

## Rudgwick Parish Council

### Weekly Clerk's Update: 1<sup>st</sup> – 7<sup>th</sup> February 2025 (Agenda February 2025)

**To:** Parish Councillors

c.c: Christian Mitchell (West Sussex County Councillor)  
Richard Landeryou (Horsham District Councillor)

**From:** Anna Clayton

---

The weekly update provides information regarding:

- Announcements/delegated decisions by the Clerk
- Planning information
- Correspondence/communications from parishioners
- Correspondence/communications from outside organisations

#### List of organisations that communicate with the Council on a regular basis.

- AIRS (Action in Rural Sussex)
  - APCAG (Association of Parish Councils Aviation Group)
  - CAGNE (Communities Against Gatwick Noise Emission)
  - CPRE (Campaign to Protect Rural England)
  - HALC (Horsham Association of Local Councils)
  - HDC (Horsham District Council)
  - NALC (National Association of Local Councils)
  - WSALC (West Sussex Association of Local Councils)
  - WSCC (West Sussex District Council)
- 

#### Clerk's announcements/delegated decisions:

- 

**GENERAL REMINDER:** If you wish to speak face to face to a member of staff, please contact the Clerk on 07927 702321 during her office working hours (Monday – Wednesday 9.30 – 15.30).

#### Applications for noting at Rudgwick Parish Council Meeting

| Applications for noting at Rudgwick Parish Council Meeting 10 <sup>th</sup> March 2025 |                    |
|----------------------------------------------------------------------------------------|--------------------|
| Application No:<br><a href="#">DISC/25/0023</a> 29.01.2025                             | Response/Comments: |

|                                                                                                                                            |  |
|--------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Applicant:</b><br>Rikkyo School, Guildford Road, Rudgwick                                                                               |  |
| <b>Reason for Application:</b><br>Application for Approval of Details Reserved by Condition 4, 5 and 11 to approved application DC/24/0976 |  |
| <b>Official Response Date:</b><br>18.02.2025 / Determination 26.03.2025                                                                    |  |

#### Applications for consideration at Rudgwick Parish Council Meeting

| Applications for consideration at Rudgwick Parish Council Meeting 10 <sup>th</sup> March 2025 |                           |
|-----------------------------------------------------------------------------------------------|---------------------------|
| <b>Application No:</b>                                                                        | <b>Response/Comments:</b> |
| <b>Applicant:</b>                                                                             |                           |
| <b>Reason for Application:</b>                                                                |                           |
| <b>Official Response Date:</b>                                                                |                           |

#### Decisions

| HDC Council Decisions – Rudgwick Parish Council Meeting 10 <sup>th</sup> February 2025 |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Application No:</b><br><a href="#">DC/24/1826</a>                                   | <b>Response:</b><br><br><i>Permitted / RPC - The information supplied shows a large block paved area, presumably added recently. The issue to be addressed is whether this block paving area exceeds 5 sq metres and whether it is constructed in impermeable material (in which case planning permission may be required). Should this be found to be the case there would be concerns over surface water run off flooding out onto Lynwick Street.</i> |
| <b>Applicant:</b><br>Little Hookland, Lynwick Street, Rudgwick                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Reason for Application:</b><br>Erection of oak framed garage in front garden.       |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Official Response Date:</b>                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

#### Applications going to Committee

| Applications going to Committee – Rudgwick Parish Council Meeting 10 <sup>th</sup> March 2025 |                    |
|-----------------------------------------------------------------------------------------------|--------------------|
| Application No:                                                                               | Response/Comments: |
| Applicant:                                                                                    |                    |
| Reason for Application:                                                                       |                    |
| Official Response Date:                                                                       |                    |

#### Appeals Lodged / Appeals Determined

| New Appeals Lodged / Determined – Rudgwick Parish Council Meeting 10 <sup>th</sup> March 2025 |                    |
|-----------------------------------------------------------------------------------------------|--------------------|
| Application No:                                                                               | Response/Comments: |
| Applicant:                                                                                    |                    |
| Reason for Application:                                                                       |                    |
| Official Response Date:                                                                       |                    |

#### New Planning Compliance Issues

| New Planning Compliance Issues – Rudgwick Parish Council Meeting 10 <sup>th</sup> March 2025 |                    |
|----------------------------------------------------------------------------------------------|--------------------|
| Application No:                                                                              | Response/Comments: |
| Address:                                                                                     |                    |
| Nature of Complaint:                                                                         |                    |
| Official Response Date:                                                                      |                    |

---

### Parish Councils Website

Rudgwick Parish Council's New Website is now live!

Thank you for your ongoing patience while this was under construction.

<https://rudgwick-pc.gov.uk>

---

## Correspondence

Email dated 07.02.2025 from HDC

**Recycling and waste news: Food waste collections are coming March 2026 | Paint and re-use stations at the Recycling Centres | New drop-off points to recycle vapes | Toothpaste tubes can go in your blue-top bin**



# Recycling and waste

for the Horsham District

---

**Food waste collections are coming!**

Household food waste collections will begin in the Horsham District by spring 2026.

A phased roll-out of weekly food waste collections will launch in March 2026, with household refuse and recycling collections continuing as usual every two weeks.

Currently some 41.5% of the rubbish in an average Horsham District waste bin is made up of food waste.

Pictured: Horsham District Council Cabinet Member for Environment, Recycling and Waste Cllr Jay Mercer with a food caddy and food waste bin

[Read more](#)



---

## Recycle vapes at our new drop-off points

There are now two ways to recycle your vapes with us: take them to our new recycling points at Pavilions In The Park or Chanctonbury Leisure Centre, or book a free collection from your home.

Recycling your vapes helps prevent fires in our collection vehicles and means the device's lithium ion battery can be re-used in something else. A real win-win!

An estimated 8.2 million vapes (such as single use, pod and big puff) are now thrown away every week or recycled incorrectly [according to electrical waste non-profit Material Focus](#).

[Find out more](#)



---

## Recycling Centres

### Donate and collect free paint at Horsham's Paint re-use station

A new initiative aimed at reducing paint waste and redistributing surplus paint to individuals and families in West Sussex has been launched. Full details of how to donate or collect paint can be found on the West Sussex County Council website.



[Read more](#)

## Shop for pre-loved items and donate your own at Billingshurst's Re-use shop

Biffa, on behalf of West Sussex County Council, now operates a reuse shop at both Billingshurst and Worthing Recycling Centres (pictured: Worthing Reuse shop).

The reuse shops provide residents with an opportunity to purchase preloved goods and also accept items for donation.



[Find out more](#)

---

## Are you a garden waste customer? Make sure your bin is labelled by April 1

This year our garden waste customers will not be sent a sticker for their garden waste bins. The sticker was just used to identify bins; however, our in-cab systems are capable of doing this job and stickers are therefore no longer necessary.

To match a bin to its subscription, we need the back of the bin to be clearly labelled with the house name or number from 1 April 2025.



[Read more about our garden waste service](#)

---

## Download our mobile app to get collection notifications straight to your phone

Check when your next recycling and waste collection day is, search for what can and can't be recycled, find your nearest recycling site, and more with the Horsham District Council app.

You can even set a notification to alert you at 4pm the night before your bin collection day to make sure you always put the right bin out!



[Find out more](#)

---

## Toothpaste tubes can now be recycled in your blue-top bin

Plastic squeeze toothpaste tubes can now be recycled in your home recycling bin alongside plastic pots, tubs and trays.

Please ensure they are as empty as possible and that lids are replaced before placing them in the recycling bin.

Hard toothpaste tubes with pumps on top should be placed in the general waste bin, as they are made from a different type of plastic.



[Recycling bin](#)

---

## Get funding for community projects that prevent waste

A Waste Prevention Community Grant Fund from West Sussex County Council is now open for applications from community-based projects in West Sussex that encourage people to repair and reuse items they no longer want or use. **Please pass these details onto any groups in your local community who could benefit.**

The fund is a joint initiative by West Sussex County Council and Biffa to help local groups develop innovative ways to reduce household waste. It is open to community groups, residents' associations, charities, community interest companies (CICs) and social enterprises for grants of up to £5,000.

[Apply for funding](#)

---

Sign up for  
the latest news

Sign up



Horsham  
District  
Council

*Stay connected*



Parkside, Chart Way, Horsham,  
West Sussex,  
RH12 1RL



Horsham  
District  
Council

Email dated 06.02.2025 from Keep Britain Tidy

Let Us Know How Your Council Will Support the 10th Great British Spring Clean



### The Great British Spring Clean returns!

This year, the 10th Great British Spring Clean will take place from 21 March - 6 April, and we're asking #LitterHeroes across the country to show they love where they live by making a pledge to pick a bag - or more.

[Sign up here](#)





### Let us know how your council is taking part

Don't forget to let us know how your town or parish council will take part in this year's Great British Spring Clean - which is the 10th time Keep Britain Tidy has ran the national campaign!

You can sign up below and share the information you want us to make available to your resident volunteers on our website, such as if you can loan equipment.

Please let us know you're taking part by 12 February, to ensure your information is ready to share with the public by the time we begin promoting the campaign publicly on 14 February.

[Let us know how you're taking part](#)

---

Email dated 06.02.2025 from WSCC

Multi-million-pound regeneration scheme in Broadbridge Heath approved at planning committee



## news release

### **Multi-million-pound regeneration scheme in Broadbridge Heath approved at planning committee**

West Sussex County Council's plans for a multi-million-pound retail-led regeneration scheme in Broadbridge Heath, near Horsham, were approved by Horsham District Council's planning committee on Tuesday (4 February).

The plans for the former Broadbridge Heath Depot will bring an under-utilised, vacant brownfield site back into use to deliver a selection of new and exciting brands to the area – including a discount food retailer.

The proposals will create around 154 new jobs for local people and provide new facilities for the community.

The plans were granted conditional approval last year and deferred to allow for further improvements to the accessibility of the site for pedestrians and cyclists, which have since been agreed.

The County Council will now redevelop the site that was identified as being surplus to requirements back in 2018, to deliver a new commercial and retail space that will expand and complement existing nearby shops.

The site and its surroundings are identified in Horsham District Council's Local Plan (2015) as a strategic opportunity site, seeking to deliver a successful out of town retail location whilst cultivating a sense of place.

As well as offering residents a more attractive and strong retail offer in the area, the proposals will also feature accessible transport links for pedestrians and cyclists, as well as parking on the site.

Cllr Jeremy Hunt, West Sussex County Council Cabinet Member for Finance and Property said: "This is an exciting regeneration scheme in Broadbridge Heath that offers plenty of benefits to the Horsham area and West Sussex. This opportunity will not only deliver a new, attractive, and strong retail offer in the area, but it will also create jobs for the community and support the local economy, in line with the priorities in Our Council Plan.

"Our plans will see the transformation of a large, vacant brownfield site, that until recently served as a West Sussex County Council highways depot. Our proposals will unlock the site's potential as a new retail development, with the aim of reinforcing the role of the Broadbridge Heath Quadrant as a successful out of town retail location. This approval follows careful planning and engagement to deliver a well-designed, sustainable, scheme which will create numerous benefits."

---

**Email dated 06.02.2025 from NALC**  
**Chief Executives Bulletin**

**NALC calls for a stronger local government audit system**

[Responding to the government's consultation](#) on its strategy for overhauling the local audit system in England, we welcomed the temporary increase to the upper threshold for smaller authorities to £10.2 million. However, this should go further and be raised to £15 million. We backed the uplift of the lower audit threshold broadly in line with inflation, allowing the smallest authorities to remain exempt from limited assurance review. We also argued that parish meetings must opt into the limited assurance by declaring when they exceed the lower threshold rather than opting out by declaring they are currently exempt. Other points made were that the Annual Governance and Accountability Return must be able to have a wet signature and be submitted electronically and that a system-wide review of the impact and management of vexatious objections is urgently required.

**NALC online event on navigating rural realities**

Last week, on 29 January 2025, we held our first event of the year on [navigating rural realities](#). The event focused on rural communities' key challenges, including funding disparities, ageing populations, housing shortages, and access to essential services. The panel featured Corinne Pluchino, chief executive at the Action with Communities in Rural England, Nadine Trout, assistant chief executive at the Rural Services Network (RSN), and Natalie Turner, deputy director for localities at the Centre for Ageing Better. Nadine highlighted rural residents' financial inequalities, noting they pay higher council taxes, earn lower wages, and receive fewer services. RSN is campaigning for fairer public sector funding and government investment to ensure rural communities thrive. Natalie emphasised that rural areas can be great places to grow older but mask deep inequalities such as fuel poverty and social isolation. She called for stronger community connections and policies that recognise older people as valuable contributors rather than burdens. Corinne addressed the urgent need for affordable housing in rural areas, noting that social housing availability is far lower than in urban regions. She also highlighted the potential of community benefit schemes linked to infrastructure projects, ensuring rural areas receive long-term investment rather than merely hosting developments for urban gain. The event reinforced the need for better transport links, digital connectivity, and economic opportunities, urging government and parish and town councils to address these rural challenges. We have plenty more events scheduled throughout the following year, and you can [find out more about them on our website](#).

**National Assembly**

We held a special meeting of the [National Assembly](#) on 30 January 2025 on the English Devolution White Paper. The meeting received a briefing and presentation from our head of

policy and communications, Justin Griggs, on the [white paper's implications for parish and town councils](#), highlighting opportunities and challenges for the sector. While the proposals offer parish and town councils a chance to play a more significant role, the lack of detailed implementation plans raised concerns. Key issues included funding, sector capacity, and representation in the new unitary and strategic authorities. There was a strong emphasis on the need for NALC to continue lobbying the government for proper recognition and resources to support councils effectively. Ministers have expressed support for parish and town councils, and there is an opportunity to reset relationships between different levels of government. However, concerns remain about double taxation, recruitment difficulties for councillors and clerks, and whether population-based thresholds are appropriate for all areas. At the meeting, we heard about mixed experiences from existing reorganisations, with Cornwall reporting positive engagement at a strategic level. At the same time, North Yorkshire faces budget cuts, and the Isle of Wight is concerned about losing its unitary status due to its smaller population. Looking ahead, we will develop a more detailed response to the government, continue lobbying for better recognition and funding, facilitate sharing experiences between areas undergoing devolution and reorganisation, and develop other support. Further meetings will be planned as more details emerge, and I know county associations will continue to maintain engagement with principal authorities and MPs to ensure that the voice of parish and town councils is heard and their support needs considered during this transition.

#### **National Network: Women councillors**

The national network for women councillors met on 30 January 2025 to discuss key topics, including last year's [White Ribbon Day activities](#), the English Devolution White Paper, and the government's standards consultation. The network's co-chair, Cllr Kay Wesley, highlighted [Congleton Town Council's White Ribbon Day initiatives](#), which included a partnership with Congleton High School, a campaign film, and a social media push that doubled engagement. The meeting also received an update on NALC's contributions, including a blog on male allyship and a White Ribbon toolkit. The network's other co-chair and NALC vice president, Cllr Sue Baxter, presented our initial response to the English Devolution White Paper. Members expressed concerns that smaller councils may lose their voice in larger authorities, while others emphasised the importance of devolution to parish and town councils. The growing divide between larger councils and smaller parishes due to asset transfers was also noted. Sue also led a discussion to inform our response to the government's standards consultation, with members supporting stricter sanctions, including disqualification and a register for repeat offenders. The network emphasised the need for an updated code of conduct and a more effective complaints process. Other issues raised included mandatory training for councillors, particularly in matters of inequality, and better support for clerks.

#### **Ministerial roundtable on standards**

Government minister Baroness Taylor of Stevenage hosted a roundtable on 30 January 2025 in London focused on strengthening the standards and conduct framework for local

government. Our chair, Cllr Keith Stevens, and president Baroness Scott of Needham Market welcomed the government's approach, which we have long called for, shared emerging findings from our consultation on the proposals, and pressed for sector support funding. Key topics covered included introducing a mandatory code of conduct, enhancing Standards Committees, and ensuring transparency in allegations and investigations. Discussions also covered empowering those affected by misconduct and implementing suspensions with safeguards, such as withholding allowances and banning the use of facilities. The proposals for suspension and disqualification due to repeated misconduct and the potential creation of a national appeals body were also considered. The session concluded with remarks on the next steps for refining and enforcing these standards, including changes to legislation. Other stakeholders at the meeting included the District Councils Network, the Local Government Association and the Society of Local Council Clerks (SLCC). Thank you to everyone who responded to our consultation on the proposals, which will inform our submission to the government over the next few weeks.

### **Fortnightly county officers call**

In this week's fortnightly meeting between NALC and county officers, our policy manager, Chris Borg, presented the survey results on the government consultation on standards in local government and invited feedback on our draft response. Chris also gave updates on the latest motions to the [Policy Committee](#). There were also discussions on our induction process for new county officers, the communications and compliance support provided to county associations through Breakthrough Communications, and invitations to this year's Royal Garden Parties.

### **Martyn's Law Steering Group**

This week, on 4 February 2025, we held the latest meeting of Martyn's Law Steering Group, which we set up jointly with the SLCC. The group received an update on actions since the December 2024 meeting with the National Counter Terrorism Security Office (NaCTSO), which included updates to our [community safety webpage](#) with some useful links. The group restated the main issues we would lobby peers on during the Terrorism (Protection of Premises) Bill [House of Lords Committee Stage](#) between 3 and 12 February 2025. The group also supported the recently [launched inquiry into the Southport tragedy](#), which would help inform the guidance that the Home Office eventually produce.

### **On the blog: Time to Talk Day**

[In this week's blog](#), by Rethink Mental Illness, Ben shares his powerful journey of recovery after accessing support through the Mendos service. Following his arrest in February 2023, he faced a mental health crisis, burdened by guilt and shame. At his lowest point, he reached out to his parents and sought hospital support, where a mental health consultant's words gave him a renewed sense of hope. Through services like [UOK](#) and [Mendos](#), Ben found a safe space to express his struggles and rebuild his mental well-being. Weekly meetings with Mendos helped him navigate the criminal justice system and develop a positive outlook on life. Now, he embraces a future shaped by growth, resilience, and self-

acceptance. Ben's story highlights the importance of open conversations about mental health, a key message of Time to Talk Day, the nation's biggest mental health conversation, encouraging people to talk, listen, and support one another. His journey serves as a reminder that recovery is possible and that seeking help is a sign of strength.

### **Local government finance settlement**

Earlier this week, on 3 February 2025, the government published its [final local government settlement 2025/26](#). Angela Rayner MP, secretary of state at the Ministry for Housing, Communities and Local Government, confirmed more than £69 billion in funding for England's principal authorities as the government seeks to deliver on its commitment to restore trust and stability in public services. Following the provisional settlement in December 2024, the final settlement provides a 6.8% cash terms increase in councils' core spending power compared to 2024/25. £60 million will fund long-term improvements to the local government sector over the next year, including empowering mayoral areas leading the devolution revolution in delivering local priorities and supporting councils' financial reporting with a fit and legal audit system to ensure transparency. The final settlement also confirmed the [government's commitment last year not to include parish and town councils in excessive council tax increase referendum principles](#) for the 2025/26 financial year.

### **And finally...**

We have [received an update](#) on the 2025 pay claim for local government services (Green Book) employees from the National Joint Council (NJC). The NJC unions' claim seeks an increase of at least £3,000 across all NJC spinal column points, a clear plan to reach a minimum pay rate of £15 an hour, one extra day of annual leave for all staff, a reduction in the working week by two hours, with no loss of pay, and the ability for school staff to take [at least] one day of their annual leave during term time, with no loss of pay. Further updates will be provided in due course.

---

### **Email dated 05.02.2025 from WSCC English Devolution White Paper update**

Dear Stakeholders,

Deputy Prime Minister, the Rt Hon Angela Rayner, has made an announcement in the House of Commons today regarding Devolution.

The Deputy Prime Minister has announced that Sussex will be one of the places on the Devolution Priority Programme and that the Government will be moving to consult on the formation of a strategic combined authority and elected mayor.

Also included in the announcement is that WSCC, and other authorities on the list, will not be holding elections this year. Below is our joint statement with ESCC and B&HCC regarding the announcement.

The DPM also signalled the next phase of the discussion on local government reorganisation, and although I am sure that we are all digesting that information at present, I look forward to discussing it with you and colleagues in the near future.

### **Greater powers for Sussex come a step closer with government backing for devolution**

An opportunity to gain new powers and investment for Sussex has moved a step nearer with the government's agreement to make the area a priority for devolution.

Following an expression of interest from the leaders of Brighton & Hove City Council, East Sussex County Council and West Sussex County Council, ministers have approved proposals to create a mayoral strategic authority for Sussex, made up of an elected mayor and two members of each constituent authority, with strategic powers for transport, public safety, health, environment and climate change, housing, economic growth, skills and jobs.

As well as unlocking new powers and investment for the region, it would give the people of Sussex a stronger voice in how national decisions affect them and enable more decisions to be taken locally.

The government will now begin a consultation to seek the views of people and organisations in Sussex.

All three of Sussex's upper-tier local authorities – Brighton & Hove City Council, East Sussex County Council and West Sussex County Council – agree that devolution could unlock new funding and give people a stronger voice over national decisions which affect them and greater power to steer major projects across the area.

It follows the Government's White Paper on English Devolution published in December which outlined its aim to bring more decision-making down from Westminster to local communities.

**Cllr Paul Marshall, Leader of West Sussex County Council, said:** "“This is fantastic news for the whole of Sussex and West Sussex in particular. A mayoral authority will give our communities greater influence in the big decisions that affect the region, such as our highways, housing, and economic growth, plus much-needed long-term financial stability.

“I'm pleased the government has accepted us on to its priority programme, meaning we can unlock these benefits sooner rather than later. There is much to do, but please be assured we will continue our focus on delivering essential services and putting the needs of our residents first.”

**Cllr Keith Glazier, Leader of East Sussex County Council said:** “I believe this is excellent news for the people of Sussex because it's an opportunity for more decisions to be made

locally and for greater investment here. I'm pleased the government has recognised our potential to prosper and develop together."

**Cllr Bella Sankey, Leader of Brighton & Hove City Council, said:** "This is an historic and exciting moment for our region. I am optimistic and ambitious about devolution because of the direct benefits I know it will bring to all communities in Sussex. It will mean that more money is directly invested in our area and that better transport, affordable housing and skills and job creation can be accelerated.

"I'm looking forward to meeting with residents, businesses and partners to ensure that all of our communities have the opportunity to shape the future."

Local councils in every part of Sussex would work closely with the mayoral strategic authority and would continue to deliver day-to-day services.

Alongside devolution, the government is asking for proposals for unitary councils in all parts of Sussex, moving away from the two-tier model of county and borough or district councils where those exist. Discussion with partners will continue on how this might be arranged.

There are no immediate changes to the operation of local authorities in Sussex or the services they provide.

Regards, Cllr Paul Marshall  
Leader, West Sussex County Council

Member for the Storrington Division covering: Amberley, Ashington, Parham, Storrington & Sullington, Washington & Wiston Parishes

[West Sussex County Council](#)

---

## Email dated 03.02.2025 from HDC

### Monthly Planning Compliance Team statistics for January 2025

During January 2025, we received 32 new Planning Compliance investigations.

The closure statistics for January are shown below:

| Year | Month   | Complaints Closed | Reasons Closed |               |                    |               | Closed within 90 days | Closed over 90 days | % Closed within 90 days |
|------|---------|-------------------|----------------|---------------|--------------------|---------------|-----------------------|---------------------|-------------------------|
|      |         |                   | No Breach      | Breach Ceased | Plan App. Received | Not Expedient |                       |                     |                         |
| 2025 | January | 29                | 8              | 6             | 7                  | 8             | 16                    | 13                  | 55.17                   |

One Temporary Stop Notice and one Enforcement Notice were issued during January as follows:



|            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| EN/25/0016 | <p><b>Staalcot Farm, Stall House Lane, North Heath, West Sussex, RH20 2HR otherwise known Staalcot Fields, Stall House Lane, North Heath, West Sussex, RH20 2HR (TSN)</b></p> <p>Importation of soil and waste material, laying of material to create a hard surface, excavation of land to lay services including water, electricity and septic tanks, stationing of mobile homes and touring caravans, and construction of buildings/wooden structures</p>                                                                                                                                                                                                                                                                                                                                         |
| EN/24/0264 | <p><b>Part of the registered title being 1 Garage Cottages and Paddock, St Leonards Forest Estate, Forest Road, Horsham under HM Land Registry title number WSX188935 and also known as at land at Oaklands Stud, formerly known as Tanglewood Equestrian, Forest Grange, Horsham, West Sussex RH13 6HX</b></p> <p>Without planning permission, the unauthorised material change of use of the Land from an equestrian use to a mixed use comprising equestrian and the stationing of a mobile home for the purposes of human habitation, as shown in the approximate position hatched in blue on the attached plan together with the associated operational development comprising the installation of a septic tank in the approximate position shown as hatched in brown on the attached plan</p> |

We are still awaiting 13 decisions on appeals relating to other enforcement notices issued.

I hope this is helpful- if you have any questions on individual cases, or any other planning compliance matters, please contact me.

Kind regards, Madeleine

**Madeleine Hartley**

Planning Compliance Team Leader

Email: [Madeleine.Hartley@horsham.gov.uk](mailto:Madeleine.Hartley@horsham.gov.uk)



Email dated 03.02.2025 from HDC  
Climate Action News - February 2024



# Tackling climate change in the Horsham District

February 2024

In these newsletters we share with you how Horsham District Council and our partners and communities across the District are working to reduce carbon emissions and improve the local environment.

Look out for updates on Council and community initiatives and events, national campaigns, plus suggestions on how you too can make a difference. If you have any comments or suggestions please [email the communications team](#).



## Content:

- Read our progress in reducing the Council's carbon emissions
- We have adopted a Declaration for River Recovery
- Highlights of 2024 for the Wilder Horsham District project
- Get involved: Trees for The Downs
- Sustainable Southwater launches their Climate Change Action Plan
- NEW for Horsham, a Home Energy-Saving Help Desk
- News in Brief

---

## Read our progress in reducing our carbon emissions

### Annual carbon audit

We aspire to reduce our direct carbon emissions to become net zero by 2030, as well as supporting individuals, businesses and communities across the District to reduce their own emissions.

An essential part of the work on reducing our own carbon emissions is to complete an annual carbon audit for the Council. The latest audit told us that in 2023/24 the Council emitted approximately 4,350 tonnes of carbon dioxide (tCO<sub>2</sub>e). This means that **we have decreased our direct Council emissions by 64% since our baseline report in 2019/20**, which is great news.



You can read our latest findings and find out what we have already achieved, as well as how we aim to proceed going forward, in our climate action webpages.

[Read about our climate action progress](#)

---

## We have adopted a Declaration for River Recovery

At Horsham District Council's Cabinet meeting on 29th January, the Council adopted a Declaration for River Recovery. This Declaration recognises the importance to the natural world of rivers, their tributaries and streams.

The Declaration has been developed in conjunction with several neighbouring councils, as well as local conservation groups and two Rivers Trusts and relates to the rivers Rother, Arun and Adur.



We are already making a lot of progress in the ongoing restoration of rivers and watercourses, much of which has been achieved through our ground breaking work with the Wilder Horsham District project working in partnership with the Sussex Wildlife Trust.

[Read the Declaration](#)

---

## Highlights of 2024 for Wilder Horsham District

Wilder Horsham District is a unique partnership between Horsham District Council and the Sussex Wildlife Trust which has recently been extended until the end of 2028.

2024 saw some exciting new developments including: working with landowners to introduce more naturalistic grazing to prioritise conservation; supporting the creation of nest boxes for Swifts, House Martins and Swallows - all endangered species; and encouraging and assisting committed volunteers to generate a huge amount of conservation value all over the District.



The project team has also extended our reach by working in partnership with the Adur River Recovery Project, Knepp Wildland Foundation's Scrubland Superheroes and the National Trust.

Read more about this exciting partnership work which ensures a commitment to deliver a Horsham District Nature Recovery Network to help wildlife thrive, and to support local communities to improve their local natural environment.

[Wilder Horsham District](#)

*Photo: Mila Anscombe, Sussex Wildlife Trust*

---

## Planting Trees for the Downs

The South Downs National Park Trust is inviting expressions of interest for tree planting in the winter of 2025/2026.

**Trees for The Downs** is a South Downs National Park initiative aiming to plant 100,000 trees by the middle of this decade. The total is currently at almost 75,000 and the National Park hopes to reach the target as it marks its 15<sup>th</sup> birthday next year.



[Make an application of interest](#)

**The deadline for applications is 31 March 2025.**

---

## Sustainable Southwater launches their Climate Change Action Plan

Launched late last year, Southwater Parish Council's new climate action community group has established a Climate Action Plan for the parish, committing to leading by example in the fight against climate change.

Regular community initiatives include a monthly pop-up stall offering bottle refills and household cleaning products with a reduced carbon footprint and less packaging. They have a TerraCycle drop off point at their parish church, and are working to promote [the district's many repair cafes](#). They will also be highlighting small green steps everyone can take to reduce their impact on the planet and nature.

Their goal is to transform Southwater into an environmentally sustainable and resilient community, contributing to the national target of carbon neutrality by 2050.



[Visit Sustainable Southwater's website](#)

## Get involved

Why not [contact your local parish](#) to see what actions they are taking, or for more details on how your community could get involved, contact [climatechangeaction@horsham.gov.uk](mailto:climatechangeaction@horsham.gov.uk)

---

## A NEW Home Energy-Saving Help Desk for Horsham

Sussex Green Living has launched a drop-in Energy-Saving Help Desk in collaboration with Community Energy South to assist people in cutting energy use, saving money, and reducing their carbon footprint.

The monthly drop-in service provides expert advice on simple energy-saving tips, solar panels, retrofitting solutions, heat pumps, and other technical solutions.

Visit the Home Energy-Saving Help Desk at the Sussex Green Hub in Horsham on **Saturday 22 February** and the last Saturday of each month from 10am – 2pm.

[See what's on offer at the Sussex Green Hub](#)



[Citizens Advice Energy Savers Campaign](#)



---

## News in brief

### SGL Climate Fresk Workshop

**Tuesday 18 February, The Olive Branch,  
Horsham RH12 1QR. 6pm-9pm**

Experience a fun approach to understanding climate change. Listen and learn, collaborate and discuss - by the end of the workshop, you'll leave feeling more informed, empowered, and ready to take action! A donation of £5 is requested.

[Read more](#)

### Recent electric vehicle chargepoint consultation results published

The results of recent electric vehicle public consultations by West Sussex County Council have been published and are now available. These were held to consider proposed new chargepoint sites across the county.

[Read more](#)



## Share our latest updates

Have you enjoyed reading this newsletter? Do you want to share your enthusiasm with friends and family? Please pass this newsletter on. They can also [sign up to receive their own newsletter here](#).

If you have any projects, initiatives or events that you would like to share with subscribers of this newsletter, please send the details to [communications@horsham.gov.uk](mailto:communications@horsham.gov.uk)

---

# Useful Links

[Read how we are tackling climate change](#)

[Get involved in climate action](#)

[Apply for a Community Climate Fund](#)

[The Wilder Horsham District project](#)

[Read our latest climate action blog posts](#)

[Sussex Green Living EVENTS calendar](#)

[Greening Steyning EVENTS calendar](#)

[Visit the West Sussex Climate Action Hub](#)



## Stay connected



Parkside, Chart Way, Horsham,  
West Sussex,  
RH12 1RL



**Horsham  
District  
Council**

---

### Email dated 31.01.2025 from West Sussex Fire & Rescue Service's WSFRS public consultation

Could I ask you to share the invitation below to complete West Sussex Fire & Rescue Service's public consultation on proposed changes to our Emergency Response Standards with your councillors please?

West Sussex Fire & Rescue Service has launched a public consultation to review its Emergency Response Standards.

Emergency Response Standards refer to the time it takes us to attend incidents such as fires and road traffic collisions in West Sussex.

The proposed changes will not affect the location of any fire stations or fire engines within West Sussex or change the time it takes for a fire engine to attend an incident but will bring the way the service measures its performance in line with other fire and rescue services to allow for greater transparency.

The consultation comes following a commitment made in the service's Community Risk Management Plan 2022 – 2026 to maintain our existing Emergency Response Standards while we undertook a review.

The service has now prepared a proposed new model, drawing on a range of principles taken from the National Fire Chief's Council Community Risk Programme and His Majesties Inspectorate for Constabulary and Fire and Rescue Services.

The service's proposal would see the introduction of a service wide core measure to all critical incidents:

- 10 minutes average first appliance response time to all critical incidents
- 15 minutes average second appliance response time to all critical incidents
- 16 minutes first appliance response time to all incidents 90 percent of the time

You can review the proposals and [share your views as part of the public consultation on the county council's website](#) until February 27.



**Stephen Davy-Osborne**

Communications & Engagement Lead

**West Sussex Fire & Rescue Service**

**Phone** 03302227896 **Mobile** 07849095945

**Web** [www.westsussex.gov.uk/fire](http://www.westsussex.gov.uk/fire)

**Email** [stephen.davy-osborne@westsussex.gov.uk](mailto:stephen.davy-osborne@westsussex.gov.uk)

Lower Ground Floor Offices, County Hall, Chichester,  
West Sussex, PO19 1RQ

---

**Email dated 31.01.2025 from Sussex Police**

**Your support for Sussex Police**



**Sussex  
Police & Crime  
Commissioner**

**KATY BOURNE OBE**







At today's Police and Crime Panel meeting, I gave a presentation on the financial position of Sussex Police including the operational challenges facing the force in the coming years. Unfortunately, having received a lower government grant than we require this year, I can only meet these challenges with an increase in the police precept.

Prior to presenting the proposal, my office worked closely with members of the Police and Crime Panel's Precept Working Group which considered detailed financial and operational information presented by Sussex Police.

The Working Group also looked at key areas in which the Chief Constable needs further investment in order to sustain and maintain current progress and performance and we shared the impact of: rising pension costs; National Insurance and energy costs; the overall increased public demand on the force; and the resourcing challenges of investigating complex and serious crime.

Having carefully considered all these factors and following extensive public feedback, I proposed a £14 precept increase - equivalent to 27p per week/£1.17 per month, per household, for an average Band D property.

Today's Panel meeting was webcast live from East Sussex County Hall in Lewes and you can watch panel members scrutinise and, at the end, support my proposal.

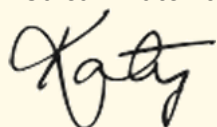
Despite Sussex being one of the lowest government-funded police forces in England and Wales and, with residents fortunately paying one of the lowest precept amounts in the country even after today's agreed increase, our beautiful county thankfully remains one of the safest.

Throughout the year, my office has hosted various engagement sessions, focus groups and surveys to fully understand what is most important to the people of Sussex. It was clear from responses that residents do not want to see a decline in the number of police officers and they want to see continued improvements to neighbourhood policing.

Whilst we still have to find £5million savings for the coming year, today's increase in police precept will help Sussex Police maintain a headcount of 3,226 officers – which is significantly more officers than when I first came into office.

I would like to extend my grateful thanks to the residents and local representatives I've spoken to throughout the year and to everyone who took part in online feedback.

You can watch today's Police & Crime Panel meeting on their [webcasting platform](#).



Katy Bourne OBE  
Sussex Police & Crime Commissioner

## 5 years since Sussex issued the country's first Stalking Protection Order

January 2025 marks exactly 5 years since Sussex Police issued the very first Stalking Protection Order (SPO) in the country. SPOs are fundamental in keeping victims of stalking safe and include prohibiting perpetrators from entering certain locations as well as contacting a victim directly or through third parties.

This week, I spoke about why SPOs are so vital and the need for additional protection for victims of stalking in an interview with Danny Pike on BBC Radio Sussex. You can listen to the interview on my [YouTube page](#).



[SHARE WITH A FRIEND](#)