

Rudgwick Parish Council

Weekly Clerk's Update: 12 - 17 April 2025 (Agenda May 2025)

To: Parish Councillors

c.c: Christian Mitchell (West Sussex County Councillor)
Richard Landeryou (Horsham District Councillor)

From: Anna Clayton

The weekly update provides information regarding:

- Announcements/delegated decisions by the Clerk
- Planning information
- Correspondence/communications from parishioners
- Correspondence/communications from outside organisations

List of organisations that communicate with the Council on a regular basis.

- AIRS (Action in Rural Sussex)
 - APCAG (Association of Parish Councils Aviation Group)
 - CAGNE (Communities Against Gatwick Noise Emission)
 - CPRE (Campaign to Protect Rural England)
 - HALC (Horsham Association of Local Councils)
 - HDC (Horsham District Council)
 - NALC (National Association of Local Councils)
 - WSALC (West Sussex Association of Local Councils)
 - WSCC (West Sussex District Council)
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Clerk's announcements/delegated decisions:

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GENERAL REMINDER: If you wish to speak face to face to a member of staff, please contact the Clerk on 07927 702321 during her office working hours (Monday – Wednesday 9.30 – 15.30).

Applications for noting at Rudgwick Parish Council Meeting

Applications for noting at Rudgwick Parish Council Meeting 12th May 2025

Application No: DISC/25/0086 15.04.2025	Response/Comments:
Applicant: Pilgrims Rest, Cox Green	
Reason for Application: Approval of details reserved by conditions 4, 6,13 and 14 to approved application DC/24/1715.	
Official Response Date: 06.05.2025 / Determination 19.05.2025	

Applications for consideration at Rudgwick Parish Council Meeting

Applications for consideration at Rudgwick Parish Council Meeting 12 th May 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	
Official Response Date:	

Decisions

HDC Council Decisions – Rudgwick Parish Council Meeting 12 th May 2025	
Application No: DC/25/0221	Response / Comments Permitted / RPC – No objection
Applicant: 12 Windacres Farm Lane, Rudgwick	
Reason for Application: Conversion of loft into habitable living space with the installation of two pitched roof dormers and juliet balcony to the rear and two rooflights to the front.	
Official Response Date:	

Application No: DC/25/0456	Response / Comments No comment to make / RPC – Rudgwick Parish Council (RPC) notes this submission and would wish any works to accord with RNP Policy 11.1 – TELECOMMUNICATIONS - Development proposals for the provision of telecommunication infrastructure (including fibre broadband and the mobile phone network) will be supported where they do not have an unacceptable impact on residential amenity, biodiversity or heritage assets and where they would not result in the loss of trees and hedgerows.
Applicant: Vodafone Aerial Mast, Hornshill Farm, Guildford Road, Rudgwick	
Reason for Application: Proposed removal of x6 antennas to be replaced with x3 antennas and any other associated ancillary works thereto. Proposed installation of x1 600mm dish @ 11.50m. Existing equipment cabin to be refreshed internally.	
Official Response Date:	

Applications going to Committee

Applications going to Committee – Rudgwick Parish Council Meeting 12 th May 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	
Official Response Date:	

Appeals Lodged / Appeals Determined

New Appeals Lodged / Determined – Rudgwick Parish Council Meeting 12 th May 2025	
Application No:	Response/Comments:
Applicant:	
Reason for Application:	
Official Response Date:	

New Planning Compliance Issues

New Planning Compliance Issues – Rudgwick Parish Council Meeting 12 th May 2025	
Application No:	Response/Comments:
Address:	
Nature of Complaint:	
Official Response Date:	

Parish Councils Website

Rudgwick Parish Council's New Website is now live!

Thank you for your ongoing patience while this was under construction.

<https://rudgwick-pc.gov.uk>

Downs Link

Advanced Notice

The annual Summer grass cut will be carried out on the Downs Link by contractors From **May to July 2025**. This cut helps keep the path open as well as promoting fresh growth of ground flora.

During this time please

- * Be extra vigilant.
- * Follow instructions on any signage.
- * Follow instructions from the contractors.

Enquires should be sent to countryside@westsussex.gov.uk
We apologise of any inconvenience caused.





Correspondence

Email dated 17.04.2025 from NALC Chief Executives Bulletin

Management Board

NALC's [Management Board](#) met this week on 14 April 2025. The board considered survey results and feedback on our [Star Council Awards](#) and Parliamentary Reception and agreed to hold the events again this year. The board set up a small working group to review our membership subscriptions, as decided at our [Annual General Meeting](#). The board also discussed our use of social media, particularly [X](#) (formerly Twitter), and agreed to keep its presence under review and explore other options.

NALC calls on OFCOM to safeguard rural postal services

This week, we urged the Office of Communications (OFCOM) to [prioritise the protection of rural postal services](#) in response to its review of the universal service obligation. We clarified that rural communities must not be sidelined in the proposed reforms. Our submission also emphasised that Royal Mail must remain accountable and that competition from private mail providers should be maintained to drive service quality. In addition, we are calling on the government to back its commitment to the Sub Post Office Network, including Post Office Local and Outreach branches, by delivering realistic and sustained financial support. Finally, we reiterated our firm belief in maintaining the universality principle that a letter of a certain size can be sent to any UK address for a single, fixed price, regardless of distance.

NALC writes to Jim McMahon MP on the Financial Ombudsman Service

Following the [Policy Committee](#) adopting a motion from the Surrey Association of Local Councils (SALC) to lobby the government to ensure parish and town councils can complain to the Financial Ombudsman Service (FOS), we wrote to the local government minister, Jim McMahon MP. In our letter, we've raised the main point that parish and town councils have nowhere to lodge their financial complaints except to the bodies about whom they usually complain. We've shared evidence and asked to meet government officials on the matter. I thank SALC for raising the issue and for their excellent work lobbying.

On the blog: Exmouth Town Council

[In this week's blog](#), Star Council Awards Climate Response of the Year winners, [Exmouth Town Council](#), share how the council implements its climate emergency declaration, from strategy to community engagement. The blog outlines how the council developed a climate action strategy and plan, built partnerships to co-create projects and reach wider audiences, delivered on-the-ground action from reusable cup schemes and e-cargo bikes to sedum-roof bus shelters and sustainable food events, took a data-led approach by assessing their

carbon footprint and prioritising high-impact areas and shared practical tips for other councils on how to start or scale their climate journey. Whether your parish or town council is starting or looking to strengthen its climate work, this blog is full of inspiration, ideas, and tested approaches.

Clear Councils Insurance on Martyn's Law

Our partner, Clear Councils Insurance, has [written an article exploring the Terrorism \(Protection of Premises\) Act 2025](#), known as Martyn's Law, a significant new legislation to improve public safety. With Royal Assent granted on 3 April 2025, parish and town councils should consider how the law may apply to their venues, events, and facilities. This blog features an overview of Martyn's Law and its tiered approach based on venue capacity, key examples of council-managed spaces that may be affected, including halls, parks, and markets, practical guidance on risk assessments, staff training, emergency planning, and security measures, and steps parish and town councils can take now to prepare, even before full implementation.

Fortnightly county officers call

This week's meeting between NALC and county officers was joined by CPRE to discuss the upcoming guide on responding to planning applications and encourage parish and town councils to join CPRE membership. There were also updates on key website metrics for our website and Martyn's Law now that it has received Royal Assent.

Meeting with the Local Government Association

I met with the Local Government Association (LGA) chief executive, Joanna Killian, yesterday, on 15 April 2025. We already work closely with the LGA, and I thanked her for their support in many areas, including providing access to relevant resources to parish and town councils, the associate membership offer via NALC for the largest parish and town councils, and their welcome involvement in the [Improvement and Development Board](#), including the [Corporate Peer Challenge](#). We discussed the implications of local government reorganisation and devolution and agreed to work closely together, especially during the passage of any associated legislation and the implementation phase of reorganisation.

Rural Flood Resilience Forum

Our Rural Coalition colleagues, Action with Communities in Rural England, have asked us to support the delivery of the forum's work plan, particularly action 20, "to provide parish and town councils with information on how to consider flood resilience when working with local communities." Our chair, Cllr Keith Stevens, recently joined me and policy manager Chris Borg at a briefing on the role of the [Environment Agency Rural Flood Resilience Partnership](#). Our next steps include working with partners to develop appropriate resources for the sector.

And finally...

As we welcome the Easter season, on behalf of NALC, I want to thank you for your

continued dedication and service to your communities. I know this makes a real difference in the lives of so many people across England. I wish you and yours a restful, joyful Easter break filled with warmth, reflection, and the promise of new beginnings.

Email dated 15.04.2025 from WSCC

Reminder: Have your say on health and wellbeing in West Sussex

Further to our recent email to you about the draft West Sussex Joint Local Health and Wellbeing Strategy 2025-2030 public consultation, we would like to invite you and your organisation to participate if you have not done so already.

We encourage as many people as possible to take part in the [ONLINE SURVEY](#) before it closes at 11:55pm on Sunday 27 April 2025.

Developed by the [West Sussex Health and Wellbeing Board](#) the draft strategy sets out the overarching plan for improving health and wellbeing and reducing inequalities across the county.

Using the latest evidence, it identifies the challenges and needs of people and communities in West Sussex and presents the Board's vision and five priority areas:

- Food and nutrition
- School readiness
- Transitioning to adulthood – children and young people's mental health and wellbeing
- Tobacco control
- Health and wellbeing in temporary accommodation

Everyone in West Sussex, including young people, professionals, and local organisations, is invited to take part in the consultation and have their say on the five priority areas, including their thoughts and suggestions on how they may be delivered.

The five priority areas identified reflect some of the wider factors that impact our health, such as our homes and the food we eat. By focusing on them collectively, the Board feel these are the areas they can have the most impact and make a real difference to people's lives.

Following feedback, the final strategy will be published in Summer 2025.

We welcome your support in sharing the consultation and encouraging people to take part in our survey. To support this, we attach an updated news article and a social media post that can be

used to promote the consultation on public facing communication channels and can also be shared with staff, professional networks, and others.

The survey is also available in an Easy Read version and those who would prefer to complete a paper copy of the survey can visit their local library where copies are available. The survey can also be downloaded and printed and returned to any West Sussex library.

You may find you receive this communication more than once if you hold various roles on different groups and committees, our apologies for any duplication.

If you have any queries, please contact publichealth@westsussex.gov.uk.

Thank you for your support.

Cllr Bob Lanzer
Cabinet Member for Public Health and Wellbeing,
and Chairman, West Sussex Health and Wellbeing Board,
West Sussex County Council

Alison Challenger
Director of Public Health,
West Sussex County Council

Email dated 15.04.2025 from WSCC
Horsham Riverside by-election date announced



news release

Horsham Riverside by-election date announced

A by-election has been called for the West Sussex County Council division of Horsham Riverside.

The by-election is being held to fill a vacancy following the recent resignation of Cllr John Milne, who had represented the area since 2021.

The candidates will be announced on Friday 25 April and voting will take place on Thursday 22 May 2025. The results are expected on Friday 23 May 2025.

[Further details can be found on the county council's website.](#)

Email dated 14.04.2025 from WSCC

West Sussex County Council drives forward electric vehicle expansion with new consultation



news release

West Sussex County Council drives forward electric vehicle expansion with new consultation



West Sussex County Council is proposing to install dozens of new electric vehicle (EV) chargepoints, and has launched a consultation to gather the views of residents who live nearby.

The plans come from the West Sussex Chargepoint Network, a collaboration between the county council, its district and borough partners, and Connected Kerb.

More than 35 new sites across the county could benefit from new dual-socket chargepoints, which allow two vehicles to charge at the same time.

The proposals also include installing additional underground wiring, which will allow further chargepoints to be added in the future when demand increases as more residents switch to electric vehicles.

The West Sussex Chargepoint Network has already introduced 872 sockets at 150 different locations including council-owned carparks and on-street sites.

Councillor Joy Dennis, Cabinet Member for Highways and Transport, said: “I’m pleased to say that more than 8,000 EV drivers have already used our chargepoints, with nearly 65,000 individual charging sessions recorded.

“We know more and more residents are choosing to switch to an electric vehicle and we want to ensure that everyone, including those without off-road parking, have the facilities to charge their vehicles close to their homes.

“This is part of [Our Council Plan](#) priority to support a sustainable and prosperous economy, underpinned by our commitment to protecting the environment by providing sustainable transport options and making the benefits of electric vehicles accessible to all.”

Chris Pateman-Jones, CEO of Connected Kerb, said: “We’re proud to be working alongside West Sussex County Council to deliver one of the most ambitious and forward-thinking public charging networks in the UK. This next phase of the rollout, supported by local consultation, is key to ensuring every resident—especially those without off-street parking—has access to reliable, affordable charging close to home. Data from the Society of Motor Manufacturers and Traders (SMMT) shows EV sales have surged 43.2% in March, with over 69,000 new electric vehicles hitting UK roads. It’s vital that the charging infrastructure keeps pace, and that’s exactly what we’re doing here in West Sussex. We’re building a network that doesn’t just meet today’s needs but is ready for tomorrow’s growth.”

The current parking arrangements at all the proposed sites will remain unchanged, with residents being encouraged to be considerate towards EV drivers needing to charge. Any future possible adjustments to parking regulations will be subject to further consultation.

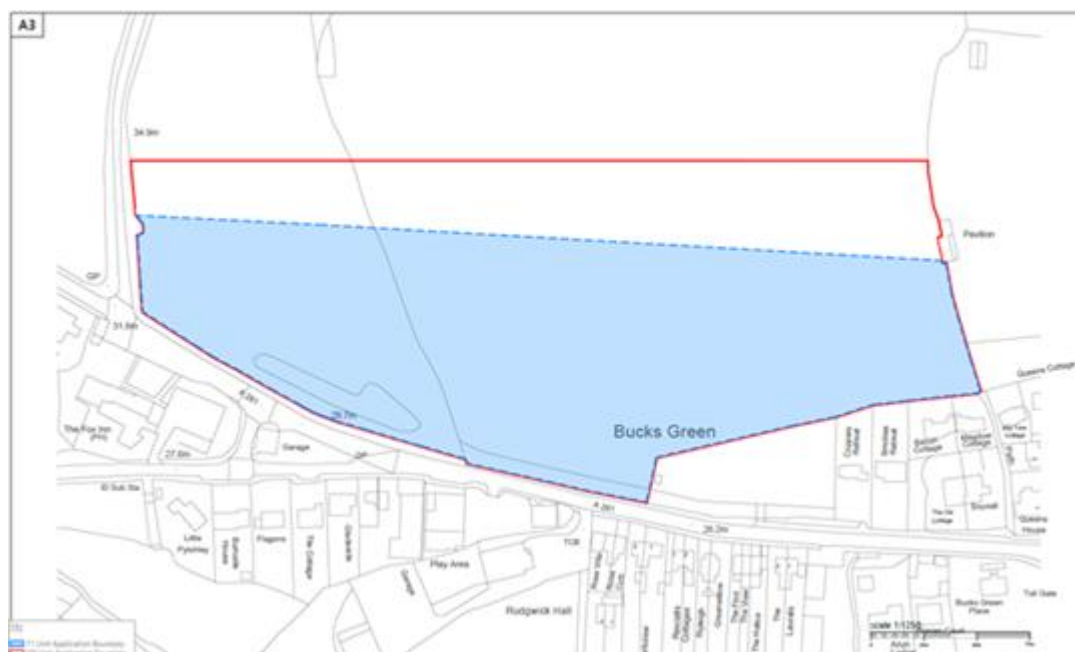
To find out more about the proposed locations, and to take part in the survey and give your views, go to <https://yourvoice.westsussex.gov.uk/ev-chargepoints>. The survey results and outcomes will also be published on this website at a later date.

Email dated 11.04.2025 from Welbeck Land
Land North of Guildford Road

I am writing to you on behalf of Welbeck Land regarding their proposals for new homes on land north of Guildford Road, Rudgwick, Horsham.

Welbeck Land is excited to bring forward two potential design options for a thoughtfully designed, landscape led development which proposes up to 105 new market and affordable homes. Our proposals have been designed to meet local needs, and the development will offer a diverse range of homes alongside 40% affordable housing, all nestled within landscaped open green spaces. Our proposals prioritise the protection and enhancement of the existing landscape, whilst introducing new community open space and play areas, that are well connected and accessible for all.

You can learn more about our proposals on our project website,
www.landnorthofguildfordroadconsultation.co.uk.



As you may be aware, the site has been allocated for residential development within the Horsham Draft Local Plan. Welbeck Land is bringing forward two design options for the site, which as shown above, have differing application boundaries which overlap:

- One design option comprises 105 high quality new homes alongside associated infrastructure, the boundary of which is larger and is demonstrated by the red line in the plan above.
- The second design option, proposes 71 high quality new homes alongside associated infrastructure, the boundary of which is smaller and is demonstrated by the area in blue on the plan above.

The larger option fully encompasses the smaller option, and both design options share the same principles. Both options will deliver the much-needed homes within Horsham District, addressing the current acute shortage and undersupply, and will enable the delivery of more affordable homes for the community.

As the local parish council we believe that your input and knowledge regarding the site will be valuable as we look to improve our current proposals. We would like to meet with you, to discuss the proposals in

further detail as well as answer any questions you may have. We are also happy to have a case officer present at the meeting which can take place either in person or virtually at a time that suits you.

We have now issued letters to residents to notify them of the proposals, and consultation through the launch of the website, which includes a survey encouraging them to share their feedback. The public consultation will last until Sunday 4 May 2025, so please ensure you have shared feedback by this time.

I would be grateful if you could provide some dates that suit to meet, and we can arrange a meeting to discuss the proposal further. We hope to see you at the upcoming consultation event.

In the meantime, if you have any questions, please do not hesitate to get in touch.

Email dated 14.04.2025 from WSCC

Road Closure date notification - Honeywood Lane Access Road, Warnham- 28/04/2025

Please be advised that the below roads are due to be closed on the dates and times specified for Carriageway Resurfacing. An alternative route for traffic will be signed on site. Please note that these works are weather dependant, we will endeavour to inform you should there be significant changes to the programme.

This road closure is covered by the 14.1 order made on 11th January 2025.

Road Name	Location	Date (from and to)	Timing of Closure (eg, 24hr, off peak 09:30 to 16:00, Night 08:00 to 06:00)
Honeywood Lane Access Road, Warnham	Entire Length	28 th April- 29 th April	08:00-18:00

If you have any questions regarding this specific closure, please reply to this email directly.

Further information can also be found via [one.network](#)

Planned Carriageway & Footway Maintenance Team

Highways, Transport and Planning, Place Services, West Sussex County Council

Location: 1st Floor Northleigh, County Hall, West Street, Chichester, West Sussex, PO19 1RH

Contact: External: +44 (0)1243 642105 | **E-mail:** PlannedHighwayMaintenance@westsussex.gov.uk

Email dated 11.04.2025 from Sussex Police

Neighbourhood Policing Success in Hastings



Sussex
Police & Crime
Commissioner

KATY BOURNE OBE



This week, I joined District Commander for Hastings and Rother, Chief Inspector Simon Yates and partners in Hastings Town Centre to acknowledge the successful work of a dedicated policing team within the town centre and old town.

Also joining us on the day were: Councillor Julia Hilton; Hastings Business Improvement District Manager John Bownas; Community Safety Partnership Manager John Whittington and Council Wardens.

Chief Inspector Yates could see the volume of crime in the town centre needed tackling more effectively and has increased the number of foot patrols, making officers more visible to the public on a regular basis.

The plan has put a Sergeant, two Police Constables and six Police Community Support Officers solely in Hastings Town Centre and Old Town, giving residents and businesses a noticeable increased presence. CI Yates has also been working to strengthen ties with local partners to further increase support for the area.

The new deployment and patrol patterns have been in place since January and has already seen a high volume of successful outcomes, particularly on retail crime.

It's pleasing to see the success that the local policing team has made in Hastings town centre in such a short space of time, particularly in reducing business and retail crime which affects us all.

I must congratulate Chief Inspector Yates and his team for their proactive work tackling a rising issue. I am sure that residents visiting Hastings town centre and Old Town will

feel reassured with the visible policing presence should they ever require help or assistance.

You can read more about the day and view the successful outcomes of the team in Hastings on [my website](#).



On Thursday, the Government unveiled their long awaited plan to restore public confidence in policing. Their plan included putting 13,000 extra “police” into neighbourhood policing but the devil is in the detail of this promise.

In reality, communities will only be getting a handful of officers. This is because just 3000 of the 13,000 will actually be police officers and Sussex will only get an additional 43. The rest will be PCSOs (Police Community Support Officers, who do not have warranted powers) and Special Constables (volunteers who work 16 hours per month) and others moved from duties elsewhere.

Whilst PCSOs and Special Constables bring great benefits and play a valid part in modern policing, I am sure I am not alone in finding this news disappointing as we were led to believe the 13,000 would all be police officers.

This week has been a busy one for media, I was invited to appear on BBC Politics South East on Sunday, discussing various topics including two-tier sentencing; the new Children’s Wellbeing and Schools Bill and transport to work. I also appeared on Good Morning Britain and spoke about pet theft on BBC South East.

Katy Bourne OBE
Sussex Police & Crime Commissioner

Are you a Sussex motorcycle rider?

Motorcycle riders are invited to book their place in safety workshops for advanced riding techniques in Sussex.

The Sussex BikeSafe scheme offers the sessions in the county to help improve safety on our roads.

The scheme is a national police-led initiative which seeks to engage with motorcyclists in a conflict free environment in an attempt to reduce those killed or seriously injured on the roads.

The aim is to give riders an insight into what can be achieved by exploring advanced riding techniques, whether it's a shiny cruiser or a tricked up sports machine.

Read more on the [BikeSafe website](#).



[SHARE WITH A FRIEND](#)