



Parish Office
Rudgwick Hall
Bucks Green
Rudgwick
West Sussex
RH12 3JJ

Tel: 01403 822678
E-mail clerk@rudgwickpc.co.uk

Date: 16th November, 2020

Finance, Policies and Human Resources Committee Meeting

Members of the Committee are duly summoned to a virtual council meeting (in adherence to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392; Business and Planning Act 2020 Section 22 to include Parish Meeting under section 78 of the Coronavirus Act 2020 as part of the Amendment Regulations 2020) of Rudgwick Parish Council on **Tuesday 24th November 2020 at 6.00pm.**

Councillors: M Ellis (Chairman) S Kornicky
D Buckley R Landeryou
A Gormley P Thompson

Anna Clayton

Mrs A Clayton
Clerk to Rudgwick Parish Council

Members of the public have a right and are welcome to attend the meeting as observers, but are requested to contact the clerk by email (clerk@rudgwickpc.co.uk) by Monday 23rd November (noon) at the very latest to ensure they can receive an electronic invitation to the meeting.

AGENDA

To be read in conjunction with Clerk's Report for further background information.

FPHR 033-20/21	Apologies for Absence To receive for approval.
FPHR 034-20/21	Declarations of Interest To receive any declarations of interest by councillors on any matters to be considered at the meeting and notifications of changes to members' Register of Interests. Any clarification on whether a Member has an interest should be sought before attending the meeting.
FPHR 035-20/21	Minutes of Finance, Policies and Human Resources Committee Meeting of 3rd September 2020 To receive for approval.
FPHR 036-20/21	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to

	make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
FPHR 037-20/21	NJC/NALC/living wage Salary Increase 2020-21 To review and agree.
FPHR 038-20/21	Parish Council Budget and Precept for the financial year 1st April 2021 to 31st March 2022 To review and agree.
FPHR 039-20/21	Rudgwick Parish Council RIALTAS accounting codes To review and agree
FPHR 040-20/21	VAT registration To review and agree.
FPHR 041-20/21	Unspent and potential S106 monies (for noting) To receive and note.
FPHR 042-20/21	Staffing To receive and approve.
FPHR 043-20/21	Date of next meeting: Spring 2021 date to be advised

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices/ Amazon Alexa devices should be switched to silent/ off for the duration of the meeting. The Parish Council will be recording the meeting, members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording), at the meeting by any person present.

RUDGWICK PARISH COUNCIL

Finance, Policies and Human Resources Meeting on Tuesday 24th November 2020

at 6pm

Clerk's Report

To be read in conjunction with the Agenda

FPHR 033-20/21	Apologies for Absence Recommendation: To receive for approval.
FPHR 034-20/21	Declarations of Interest Members are advised to consider the agenda for the meeting and determine in advance if they have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. (Please refer to flow chart provided prior to the meeting). If a Member has a declarable interest, they are reminded that this must be declared at the start of the meeting. Details of the interest will be minuted. Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), they are reminded that they must withdraw from the meeting room after making representations/ asking questions. If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must not take part in the discussions of the item at all, participate in any voting and unless the Chairman has given a dispensation, withdraw from the meeting room. Any clarification on whether <i>a Member has an interest should be sought before attending the meeting.</i> Recommendation: To receive any Declarations of Interest from Members of the Council and for these to be noted.
FPHR 035-20/21	Minutes of Finance, Policies and Human Resources Committee Meeting of 3rd September 2020 Recommendation: to approve Minutes of the Finance, Policies and Human Resources Committee Meeting held on 3rd September 2020 as an accurate record and for the chairman to sign these.
FPHR 036-20/21	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
FPHR 037-20/21	NJC/NALC/living wage Salary Increase 2020-21 Recommendation: To receive and approve recommendations regarding NJC/NALC/living wage Salary Increase 2020-21. (See report)
FPHR 038-20/21	Parish Council Budget and Precept for the financial year 1st April 2021 to 31st March 2022 Recommendation: To receive and resolve to recommend for approval to the full parish council meeting in December for the 2021/22 budget.
FPH 039-20/21	Rudgwick Parish Council RIALTAS accounting codes Recommendation: To receive and consider recommendations regarding RIALTAS accounting codes. (see report)
FPHR 040-20/21	VAT registration Recommendation: To receive and note and resolve to recommend further actions for VAT registration. (see report)

FPHR 041-20/21	Unspent and potential S106 monies Recommendation: to receive and to resolve to note the unspent and potential S106 and CIL monies.
FPHR 042-20/21	Staffing Recommendation: To receive and consider recommendations regarding staff salaries. (See confidential report)
FPHR 043-20/21	Date of next meeting: Spring 2021 date to be advised