



RUDGWICK PARISH COUNCIL

Minutes of the virtual Finance, Policies and Human Resources Committee Meeting (in adherence to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392; Business and Planning Act 2020 Section 22 to include Parish Meeting under section 78 of the Coronavirus Act 2020 as part of the Amendment Regulations 2020) of Rudgwick Parish Council held on Tuesday 24th November 2020 at 6pm. (Meeting was delayed by 18 minutes due to technical reasons)

Present: Councillors M Ellis (Chairman), D Buckley, S Kornysky, P Thompson.

Also, taking part: Parish Clerk Anna Clayton, Outgoing Clerk Jonna Foote and one member of the public.

FPHR 033-20/21	Apologies for Absence Apologies for absence/late arrival were received from Cllr R Landeryou and reason for absence resolved.
FPHR 034-20/21	Declarations of Interest It was resolved unanimously to note that no declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made.
FPHR 035-20/21	Minutes of Finance, Policies and Human Resources Committee Meeting of 3rd September 2020 It was resolved unanimously to approve Minutes of the Finance, Policies and Human Resources Committee Meeting held on 3 rd September 2020 as an accurate record and for the chairman to sign these.
FPHR 036-20/21	Public Speaking Session A Cox Green resident commented on the Parish Council Budget and Precept for financial year 1 st April 2021 to 31 st March 2022. A number of points of concern were raised.
6.22pm	Councillor Buckley joined the meeting late due to technical issues. Councillor Gormley informed the clerk that he was unable to join the meeting due to IT issues.
6.30pm	Councillor Buckley left the meeting due to technical issues.
FPHR 037-20/21	NJC/NALC/living wage Salary Increase 2020-21 It was resolved unanimously to recommend to the Full Council to approve NJC/NALC/living wage Salary Increase 2020-21. (See report)
6.37pm	Councillor Buckley re-joined the meeting
FPHR 038-20/21	Parish Council Budget and Precept for the financial year 1st April 2021 to 31st March 2022 It was resolved unanimously to recommend to the Full Council that a final, revised

	draft 2021/22 budget would be presented at the next full parish council meeting in December for discussion and approval. Further details have become available since the original budget and it was felt that more time was required to assess the information. It was commented that figures in the 2020/21 budget initially supplied with the agenda were not corresponding to those earlier provided on the day, the outgoing clerk to investigate this and rules on capital spending with regard to the setting of the precept figure. The outgoing clerk to present updated spreadsheets and new figures outlining options for a council tax freeze or precept freeze. The clerk to investigate the issue of compliance regarding the provision of information to council members only less than 24 hours prior to a meeting.
7.11pm	Councillor Buckley left the meeting.
FPHR 039-20/21	Rudgwick Parish Council RIALTAS accounting codes It was resolved unanimously to recommend to the Full Council to amend RIALTAS accounting codes 220 Street Lighting and 240 Litter Warden as per the circulated report. (see report)
FPHR 040-20/21	VAT registration It was resolved unanimously to note the Parish Council, that the auditor has confirmed that the council would not need to be VAT registered, as future large projects/expenditure (skate park/refurbishment of Rudgwick Hall kitchen) being non business and relating to council work.
FPHR 041-20/21d	Unspent and potential S106 monies It was resolved unanimously to note the unspent and potential S106/ CIL monies. Proposed S106 and CIL working group meeting to be arranged for January – Cllr Kornicky to advise clerk once date arranged.
FPHR 042-20/21	Staffing It was resolved unanimously to recommend to the Full Council to resolve, for the assistant clerk to be moved up to SALC LC1 13-17 from 1st April 2021 in recognition of increased responsibilities.
7.41pm	Outgoing Clerk Jonna Foote left the meeting.
FPHR 043-20/21	Date of next meeting: Spring 2021 date to be agreed It was resolved unanimously for the next virtual Finance, Policies and Human Resources Committee meeting to take place on Tuesday 20th April 2021 at 6.00 pm.

There being no other business, the Chairman closed the meeting at 7.44 pm

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Chairman M Ellis

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Date