



RUDGWICK PARISH COUNCIL

Minutes of the virtual Extraordinary Meeting (in adherence to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392; Business and Planning Act 2020 Section 22 to include Parish Meeting under section 78 of the Coronavirus Act 2020 as part of the Amendment Regulations 2020) of Rudgwick Parish Council held on Thursday 3rd September 2020 at 6 p.m.

Present: Councillors D Buckley (Chairman), M Ellis (Vice Chairman), A Haynes, S Kornysky, R Landeryou (Councillor/Horsham District Councillor), P Thompson, I Maclachlan, S Wightman.

Absent: Councillors A Gormley, W Manson.

Also, taking part: Parish Clerk Jonna Foote and two members of the public.

FC118-20/21 Apologies for Absence

No apologies for absence were received.

FC119-20/21 Declarations of Interest

It was **resolved** unanimously **to note** that no declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made.

FC120-20/21 Minutes of Council Meeting of 10th August 2020

It was **resolved** unanimously **to approve** the [Minutes](#) of the Council Meeting of 10th August 2020 as an accurate record, with the following amendment: FC101-20/21 Traffic Calming Working Group: Cllr Wightman and for the chairman to sign these.

FC121-20/21 Public Speaking Session

There were no speakers.

FC122-20/21 Rudgwick Neighbourhood Plan

It was **resolved** unanimously **to approve** the following documents:

- Covering [letter](#) including map of plan area (prepared by Squires Planning)
- [Rudgwick Neighbourhood Plan](#)
- [Consultation Statement](#)
- [Basic Conditions Statement](#)
- Evidence base consisting of:
 - a. [Housing Matters](#)
 - b. [Community Matters](#)
 - c. [Rudgwick Parish Design Statement](#) (including covering note)
 - d. [Local Green Spaces Assessment](#)

and actions:

- for the Rudgwick Neighbourhood Plan to be moved to the next stage, Regulations 15 and submit relevant paperwork to Horsham District Council for approval;
- to authorise Squires Planning Ltd to submit relevant documents on behalf of Rudgwick Parish

Council. (see letter including map of plan area – prepared by Squires Planning);

- a spend of up to £3,000 from Rudgwick Neighbourhood Planning Ear Marked Reserves.

And for the Clerk to write a letter to Horsham District Council informing them of the Council's authorisation for Mr A Metcalfe to act on the Parish Council's behalf.

Proposed by Cllr Kornycky seconded by Cllr Maclachlan.

The Chairman, on behalf of the Full Council, thanked the members of the Neighbourhood Plan Steering Committee for the undertaking of such an onerous task and the great work that had been done.

FC123-20/21 **Resolution to exclude the public and press from the business about to be transacted**

It was **resolved** unanimously **to exclude** the public – in accordance with The Public Bodies (admission to Meetings) Act 1960, due to the confidential nature/exempt information.

FC124-20/21 **Appointment of Clerk/Responsible Finance Officer**

It was **resolved** unanimously **to appoint** Mrs A Clayton as Clerk/Responsible Finance Officer and to start her employment on 1st October 2020.

Proposed by Cllr Kornycky seconded by Cllr Ellis.

FC125-20/21 **Clerk/Responsible Finance Officer to be admitted (new employee) into the West Sussex Local Government Pension Scheme (LGPS)**

It was **resolved** unanimously for the newly appointed Clerk/Responsible Finance Officer **to be admitted** into the West Sussex Local Government Pension Scheme.

Proposed by Cllr Thompson seconded by Cllr Landeryou.

FC126-20/21 **Next (virtual) Council Meeting:**

It was **resolved** unanimously **to note** the date of the next meeting as Monday 14th September 2020 at 7.00 pm.

There being no other business, the chairman closed the meeting at 6.15 pm.

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Councillor D Buckley
Chairman

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Date