

Rudgwick Parish Council

Weekly Clerk's Update: 7 – 13 June 2025 (Agenda July 2025)

To: Parish Councillors

c.c: Christian Mitchell (West Sussex County Councillor)
Richard Landeryou (Horsham District Councillor)

From: Anna Clayton

The weekly update provides information regarding:

- Announcements/delegated decisions by the Clerk
- Planning information
- Correspondence/communications from parishioners
- Correspondence/communications from outside organisations

List of organisations that communicate with the Council on a regular basis.

- AIRS (Action in Rural Sussex)
 - APCAG (Association of Parish Councils Aviation Group)
 - CAGNE (Communities Against Gatwick Noise Emission)
 - CPRE (Campaign to Protect Rural England)
 - HALC (Horsham Association of Local Councils)
 - HDC (Horsham District Council)
 - NALC (National Association of Local Councils)
 - WSALC (West Sussex Association of Local Councils)
 - WSCC (West Sussex District Council)
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Clerk's announcements/delegated decisions:

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GENERAL REMINDER: If you wish to speak face to face to a member of staff, please contact the Clerk on 07927 702321 during her office working hours (Monday – Wednesday 9.30 – 15.30).

Applications for noting at Rudgwick Parish Council Meeting

Applications for noting at Rudgwick Parish Council Meeting 14 th July 2025	
Application No: HRA/25/0014 03.06.2025 (application not on HDCs website)	Response/Comments:
Applicant: Naldretts Farm, Naldretts Lane, Rudgwick	
Reason for Application: Application under Regulation 77 of the Conservation of Habitats and Species Regulations 2017 relating to Prior Approval consent DC/23/1052.	
Official Response Date: 29.7.25	
Application No: DC/25/0962 10.06.2025	Response/Comments:
Applicant: Little Millfields Horsham Road Rowhook Horsham West Sussex RH12 3PZ	
Reason for Application: Change of use of a building together with associated operational development to residential use to provide 1no. dwelling.	
Official Response Date: 3.7.25	
Application No: DC/25/0864 04.06.2025	Response/Comments:
Applicant: Pilgrims Rest Cox Green Rudgwick West Sussex RH12 3DE	
Reason for Application: Non Material Amendment to previously approved application DC/24/1715 (Demolition of existing dwelling and erection of a self-build dwelling and garage) for changes to finish materials, removal of skylights, removal of rear doors to be replaced	

by window, amend gable end, addition of solar panels and amendment to front porch.	
Official Response Date: 30.7.25	

Applications for consideration at Rudgwick Parish Council Meeting

Applications for consideration at Rudgwick Parish Council Meeting 14th July 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	
Official Response Date:	

Decisions

HDC Council Decisions – Rudgwick Parish Council Meeting 14th July 2025	
Application No: DC/25/0440	Response/Comments: Prior Approval Required and PERMITTED
Applicant: Monks Farm Honeywood Lane Okewood Hill Dorking Surrey RH5 5QA	
Reason for Application: Prior Notification for Change of Use of Agricultural Building to 2no. dwellinghouses	
Official Response Date: 12.6.25	
Application No: DC/25/0636	Response/Comments: Application Permitted
Applicant: Monks Farm Honeywood Lane Okewood Hill Dorking Surrey RH5 5QA	
Reason for Application: Prior Notification for Change of Use of Agricultural Building to two dwellinghouses. Erection of a rear extension to existing barn	
Official Response Date: 10.6.25	

Applications going to Committee

Applications going to Committee – Rudgwick Parish Council Meeting 14 th July 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	
Official Response Date:	

Appeals Lodged / Appeals Determined

New Appeals Lodged / Determined – Rudgwick Parish Council Meeting 14 th July 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	
Official Response Date:	

New Planning Compliance Issues

New Planning Compliance Issues – Rudgwick Parish Council Meeting 14 th July 2025	
Application No: EN/25/0200 – 16.6.25	Response/Comments:
Address: Pantiles Cox Green Rudgwick Horsham West Sussex RH12 3DE	
Nature of Complaint: Alleged: Development not in accordance with approved plan DC/24/0586 (clear glass Velux window has been inserted on the south west elevation of the front extension at 1st floor level; an additional dormer window has been added on another elevation in place of a Velux window)	
Official Response Date:	

Parish Councils Website

Rudgwick Parish Council's New Website is now live!

<https://rudgwick-pc.gov.uk>

Correspondence

Email dated 09.06.2025 from WSCC

Have your say on improving lives of children and young people in West Sussex



news release

Have your say on improving lives of children and young people in West Sussex

Children, young people and families in West Sussex are invited to share their thoughts and ideas to help develop a plan that will help give them the best start in life.

The Children and Young People's Plan explains how we will work with our partners to give each child and young person in West Sussex the best start in life and the support they need to achieve their potential.

Our [current Children and Young People's Plan](#) went live in early 2022 and runs until the end of 2025. We will be updating it for 2026 to 2029 and want to consult with children and young people, members of the public and professionals to help shape the refreshed plan.

[TAKE PART: Click here to share your thoughts and ideas.](#)

Councillor Jacquie Russell, Cabinet Member for Children, Young People and Learning, said:
"We want children and young people living in West Sussex to have the best start in life, keep them safe from vulnerable situations, and help them fulfil their potential."

“We want to consult with people across the county to ensure their voices are heard and make sure our new plan helps us deliver on our priorities.

“The new plan will be regularly reviewed by the Children First partnership board and updated throughout its lifespan so that it remains relevant and responsive to what is happening at a national and local level. Taking part in our consultation is the best way that children, young people and families in West Sussex can ensure we are focusing on what matters most to them.

“We are on a continuous improvement journey, and we have made significant progress thanks to the passion and dedication of staff who support children and young people with a focus on putting children first.

“I strongly encourage you to take part in our survey and help us and our partners create a new Children and Young People’s Plan that will make a real difference.”

Every local authority is legally required to create and publish a Children and Young People’s Plan. They are produced alongside stakeholders including health services, social care, police, youth services, voluntary and community organisations, local faith communities and LGBTQ+ youth groups.

We plan to publish our Children and Young People’s Plan for 2026-2029 at the end of this year.

Email dated 09.06.2025 from WSCC

Trailblazing Worthing librarian honoured with blue plaque



news release

Trailblazing Worthing librarian honoured with blue plaque





A pioneering woman who persuaded one of the richest people in the world to fund a public library in Worthing has been commemorated with a blue plaque.

Marian Frost was a trailblazer and passionate innovator who dedicated her life to championing books and the power of libraries.

Starting as an assistant librarian in 1897, by 1919 she was running the largest public library in the country at Worthing, staffed entirely by women.

The plaque was organised by the Worthing Society, who partnered with West Sussex County Council to honour Marian and her work, her significant contribution to libraries and the impact she has had on our communities.

It was unveiled at Worthing Library last week by Councillor Duncan Crow, the county council's Cabinet Member for Community Support, Fire and Rescue, and the Mayor of Worthing, Councillor Cathy Glynn-Davies.

Cllr Crow said: "We know the Victorian founding principles of public libraries were about bringing literacy and trusted information to the masses, as a powerful way to help people improve their lives, through learning and civic engagement.

"Those things remain central to the work our libraries do today, but things have also evolved in so many ways in the 117 years since Marian's library for Worthing first opened.

"I'm especially proud to be Cabinet Member responsible for our library service in the year we mark 100 years of county council libraries.

"Marian's library was already well established and receiving national recognition by the time we started opening county council libraries, and I hope in 1925 she was very proud that the rest of us had caught her up on recognising the value of libraries in every community!"

The honour comes in a special year for the council's Library Service as it celebrates 100 years of being at the heart of the community.

Our 36 libraries across West Sussex provide valuable services which support residents and help them fulfil their potential, one of the priorities in Our Council Plan.

Marian's legacy

The original Worthing Library building in Chapel Road is still a key landmark in the town and now home to the museum and art gallery.

In 2020 the current library in Richmond Road was refurbished and now includes a contemporary library space, registration and health services, a heritage zone, and a lecture theatre which hosts events and weddings.

When she died, aged 59, an obituary wrote of her caustic wit, her fierce intelligence and that Worthing will always be in her debt.

Marian's story

Starting off as a young assistant librarian in Worthing's very rudimentary public library, by 1919 Marian was running the largest public library in the country, staffed entirely by women.

She wrote to billionaire philanthropist Andrew Carnegie in 1902.

She told him the current library was 'an overcrowded and dilapidated building', 'merely a house stacked with books', with little room for staff or the public.

Carnegie rejected her plea however, as there was already a library in the town.

Undeterred, she wrote back explaining exactly why this library was inadequate.

In doing so she ignored contemporaries who criticised her tenacity as having ideas 'exceeding her authority'.

Her determination paid off and Carnegie agreed to pay £6,200 towards the cost of a new purpose-built library which opened in 1908 – the equivalent of around half a million pounds today.

In magazine articles called *Careers for Women* and *Women Who Have Made Good* she outlined what skills and qualifications women needed to become good librarians and describes having 'that inborn love of books which can never be acquired by those who do not possess it'.

She also talks of how the idea of wearing 'on-duty overalls' originated in her library and became common practice in other libraries around the country.

Marian had an illustrious 39-year career, becoming a Fellow of the Library Association, President of the London and Home Counties Library Association and vice-president of the Museum Association.

She continued to improve local library services, providing a dedicated children's library in Worthing and founding a special 'Sussex Collection' for novels with a connection to the county.

She also opened a small community library in nearby Broadwater which still runs today.

She even became an author herself in 1929, publishing her own local history book.

Arguably one of Marian's most pioneering achievements was to introduce one of the first public libraries for hospital patients after a trip to visit libraries in the USA.

For this project she was commended for her 'professional ability with [her] warm hearted consideration for her fellow men'.

When she died aged 59 in 1936 there were numerous obituaries published about her in both national and local newspapers.

The Times art critic Frank Rutter said: "Frail physically but strong morally and intellectually, she would fight her committees' tooth and nail, on occasion, for their own good and the betterment of the library and museum. Her caustic wit was dreaded perhaps by a few enemies, but it was the unending joy of innumerable friends [...] Worthing will always be in her debt."

Marian's personality shines through these tributes, whether in reference to her caustic wit, her fierce intelligence, her colourful and distinctive clothes, or her dedicated love of literature.

Image captions:

1) Worthing Library Staff in 1909. Female staff members of Worthing Public Library pose in front of bookshelves. All are wearing their winter overalls with long skirts and sleeves, and pin-tucked or pleated bodices. Identified are: Deputy Librarian (later Librarian) Ethel Gerard (standing far left), and Librarian Marian Frost (seated, centre). Seated at right is possibly Miss Paine, and standing at far right is possibly Dorothy Moss.

2) Marian Frost, Chief Librarian and Curator, Worthing Library. Formal photographic portrait circa 1935.

3) Unveiling of the blue plaque on 6 June 2025 by Councillor Duncan Crow, West Sussex County Council cabinet member for Community Support, Fire and Rescue and Worthing Mayor Councillor Cathy Glynn-Davies, pictured alongside members of the Worthing Society, library staff and fellow councillors.

4) The blue plaque to honour Marian Frost.

Email dated 09.06.2025 from HDC

Latest news: Volunteer Awards winners | Warnham's new Woodpecker Bridge is open! | Armed Forces Sunday event



Latest news and information

Horsham District volunteers are recognised

As part of 2025 National Volunteers' Week, Horsham District Council hosted an evening of celebrations to recognise hundreds of local volunteers who work hard to make a positive difference to communities throughout the Horsham District.

[Read more](#)



New sustainable Woodpecker Bridge for Warnham Local Nature Reserve

The new Woodpecker Bridge at Warnham Local Nature Reserve is double the width of the previous structure, which improves accessibility for visitors using buggies, wheelchairs and mobility scooters.

The bridge is made from recycled plastic. As well as providing a more environmentally sustainable solution, the use of recycled plastic negates several key issues which exist with wood including slipperiness, rotting, splintering, and weathering.



The new bridge project was supported by The Friends of Warnham Local Nature Reserve through a substantial funding contribution.

[Visit Warnham Local Nature Reserve](#)

Should Horsham have a town council? One week left to have your say

Don't miss your chance to have your say on whether the Horsham town centre area should have a Town Council.

Horsham District Council is asking your views on how you would like to see Horsham town centre managed in the future – and it is an important time to share your views. Respond to our consultation by Monday 16 June.

[Read more](#)



Armed Forces Sunday to be marked in Horsham

Horsham's Carfax area will be the focus for Armed Forces Sunday on 29 June this year where they will be a vast array of military vehicle displays, military themed stalls and delicious street food and drinks to enjoy in the 'Veterans' Village' which will be created in the town centre to commemorate Armed Forces Week 2025.

[Read more](#)



[More news from Horsham District Council](#)



Stay connected



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RH12 2GB



**Horsham
District
Council**

Email dated 06.06.2025 from Sussex Police
Cracking down on waste crime



**Sussex
Police & Crime
Commissioner**

KATY BOURNE OBE



On Tuesday, I attended a roundtable hosted by Kent's Police & Crime Commissioner Matthew Scott, bringing together the South East PCCs and key partner agencies to discuss tackling organised waste crime across our region.

'Waste crime' is a broad term covering anything from fly-tipping to large-scale commercial waste disposal. These activities are illegal, hazardous to our environment, extremely costly to clear up and by no means victimless.

In 2023/24, over 100,000 cases of fly-tipping occurred in the South East with 49,000 of these on highways, 28,000 on public land and 3,000 on private land. Many of these crimes are carried out by organised crime gangs who use tipper lorries and large vans.

At the roundtable we heard from partners including the Environment Agency (EA) National Farmers Union, The Country Land and Business Association and the South East Regional Organised Crime Unit. We discussed prevention, disruption, data-sharing, enforcement and reporting.

Whilst it is the responsibility of local authorities and the EA to investigate, clear and enforce the law on these matters, it is vital that police forces are sighted and give full support to operations that involve catching these brazen criminals.

I spoke to [ITV](#) (timestamp - 02:30) and [BBC Radio Sussex](#) (timestamp - 2:12:40) during the day to share my thoughts, particularly on using technology to take down these gangs. We know that many people use video doorbells so I suggested that, if people catch illegal waste crime on their cameras and the footage is then used to successfully prosecute someone, the owner of that footage should be eligible to receive a percentage of the fine levied on the offender?

You can hear more about my thoughts on this on my radio interview with BBC and news feature with ITV by clicking the links above.



This week is Volunteers' Week – an annual campaign giving the opportunity for all organisations, businesses and industries to shine a light on the outstanding commitment of volunteers.

Volunteering is a fundamental part of our society. In the UK, 14.2 million people have volunteered at least once a month and 25 million people in the UK have volunteered at least once per year. The hours put in by volunteers is estimated to have resulted in £4.6 billion in productivity gains to the UK economy in 2024, which I am sure you will agree is remarkable.

Here in Sussex, we have a wealth of brilliant volunteer groups and one of them is my 'Platinum Status' Independent Custody Visitor (ICV) scheme.

ICVs regularly make unannounced visits to police custody suites to check on the welfare of detainees. Their role is to make sure that people being held are treated fairly, respectfully and in accordance with the law because we are all innocent until proven guilty in court.

Our scheme has achieved significant milestones in enhancing detainees' welfare, influencing national policy and setting standards for independent oversight in police custody.

Earlier this year, the team were awarded Platinum Status for an unprecedented second time. They have also developed a national health referral pathway, influenced night-time lighting safety standards in custody across the country as well as achieving various awards and local and national recognition.

You can [read more about their amazing work on my website](#).

The team's role is invaluable in helping me to scrutinise the work of Sussex Police and hold them to the highest standards. They carry out crucial work with impartiality and professionalism and also work closely with our Border Force Custody Suite. Their work not only supports people but police dogs too, through the Animal Welfare Scheme at Gatwick and I am incredibly proud of our ICVs.

To all volunteers who selflessly give their time, not just to the police but to all emergency service organisations, you truly are a lifeline. Thank you for your unwavering commitment to your community and to society at large.



Katy Bourne OBE
Sussex Police & Crime Commissioner

Do you want to volunteer? Join the team

My office are looking to recruit Independent Custody Visitors in Eastbourne & Hastings.

You can read more about the role and apply online by clicking the link below.

www.sussex-pcc.gov.uk/get-involved/vacancies/



[SHARE WITH A FRIEND](#)

Email from WSCC 13.6.25



Welcome to the June 2025 edition of our Residents' eNewsletter, featuring the latest news and updates from your county council.



Celebrate Sussex Day!

It's Sussex Day on Monday (16 June) - the perfect time to discover or rediscover all the things our county has to offer.

Find a whole bunch of things to see and do, places to go and interesting historical anecdotes about our county by clicking on the link below.

You can also test your local knowledge with our fun quiz!

If Sussex Day has inspired you to get out and about and explore our wonderful county, then why not leave the car at home and take the bus instead?

Whether you are heading to the coast, countryside, or a day out in the town centre, there's an affordable and eco-friendly bus journey waiting just for you.

Young people aged 16 to 20 travelling in West Sussex can [get cheaper fares with the 16 to 20 Bus Saver](#).

State pension age residents and people with an eligible disability can [apply for a free bus pass](#) anytime.

If you're looking to travel in the rural areas surrounding Petworth, Barnham, and Chichester you can use our Book-a-Bus service, which also gives you access to [special discounts](#) with several local businesses.

[All about Sussex Day](#)



Have your say on improving the lives of children and young people

We'd like to hear your thoughts and ideas to help us develop a plan that will help give children and young people in West Sussex the best start in life.

The Children and Young People's Plan explains how we will work with our partners to give each child and young person the support they need to achieve their potential.

Our [current plan](#) went live in early 2022 and runs until the end of this year.

We will be updating the plan for 2026 to 2029 and want to consult with children and young people, families, and professionals to ensure their voices are heard and represented in the refreshed plan.

[Share your thoughts and ideas](#)



Local support for unpaid carers

If you're an unpaid carer for someone, whether it's a family member, friend or neighbour, it's important to know that support is available to help you manage your responsibilities and look after your own health and wellbeing.

Check out these free support services:

[Carers Support West Sussex](#) Provides carers with guidance, practical help, and emotional support with a range of services, from benefit advice to accessing carer funds, support groups, [carer hubs](#) and a carer helpline.

[Carers Health Team](#) This service, provided by Sussex Community NHS Foundation Trust, is designed to promote the health and wellbeing of carers over the age of 18, registered with a West Sussex GP. The team of health professionals offers free support to carers whose own health is suffering because of their caring role.

[Young Carers Family Service – West Sussex County Council](#) supports young carers under 18 through assessments that can provide advice, direct support, respite, and family assistance. They also offer mental health support for young carers affected by their caring duties.

Caring for others can be challenging, but you don't have to do it alone. These services are here to help you access the support you need.



Take part in these surveys

- How much do you know about recycling? To help cut the confusion of recycling [we're running another survey](#) to ask you what information would help you to recycle more. Closing date: 30 June.
- Let us know your thoughts on [proposals to improve the Hazelwick and Tushmore junctions in Crawley](#). Our aim is to make walking, cycling and public transport more attractive options for short journeys. We are also hosting two drop-in events at The Charis Centre, West Green Drive, Crawley on Thursday 26 June and Wednesday 2 July, from 1pm to 5pm. Closing date: 14 July.
- We want your [views on the draft Pharmaceutical Needs Assessment \(PNA\)](#), compiled following a survey which ran earlier this year. A PNA is a comprehensive assessment of the current and future pharmaceutical needs of the local population and takes place every three years. Closing date: 25 July.



County councillor updates

Key positions, including chairman and vice-chairman, were confirmed at the recent annual meeting of the county council - [find the details here](#).

During the meeting Leader Paul Marshall (pictured above), gave a [statement to fellow councillors about local government reorganisation](#).

The county council has also recently welcomed five new councillors following a series of by-elections in the county. Here are the people who were elected:

[St Leonard's Forest](#) – Sam Raby.

[Burgess Hill North](#) – Jane Davey.

[Hassocks & Burgess Hill South](#) – Erika Woodhurst-Trueman.

[Midhurst](#) - Yvonne Gravely.

[Horsham Riverside](#) – Louise Potter.

More news



Head to our [Newsroom](#) to find all the latest news.

- [Bognor Regis Esplanade improvements have been completed](#). This significant milestone marks a major step forward in the ongoing regeneration of the seafront, which will see over £40 million of investment from public and private organisations.
- Do you or someone you know use a telecare alarm? Landline phones are switching to digital, which could stop telecare alarms working. This means that all landline providers need to know which of their customers use telecare, so they can keep them safe. The switchover is already happening, so you need to act now. If you or someone you know uses a telecare alarm, call the landline provider now for support. Visit digitalphoneswitchover.com to find out more.
- Visit our [Safe Clubs for Children information pages](#) to find useful advice and guidance when choosing a holiday club or activity.
- We have upgraded all our Pay & Display machines in Bognor Regis as part of an ongoing programme. The new machines, which are now also in use in Worthing and East Grinstead, accept both coins and secure debit/credit card contactless payments. The upgrade is designed to make on-street parking payments faster, easier and more reliable for residents and visitors alike. Upgrades in Chichester and Crawley are scheduled for later this year, with Horsham in 2026. [Click here for more information or to share feedback](#).
- Increase your skills and awareness on the road as a biker, pillion rider and/or general road user [by attending a free Biker Down course in Chichester on 26 June from 6pm](#).
- Are you taking a travel adapter with you on holiday? Make sure the one you're using meets UK Safety Standards. Our Trading Standards team regularly tests travel adapters for sale in West Sussex to ensure they're compliant and, most importantly, safe. If you spot an unsafe adapter for sale you can report it [here](#). Find more [electrical safety information here](#).

- If you're looking for a job in one of our schools you can now find all current vacancies on our [job search](#) webpages. Teaching and support roles are listed, as well as opportunities in school leadership. Just select the education roles and locations you're interested in.

The achievements of children and young people in care, care leavers and children in kinship care, and the adults that support them across West Sussex [have been celebrated at the Exceptional People in Care \(EPIC\) awards.](#)