

The network's continuing growth will support the county's move to electric vehicles ahead of the 2035 ban on new petrol and diesel car sales. It's estimated that the number of EVs in West Sussex could increase tenfold over the next decade.

No changes to existing parking arrangements are proposed at this time; other vehicles can continue to park as usual, but we do encourage considerate parking to ensure EV drivers have access to charging points. Any future changes to parking restrictions would, of course, be subject to the normal consultation process.

[!\[\]\(339a16584d5da0f0a3ca4e9ec17bf6a1_img.jpg\) View new EV sites !\[\]\(e06a1d39938b2f5d7a2c3618fea4f77f_img.jpg\)](#)



Have you ever stopped to think about how your work may impact your alcohol intake?

Longer hours and more stress can lead to the blurring of the lines between work and home.

This Alcohol Awareness Week we're encouraging people to reflect on their drinking and to take the online [DrinkCoach](#) test to find out if their drinking is putting them at risk.

For both men and women, it is recommended to drink no more than 14 units of alcohol a week, spread across 3 days or more. That's around 6 medium (175ml) glasses of wine, or 6 pints of 4% beer.

Take control now and visit [Call the Shots on Alcohol](#) to take the test, view our new animation '7 steps to take control of your drinking' and find out about free local support from West Sussex Wellbeing.

Take the Drink Coach test



Could you be there for a child in care?

We need more local people to befriend children in care by becoming an Independent Visitor.

They are volunteers who are matched with a child aged between 8 and 17 who are looked after by the county council and will not be returning home.

The emphasis is on having fun and building up a friendship, doing things together that the young person enjoys, like going for a bike ride, having a chat over a hot chocolate, watching a film together, or visiting a museum - whatever the child is interested in and wants to do.

We have two online information sessions coming up where you can find out more on

- [Monday 28 July from 12.30pm to 1.30pm via Microsoft Teams.](#)
- [Tuesday 29 July from 7.00pm to 8.00pm via Microsoft Teams.](#)

We will be starting our next training programme in August along with an in-person Training Day on Saturday 27 September.

If you can't make either of these sessions but would like to find out more, click on the link below for more information or email Independent.Visitors@westsussex.gov.uk.

Information about Independent Visitors

Community Risk Management Plan

2026 - 2030

Public Consultation



Public consultation launched on Community Risk Management Plan proposals

West Sussex Fire & Rescue Service has launched a public consultation on its proposals for its next Community Risk Management Plan (CRMP).

The CRMP is the fire service's business plan setting out how it will keep the communities of West Sussex safe over the next four years, building on the priorities laid down in the service's CRMP 2022 to 2026.

Last year the service launched a community questionnaire to ask people about the risks in West Sussex that concerned them the most. This feedback, together with a strategic assessment of the risks that exist within the county, has informed the plans proposed in this public consultation.

The service is now asking people for their views on the plans it proposes to put in place from April 2026 to make West Sussex a safer place to live, work and visit.

[Share your views](#)

Environment and Climate Change News

If you are passionate about our local environment and climate change and want to know more then [take a look at our latest Environment and Climate Change eNewsletter here.](#)

This month's edition includes the latest approved locations of our electric vehicle chargepoints, advice on how to protect the countryside during hot weather, our

libraries' nature themed Summer Reading Challenge, Plastic Free July and much more.

More news



Head to our [Newsroom](#) to find all the latest news.

- **LISTEN BACK:** Council leader Cllr Paul Marshall was interviewed live on BBC Radio Sussex's 'hot seat' feature this morning (Thursday 10 July). He answered questions from listeners and the presenter, speaking about a range of issues affecting communities across West Sussex. The interview was broadcast between 9am and 10am and you can [listen back on BBC Sounds](#).
- **READ:** Council leader Cllr Paul Marshall [talks about the ongoing work shaping the vision for the future of local in West Sussex](#) as local government reorganisation progresses.
- Do you have family or know someone that uses funding to help pay for their childcare? Our Early Years Team wants to hear the experiences of those who have accessed the '2 year old Early Years Funded Entitlement for Working Families' (introduced in April 2024) and/or the '9 months plus Early Years Funded Entitlement for Working Families' (introduced in September 2024). Please encourage anyone you know to complete our [survey](#). The closing date is Tuesday 22 July at 5pm.
- Our Trading Standards team are [tackling the sale of illegal vapes](#), especially sales to children by rogue businesses.
- In partnership with Biffa, [we have awarded funding to ten community groups](#) as part of the Waste Prevention Community Grant Fund.
- A property director has been ordered to [pay over £3,000 after being found guilty](#) of significantly breaching a fire safety order.
- The next [full county council meeting will take place on Friday 18 July](#) and you [can watch the proceedings live, or view them afterwards](#).
- [Cervical cancer screening](#) is free, quick and easy - and most importantly it saves lives. It's a simple procedure, sometimes called a smear test, that is carried out at your GP surgery. It checks the health of your cervix and is effective in detecting abnormal changes (which rarely cause symptoms) before they can turn into cancer. If you think you may have missed your

cervical screening invitation, it's not too late, you can still book an appointment with your GP practice. Screening saves lives. Please don't wait.

- Do you or someone you know use a telecare alarm? Landline phones are switching to digital, which could stop telecare alarms working. The switchover is already happening, so you need to act now. If you or someone you know uses a telecare alarm, call the landline provider now for support. Visit the [Digital Phone Switchover website](#) to find out more.
- [A recent report outlines our continued commitment and investment](#) in the county's highways along with detailing our preventative approach to highways maintenance.

Did you know?



It's our Library Service's 100th birthday this year! If you're not already a member, it's [free and easy to join if you live, work or study in West Sussex](#).

Discover some of the [fun and free activities you can take part in during the year](#), including the Library of Possibilities and Wonder interactive virtual reality headsets.

Did you receive this eNewsletter from a friend? [Sign up here](#).

Help us in our

#FightAgainstFoodWaste

and visit a Community Food Hub!

Click here for more information

West Sussex recycles

UK HARVEST
Nourishing Our Nation

WEST SUSSEX
CLIMATE ACTION

Email dated 10.07.2025 from WSCC

West Sussex County Council secures conviction against airline for illegal importation of puppy



NEWS RELEASE

West Sussex County Council secures conviction against airline for illegal importation of puppy

West Sussex County Council's Trading Standards service has successfully prosecuted Norse Atlantic UK Ltd for breaching animal importation laws after the airline unlawfully transported a puppy into the UK without the required health documentation.

On 8 December 2024, a flight operated by Norse Atlantic UK Ltd arrived at London Gatwick Airport from Orlando, Florida, carrying a puppy that was under 11 weeks old. The animal had not received a rabies vaccination, lacked the necessary tapeworm treatment and did not have a valid GB health certificate. These are all mandatory requirements under UK law.

The case was brought under Section 73(a) of the Animal Health Act 1981 and the Rabies (Importation of Dogs, Cats and Other Mammals) Order 1974. The offence was proven in the company's absence at a hearing held at Crawley Magistrates' Court on 26 June 2025.

Despite being issued with a Fixed Penalty Notice in March 2025, Norse Atlantic UK Ltd failed to respond or make payment. The court imposed a fine of £2,875, with additional costs of £1,567, bringing the total penalty to £4,442.

"This case highlights the serious responsibilities airlines have when transporting animals into the UK," said Cllr Duncan Crow, Cabinet Member for Community Support, Fire and Rescue. "The rules are in place to protect both animal and public health, particularly from the threat of rabies. By enforcing these laws, we're not only upholding national safety standards but also delivering on Our Council Plan's commitment to keeping people safe, in this case both in our county and beyond."

The puppy was intercepted by staff at the Animal Reception Centre at Gatwick, who immediately raised concerns with the Trading Standards team. The animal was placed in quarantine and the passenger was denied onward travel due to non-compliance with the Pet Travel Scheme (PETS).

The council continues to work closely with Border Force, airport authorities and animal welfare organisations to ensure that all animals entering the UK meet strict health and legal requirements.

Email dated 10.07.2025 from WSCC

Shaping the vision for the future of local authorities as local government reorganisation progresses



news release

Shaping the vision for the future of local authorities as local government Reorganization progresses



Collaboration between councils across West Sussex to explore options for local government reorganisation continues to make strong progress.

Council leaders are working to shape a shared vision for the future and develop the evidence to progress options for a new structure that will most benefit communities.

West Sussex County Council Leader Councillor Paul Marshall said: “Reorganisation is a once-in-generation opportunity to reshape local government in West Sussex for the better.

“It is also a complex process so it’s no surprise there are differing views on the best way forward. One of the real strengths of our work together, however, is the diversity of perspectives and mutual respect we bring as leaders.

[“I’ve previously made the case that we must focus on delivering an effective and cost-efficient solution](#) that works for our communities to ensure we make the most of the opportunities.

“As leader of the county council, I have responsibility for delivering vital social care services to vulnerable people, services that account for the majority of local government spend in the county. This gives me a unique lens through which to view the potential impact of reorganisation. “I’m approaching the process with an open mind and am very conscious that there is still work to do in developing our position, including engaging with communities.

“However, the evidence I’ve seen so far points towards a single unitary authority as the best option for West Sussex. It offers the clearest model of service delivery for residents and delivers the government’s ambitions for reform while minimising disruption and cost.

“With the national criteria on reorganisation in mind, I find it hard to see how splitting the county into multiple unitary authorities will deliver the changes that the government wants and that our communities need. It would mean dividing social care services, increasing running costs and taking money away from essential services, and introducing unnecessary complexity and distraction at a time when we need to continue our focus on improving services and managing major national reforms.

“In short, the evidence would need to identify something new if the answer for me were to be anything other than a single unitary authority.”

West Sussex County Council, together with the district and borough councils [submitted to government a draft interim plan for reorganisation in March this year](#). It outlined options for consideration. The government is expected to make a final decision later in 2025.

Cllr Marshall added: “There are mixed views about the benefits of reorganisation, but I maintain it is the right thing to do. It will bring a more efficient way of working with clearer accountability and a simpler system for residents.

“The journey to get there will be a challenge and involve significant cost. However, the severity of both will depend on the options we as council leaders favour and the option the government ultimately decides upon.

“Whatever the outcome, councils will need to work differently in the future. The model of local place leadership currently provided by district and borough council will need to be replaced and a new authority will need to be designed to meet the different needs and characteristics of communities across county, including Horsham, Crawley, Mid Sussex, Worthing, Arun, Adur and Chichester.

“The great benefit of a creating a new, single unitary authority is that will have the ability to do just that, building within it the DNA of our local communities and a model that will offer West Sussex a real chance to flourish and prosper.”

See [Future of local government in Sussex](#) for more information about the work on local government reorganisation and devolution in our region.

Email dated 10.07.2025 from NALC
Chief Executives Bulletin

Committees and meetings

- The [National Assembly](#) received our annual report and accounts this week. (see below). The assembly heard from our partners, CCLA, about their work promoting [sustainability and sound investment](#). An official from the Ministry of Housing, Communities and Local Government provided updates on devolution and local government reorganisation. The assembly agreed to support the [Association of Electoral Administrators'](#) call for the abolition of parish polls and also agreed with the recommendations from the [Management Board](#), including a process to review our strategic plan and some limited governance changes.

- In this week's meeting with county associations, we started by reflecting on last week's [Local Government Association Annual Conference](#), which included the chief executive of Suffolk Association of Local Councils, Sally Longmate, speaking about her observations as a panel member at our [fringe event](#). There was also an update on our forthcoming National Assembly and committee elections, where we also had an extensive discussion on raising awareness and having resources to better inform on what the roles are and what's required. As always, we concluded with an open forum, answering any further questions that may have come up.
- I was able to flag up the role parish and town councils play in community safety at a recent Rural Taskforce Mission Workshop meeting on safer streets with the Department for Food and Rural Affairs and the Home Office. I referred to our [campaign to promote community safety](#) and the case studies and resources we have on our website.

Support

- This week, we've [renewed our call for the government to hold developers accountable](#) and require them to build homes on land where planning permission has already been granted. We want to see a developer-focused housing delivery test to ensure the timely build-out of approved sites, stronger powers for local planning authorities and councils to deliver affordable housing, more homes suitable for disabled residents and those with mobility impairments and a greater mix of housing tenures to meet diverse community needs. You can [read our full response](#) on our website.
- The [Civility and Respect Task Force](#) met on 3 July 2025 to push forward one of the missions of getting more parish and town councils to sign the [Civility and Respect Pledge](#). So far, nearly 1,800 have signed up, a strong start, but I'd urge you to sign the pledge. One key focus is increasing participation from small and micro-councils, which make up 65% of the sector. To help address this, improvement and development manager Hazel Broatch will attend our [national network](#) for micro councils to promote the pledge and explore barriers to adoption. To strengthen accountability, the task force also recommended a new Councillor's Statement of Assurance, which will be voluntary and is already proving successful in Cornwall. Research shows that combining group and individual commitments leads to more substantial, lasting cultural change. Finally, the Suzy Lamplugh Trust's offer of free training on standing up to sexual harassment at work has been accepted, with details to be shared soon.

Resources

- [In this week's blog](#), our partner, Clear Councils Insurance, reflects on the inspiring moments from our Star Council Awards and why recognising the incredible work of parish and town councils is so important. As proud sponsors, Clear Councils Insurance celebrates the dedication, innovation, and community impact demonstrated by parish and town councils and their teams, often with limited

resources but with a limitless commitment. With nominations now open for the 2025/26 awards, this is the perfect time to [spotlight those making a difference in your area](#).

- The Martyn's Law Steering Group has [published a new, easy-to-digest advice note](#) to help parish and town councils get ahead of upcoming terrorism protection duties under the Terrorism (Protection of Premises) Act 2025, known as Martyn's Law. The second advice note in the series is unlike the group's first, more detailed document. This latest resource is a quick-fire guide designed specifically for busy councillors and clerks. It outlines why Martyn's Law matters to all councils, highlights key dates, explains who will be affected, gives practical steps councils can take today to prepare, and links to free training and resources.
- We have now [published our Annual Report for 2024/25](#). The report highlights a year of substantial progress, national influence, and growing support for parish and town councils. Some of the key achievements include 88% membership, the launch of a new NALC website and digital resources like [Local Councils Explained](#) and [The Good Councillor's Guide](#), £7.5m in government funding for community assets and planning, continued recognition in national devolution plans, and financial resilience, with a small surplus and below-inflation fee increases.



Star Council Awards

We are thrilled to announce that nominations are now open for the Star Council Awards 2025/26, the only national awards dedicated to celebrating the vital work of parish and

town councils in England. Ready to celebrate your achievements or nominate someone amazing? Learn more about how to submit your entry.

[Submit a nomination](#)

**Email dated 10.07.2025 from BRTA
BRTA AGM and Public Meeting 1**

I [attach](#) details of our AGM and Public Meeting 12th July in Guildford. All Welcome. Please come and bring cash to join, peruse our stock and donate.

This is a good time to come together and organise to do more and better for progressing towards a rebuild to a modern railway standard the following:

1. Guildford Railway Station capacity
2. Getting Guildford-Cranleigh-Horsham reopened
3. Reform at Redhill Station, not to diminish, but enable more and better, it needs an investment programme to enable that. Put simply, we need funding for the on-going questionnaires and people to be a team to speed-up the campaigns.

Yours sincerely, Richard Pill, BRTA CEO

<https://brtarail.com/events/>

**Email dated 07.07.2025 from HDC Planning Compliance
Monthly Planning Compliance Team statistics for June 2025**

During June 2025, we received 34 new Planning Compliance investigations.

The closure statistics for June are shown below:

Year	Month	Complaints Closed	No Breach	Breach Ceased	Plan App. Received	Not Expedient	Closed within 90 days	Closed over 90 days	% Closed within 90 days
2025	June	40	12	4	20	2	23	17	57.5

One Enforcement Notice was issued during June, as follows:

EN/24/0181	Land known as Abbots Shed, Hole Street, Wiston, Steyning, West Sussex, BN44 3DS Without planning permission a material change of use of the Land from an agricultural use to use for open storage purposes associated with a portable lavatory block hire business including the storage of portable lavatory blocks, the stationing of a caravan for mess accommodation, the stationing of storage tanks and paraphernalia associated with the business operating on the Land; and the associated unauthorised operational development comprising the laying of material to form a hardstanding at the location as indicated hatched blue on the enforcement
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Last month, we received 5 appeal decisions from the Planning Inspectorate regarding enforcement notices, as follows:

- Oaklands Stud, formerly known as Tanglewood Equestrian, Forest Grange, Horsham, West Sussex RH13 6HX: Without planning permission, the unauthorised material change of use of the Land from an equestrian use to a mixed use comprising equestrian and the stationing of a mobile home for the purposes of human habitation, as shown in the approximate position hatched in blue on the attached plan together with the associated operational development comprising the installation of a septic tank in the approximate position shown as hatched in brown on the attached plan- **The appeal was dismissed, the enforcement notice was upheld and planning permission was refused on the application deemed to have been made under section 77(5) of the 1990 Act as amended.**
- Land at The Spoons, Harbolets Road, West Chiltington, Pulborough RH20 2LG: Without planning permission, material change of use of the land to use for the stationing of caravans for the purposes of human habitation together with the associated operational development comprising the installation of a septic tank in the approximate position shown hatched brown on the attached plan- **The appeal was dismissed, the enforcement notice was upheld and planning permission was refused on the application deemed to have been made under section 177(5) of the 1990 Act as amended.**
- Land at The Spoons, Harbolets Road, West Chiltington, Pulborough RH20 2LG: Without planning permission, excavation of the land and the deposit of rubble and hardcore to form a hardstanding together with laying a surface formed of compacted road planings- **The appeal was dismissed and the enforcement notice was upheld**
- Staalcot Farm, Stall House Lane, North Heath, West Sussex, RH20 2HR otherwise known Staalcot Fields, Stall House Lane, North Heath, West Sussex, RH20 2HR: Without planning permission the material change of use of the land to use for the stationing of caravans for the purposes of human habitation, together with the associated operational development comprising the importation of crushed stone aggregate, the laying of material to form a hardstanding and the laying of services in connection with the unauthorised residential use of the Land- **The appeal was dismissed, and the enforcement notice was upheld subject to a variation in the period for compliance.**
- Land west of Harbolets Road, West Chiltington, West Sussex, RH20 2LG: Without planning permission, the material change of use of the land from agriculture to a mixed use of agriculture and for the stationing of a caravan for the purposes of human habitation together with associated operational development comprising the installation of a septic tank in the approximate position shown on the attached plan- **The appeal was dismissed, the enforcement notice was upheld and planning permission was refused on the application deemed to have been made under section 177(5) of the 1990 Act as amended.**

We are still awaiting 5 decisions on appeals relating to other enforcement notices issued.

I hope this is helpful- if you have any questions on individual cases, or any other planning compliance matters, please contact me.

Kind regards, Madeleine

Madeleine Hartley

Planning Compliance Team Leader

Email: Madeleine.Hartley@horsham.gov.uk



Email dated 07.07.2025 from Gatwick Airport Ltd
Gatwick In Touch - July 2025



Gatwick In Touch

Airport news for local residents



STEM in the Park

London Gatwick was proud to sponsor STEM in the Park for another year. This free event helped to inspire young people to consider STEM subjects and the varied careers available within these fields in a fun and engaging way, including engaging science shows, a visit to space via an HD pop-up planetarium, interactive tabletop displays, and career advice from local employers, higher education institutions, professional bodies, STEM communicators, and educators.

This year's event welcomed more than 5,000 attendees, with our engineering team and several apprentices delivering interactive demonstrations showcasing real-world airport technology and engineering principles.

[READ MORE HERE >](#)



GATWICK REGION AIRPORT ECONOMIC ZONE

Unveiling the Gatwick Region Airport Economic Zone at UKREiIF

Our Corporate Affairs team and Stewart Wingate (CEO) represented London Gatwick at the UK Real Estate Investment and Infrastructure Forum (UKREiIF) in Leeds. This event was an opportunity to demonstrate the vital role London Gatwick plays, and our potential to support the Government's growth ambitions. The airport has taken a leading role in forming the Gatwick Region Airport Economic Zone (AEZ) to unlock the collective potential of the region by leveraging the strategic role of London Gatwick.

The AEZ brings together public and private sector partners to champion long-term, sustainable economic growth, position the region as a globally competitive destination, and create opportunities for all who live and work in the area. Stewart Wingate officially launched the AEZ at UKREiIF, and our delegation of 27 private and public sector partners collectively promoted our region as an amazing place to work, live, visit and invest. With over 16,000 delegates including international investors and developers at the event, this was a great opportunity to put our region on the map and support our Second Decade of Change Local Economy goal to be a partner and advocate for a thriving resilient economy.

[**READ MORE HERE >**](#)



and I work as an airfield operations controller here at Gatwick.

LearnLive Numbers - Airfield Operations on a Live Stream

London Gatwick's commitment to supporting students and young people is showcased on our CareersLive Broadcasts, these highlight different roles and skills needed across the airport. Our latest CareersLive broadcast offers an exclusive insight into Airspace and Noise. Featuring interviews with Head of Noise & Airspace Strategy and Airspace Office Analyst, this session provides a behind-the-scenes look at the vital roles that keep our airport running smoothly.

We had 18,500 live viewers in May and have upcoming broadcasts on GridServe and with our graduates. In 2025 London Gatwick has reached 105, 227 students, this supports our goal of engaging 1 million students by 2030 under our Decade of Change sustainability policy.

[**WATCH HERE >**](#)



River Mole Experience Day

The London Gatwick water engineering team recently hosted a visit for Engineers from Thales, a global leader in technology. With the help of South East Rivers Trust (SERT), we were able to continue conversations about the local environment and up-to-date technology.

There was a presentation and tour of the airport's water infrastructure, including our four reservoirs and the imposing Archimedes screw pumps, led by London Gatwick's Principal Environmental Water Engineer.

In the afternoon, the Thales team rolled up their sleeves and worked with London Gatwick partners SERT (South East Rivers Trust) to remove Himalayan Balsam from the River Mole at Church Meadows in Horley. This invasive species outcompetes native plants, causes bank erosion, and increases flood risk.

[LEARN MORE ABOUT BIODIVERSITY >](#)



Next Generation Security Project

Passengers travelling through London Gatwick no longer need to remove electrical items or place liquids in plastic bags, as part of a multi-million-pound project to transform our security screening process. The new technology is not only more efficient but also more sustainable, by removing the need for plastic bags. More than 95% of passengers already pass through security at London Gatwick in under five minutes. At London Gatwick, we pride ourselves on providing a great passenger experience and as we head into a busy summer season, we look forward to continuing to deliver that service.

[LEARN MORE HERE >](#)

Email dated 07.07.2025 from WSCC
Bookmark the date of this year's Summer Reading Challenge!

news release

Bookmark the date of this year's Summer Reading Challenge!



Children of all ages can combine reading with nature and the great outdoors at West Sussex libraries when taking part in Story Garden, the 2025 Summer Reading Challenge.

The annual initiative aims to encourage kids to keep reading over the school holidays with rewards available for completing the challenge, including a special medal and certificate.

The challenge runs right across the summer and children aged 4 to 11 can join in anytime from Saturday 12 July to Saturday 13 September. It's free to take part and you just need a library card, available from all West Sussex libraries.

Meanwhile, little ones aged four and under can join the Story Garden Mini Challenge and collect stickers as they share library books over the summer, before receiving a special gold sticker and certificate when they finish.

Councillor Duncan Crow, the county council's Cabinet Member for Community Support, Fire and Rescue, said: "The challenge is not only a fun activity for young people to take part in, but it also helps to improve their reading skills and confidence. This supports a key priority of Our Council Plan which is to help people fulfil their potential.

"Over 340,000 books were read by children and young people in West Sussex last summer and almost 10,000 children took part in the challenge. It's fantastic to see a consistently high number of children getting involved each year. The challenge is free to join and I would urge all children and families to sign up and take part at their nearest library."

Some of the council's libraries are appealing for volunteers aged 14 and over to support staff in promoting the challenge and in return develop their skills and gain valuable experience working with children and families.

[See West Sussex Libraries](#) for full details of how to sign up to the 2025 Summer Reading Challenge, and how to volunteer.

Email dated 07.07.2025 from DALC@WSALC
Draft Minutes HDC/HALC Joint Meeting 19.06.2025

Please find below the minutes and appendices for the joint meeting of HDC and HALC held on 19 June 2025.

All agendas and minutes relating to DALC meetings can be found on the SALC website.

Kind regards, Sue



Appendix 3 -Asset
Transfer.docx



Appendix 2 -Local
Government Reorgan



Appendix 1 -



Minutes of the joint



Appendix 4
HDC and HALC on 19-Government planning

Email dated 07.07.2025 from CAGNE
July Newsletter

CAGNE
Aviation Town and Parish
Council Forum

July Aviation Forum Newsletter

As you are aware (as many of you have supported the funding of the legal team) CAGNE is the only community and environment group since 2018 that has legal advice, since the Gatwick Airport Master Plan for a 3-runway airport. This team has not let you down and, thanks to your funding, they continue to prepare to oppose a new runway in October, having already notified the Secretary of State for Transport of the potential for a Judicial Review in October if she 'is minded to approve'.

The Gatwick Airport new runway planning portal now has the full submissions by CAGNE's legal team and team of qualified experts. See [TR020005-004106-Communities Against Gatwick Noise and Emissions \(CAGNE\).pdf](#) and [TR020005-004186-CAGNE 9 June 2025.pdf](#).

The CAGNE team's findings are quite eye-opening about how unlawful Gatwick seeks to make the process, by a 'third scheme' unexamined by the planning process.

FYI the CAGNE KC has received a prestigious award of Lawyer of the Year.

I view of the recent update from the Committee on Climate Change (CCC) to the government, the KC has written to the SoS pointing out key points in relation to the Gatwick DCO submission.

The CCC comment on aviation that <https://www.theccc.org.uk/publication/progress-in-reducing-emissions-2025-report-to-parliament/#progress-in-reducing-emissions-2025-report-to-parliament>

1. Aviation continues to grow unlike other sectors
2. Aviation needs to reduce growth
3. The continual growth of emissions from aviation would put the UK future targets at risk
4. Aviation must take responsibility for its own emissions and skilled workers are required for job in the transition industries
5. It also states that emissions are coming from surface transport which must be a major concern for Gatwick

Airspace now, and what could be coming with airspace change <https://cagne.org/airspace-now-and-to-come-fasis/>

The CAGNE legal team are now looking at named action, to prevent the devaluing of homes with the desired growth of new flight paths and concentrated flight paths. Would your council wish to be a 'named person/organisation' in this action if it goes ahead? Email cagnetatwick@gmail.com to register an interest.

UKADS, this new tier of bureaucracy to push through airspace change, is holding a meeting in July for a selected few, to discuss how they are to operate (CAGNE is invited). Rumour has it there will be some kind of consultation in September.

Night Flights – the Department of Transport are undertaking work on the economic benefits of night flights, which will be completed in March 2026. This work will feed into other work on night flights. This must be a major concern. Also, rumour has it that aviation is pushing for the cap on the number of night flights to be replaced with a quota system that will allow for more night flights.

Thanks to Cllr Fillmore here is the [report](#) on the June night flights - note the early morning departure increases and arrivals.

CAGNE is finally being allowed to attend the Department for Transport noise meeting called ANEG alongside Heathrow and Luton noise groups.

Gatwick Airport NMB – CAGNE put forward how unhelpful Gatwick's responses are to noise complaints and pointed out that those reporting could provide important feedback on issues with aircraft or airlines. Gatwick is to look at the 'tone' of the letters to make them more constructive i.e. residents' feedback is important to us. Hopefully it will include a feedback section on the noise enquiry line so that residents are not ignored if they complain a lot. Unfortunately the noise response section is NATMAG so not necessarily covered by the NMB.

Wheels down early of arriving aircraft is now recognised by the CAA as increasing noise by 5 decibels (dB). Gatwick NMB are to undertake further research on this.

The NMB is undertaking some important work on the impact of aircraft noise, which looks as if the CAA are interested in getting involved in.

You can join the NMB by emailing gatwickNMB.UK@egis-group.com or view details at www.gatwickairport.com/NMB

Environment - Climate Change Committee warns "aviation now contributes a greater share of total UK emissions than the entire electricity supply sector. Continued emissions growth in this sector could put future targets at risk."

AEF published a press release today coinciding with the CCC's progress report:
<https://www.aef.org.uk/2025/06/25/uks-international-aviation-emissions-reached-their-highest-level-ever/>

- Aviation Environment Federation analysis of 2024 provisional carbon emissions data for the UK suggests that hopes that 2019 would be the peak year for aviation emissions have been dashed.
- The previous government's Jet Zero strategy (JZS), launched in 2022, set out a vision for reducing emissions from aviation, with the government at the time saying: "We want 2019 to be remembered as the peak year for aviation emissions".

Created by Councillors for Councils
www.cagnepcforum.org.uk

**Email dated 04.07.2026 from Sussex Police
 Reminder to have your say!**



**Sussex
Police & Crime
Commissioner**

KATY BOURNE OBE






**Sussex
Police & Crime
Commissioner**

**POLICE & CRIME
PANEL**



Forthcoming meetings

The Panel is next due to meet on Thursday 3 July 2025 (10.30am start) at County Hall, Lewes.

The meeting will be via [live webcast](#), accessible from 10.30am on the day of the meeting.

The deadline for residents to submit written questions is 12 noon on Thursday 19 June 2025.

The Panel is due to scrutinise the following substantive item(s):

In my previous newsletter I mentioned that this week marks the start of the Home Office's Summer Safer Streets initiative - a national campaign led by PCCs and Chief Constables. Working with partners including local authorities, businesses, transport and education, Sussex Police is looking to tackle antisocial behaviour and shop theft in our high streets, towns and villages over the summer period.

The Force will be using 'hotspot' foot patrols to increase officer visibility across the county which is what local residents want. Previous hotspot policing has seen a 20% reduction in antisocial behaviour across 29 areas in Sussex already.

Yesterday, I attended the Sussex Police & Crime Panel for one of their statutory quarterly meetings where local councillors scrutinise my work as your PCC.

I presented the Panel with my draft Annual Report and Financial Outturn which will be published shortly. It was helpful to hear the Panel's feedback on the Report which I will review and consider before publication.

I also presented a paper about Sussex Police's vetting processes and explained how my office uses inspection reports and recommendations from His Majesty's Inspectorate of Constabulary to help me hold the Chief Constable to account in order to improve performance.

Lastly, I signposted Panel members and those watching the webcast to a video that I will be releasing next week which explains my new Police and Crime Plan.

You can [watch the full Police and Crime Panel meeting online](#) via their webcasting service.

Have you had your say?



You may recall I launched my annual Safer In Sussex Survey earlier this year and I would like to thank everyone who has responded thus far.

This survey will be open until the end of October and the results will feed into my conversations and decision-making during the winter when we hear from the Government how much funding they will actually make available to Sussex Police.

It is important that I understand from residents how safe they feel and what they know about local community and police initiatives, as well as crime levels in general. This feedback is invaluable and informs the challenges I put to our Chief Constable to ensure resources are directed to address the public's priorities.

Your views as a Sussex resident have already helped to shape my latest [Police & Crime Plan](#) which was published earlier this year.

You can [find the survey on my website](#). It only takes a few minutes to complete, and I look forward to reporting back on the results later this year.



Katy Bourne OBE
Sussex Police & Crime Commissioner

Anti-social Behaviour Awareness Week

This week marks Resolve's Anti-social Behaviour Awareness (ASB) Week.

Across Sussex we have a catalogue of initiatives and processes seeking to reduce ASB such as Hotspot Policing which I mentioned in last week's newsletter; Community Resolutions; Community Triggers and the continued Immediate Justice Project.

You may remember that I extended this scheme for youth-related ASB after Government funding came to a close. I am pleased to say that to date, we've received over 512 cases and 974 hours of reparative activity has been completed in Sussex communities.

This work will continue across the county and I look forward to sharing more positive results.



[SHARE WITH A FRIEND](#)