



RUDGWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 14th October 2024 at Rudgwick Hall, Bucks Green, RH12 3JJ at 7 pm.

Present: Councillors D Buckley (Chairman), R Burse, I Maclachlan, P Kornicky, S Kornicky, A Ryan, P Thompson (Vice Chairman), S Torn
West Sussex County Councillor Christian Mitchell
R Landeryou (Horsham District (HD) Councillor)

Also, present Anna Clayton – Clerk and fourteen members of the public.

FC116-24/25	Apologies for Absence Apologies were received from Cllr Haynes and Cllr Wild and noted . Cllr Alker was absent.
FC117-24/25	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made.
FC118-24/25	<u>Minutes of Council Meeting of 9th September 2024</u> It was unanimously resolved for the minutes to be an accurate record of the Council Meeting held on 9 th September 2024 and for the Chairman to sign these.
FC119-24/25	Halls, Recreation and Open Spaces Committee Meeting <u>Minutes of Council meeting 1st May 2024</u> It was unanimously resolved to adopt the previously approved minutes as an accurate record of the Halls, Recreation and Open Spaces Committee Meeting on 1 st May 2024.
FC120-24/25	Planning Committee Meeting <u>Minutes of council meeting 1st March 2024</u> and <u>Minutes of council meeting 6th September 2024</u> It was unanimously resolved to adopt the previously approved minutes as an accurate record of the Planning Committee Meetings on 1 st March and 6 th September 2024.
FC121-24/25	District and County Councillors Reports (for noting only) It was unanimously resolved to note WSCC Christian Mitchell's report . It was unanimously resolved to note R Landeryou (Horsham District (HD) Councillor) • Noted letter sent re Pig Farm to HDC Planning • HDC high turnover of staff since covid. Several vacancies, affected planning dept/staffing. • Two new communication posts. • Planning spent a week getting up to date on the back log of outstanding applications.

	Cllr P Kornycky asked WSCC Mitchell if there was an update on the Community Highways Scheme and our submissions. Clerk to follow up with WSCC Mitchell with case reference correspondence. The Chairman formally thanked both Cllrs for their reports.		
	WSCC Christian Mitchell joined the meeting at 7.08pm		
FC122-24/25	Public Speaking Session A representative from Neame Sutton attended the meeting. The planning consultant presented the proposals for the redevelopment of the Mucky Duck. The new proprietor is seeking to renovate and extend The Mucky Duck pub and sympathetically restore the adjacent Listed Old House to deliver a boutique hotel, restaurant and bar set within a contemporary landscape courtyard garden. Members of the public and Cllrs were able to ask questions, relating to the proposal. No planning application has been submitted at this stage and was an informal discussion on proposed plans.		
FC123-24/25	Chairman’s Report It was unanimously resolved to note Chairman’s announcements: • The Mucky Duck pub – This was discussed as part of the public speaking session where the proposal was presented and any questions answered. • Winter Preparedness - Parish/Town Council Briefs 7th October – Attended and noted some interesting feedback on: Pro activity with potholes, flooding, WSCC - new reporting, new machinery, introducing new Parish newsletter, reference made to climate change.		
FC124-24/25	Planning To report on:		
i)	Current Planning Applications were resolved unanimously and noted for comment to Horsham District Council (HDC).		
Applications considered at Rudgwick Parish Council Meeting 14th October 2024			
Application No	Applicant	Reason for Application	Recommendation
DC/24/1490 04.10.2024	Hyeswood, Guildford Road, Rudgwick	Extension of the existing residential curtilage to include pod and stable building to be used as ancillary accommodation to the main dwelling. (Retrospective).	Rudgwick Parish Council object to this retrospective application as there is currently insufficient detailed information provided to support justification for granting approval, and therefore the application is in breach of HDPF Policy 28. Material considerations: • Insufficient case for extending curtilage into the countryside other than the need to gain retrospective planning permission for the buildings in the application.

			• No detail provided of existing house curtilage to compare with the proposal, or curtilages of neighbouring properties, or the neighbouring countryside relating to the site. • Clarity required to explain difference between details of accommodation requirements provided in planning statement and those in water neutrality information. Stable accommodation not mentioned in water neutrality statement. RPC also has concerns that an approval of extension of curtilage to enable retrospective planning permission sets a dangerous precedent for other sites in the nearby location and further afield. Should permission be granted RPC request a condition clarifying any approval so that the pod and the stable will not be able to be used as independent dwellings, and both will be wholly ancillary to the main dwelling and dependent upon it.
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ii)	It was unanimously resolved to note Planning Applications comments made under delegated powers (for noting only);
iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by Horsham District Council on previous applications;
iv)	It was unanimously resolved to note the new applications being considered/determined by the Planning Inspectorate .
	Cllr MacLachlan made reference to the Claypits and updated RPC on the public right of way and appeal and will update with any further information in due course.
v)	It was unanimously resolved to note there are no new planning applications being considered at Planning Committee North (for noting only).
vi)	It was unanimously resolved to note the report on the schedule of new Planning Compliance issues being considered by HDC

vii)	It was unanimously resolved to note the report on the schedule of outstanding Planning Compliance Issues being considered by HDC.
viii)	It was unanimously resolved to note the response NPPF changes consultation response from HDC and RPC response .
ix)	It was unanimously resolved to note the Parish & Neighbourhood Council Planning Training Planning 25th Sept 2024 Cllr P Thompson noted there were 44 attendees, 4 of which represented RPC.
FC125-24/25	Correspondence Update (for noting only) It was unanimously resolved to note the correspondence update. Gatwick Airport FASI South Airspace Change Proposal
FC126-24/25	Clerk's announcements/decisions (for noting only) It was unanimously resolved to note Clerk's Weekly Updates (from 9 th September – 13 th October 2024) - New marking on the KGV road and entrance into the RH carpark - Cricket Nets Maintenance update. No additional charges from RPC ground maintenance contractor. - SID on A281 - Horsham side – Reported and RPC believe it needs freshly charged batteries and a reboot. – to be added for further discussion on the November agenda - Churchman's Meadow – Trees maintenance – Clerk to order 30 guards and canes. Pondfield Road Rudgwick Update - Tates way public footpath – Resident has reported: Every year, during rainfall, the bank on both sides of this path brings loose soil into the dip in the footpath. It also floods at the bottom of the ramp where it meets the flat area. Requested RPC suggestions in resolving. Clerk to include on next HROS agenda. The Village Warden has cut a little ditch and cut back soil clear of underlying tarmac pavement. Grass would stop soil run-off in heavy rain , but grass will not grow under the tree. Only permanent solution is a concrete gutter. Escalate to WSCC - Pig Farm Planning Application DC/24/1163 – A letter is being prepared by the Chair of Planning to send to HDC. – Cllr S Kornicky confirmed a letter had been sent and HDC had responded. RPC felt a formal complaint was not necessary. - Damaged Car Park Wall at Co-op Rudgwick Car Park, Clerk chased HDC for a timescale for the repair. Local Government Pension Scheme (LGPS) – 2023/2024 Employer Performance Rudgwick Parish Council website https://rudgwick-pc.gov.uk/clerks-weekly-update/
FC127-24/25	Parish Council representatives on outside Organisations It was unanimously resolved to note reports received. Gatwick Airport FASI South Airspace Change Proposal Update Slide Deck - Winter Preparedness - Parish/Town Council Briefs 7th October (was discussed under Chairmans announcements) RYC Management Committee Report Update – Cllr S Kornicky - Planning Advisory Service review 8th October – Cllr S Kornicky and the Clerk attended

FC128-24/25	Finance It was unanimously resolved to note payments/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and to resolve to approve transfer/ payments to be made. • Payments made/received September; • Detailed Income & Expenditure by budget heading September; • Bank Reconciliations for September: Lloyds: Business, Savings, Savings (TFR), Deed and NS&I Accounts; Monthly Bank Reconciliation; September • Payments to be made • Transfer of £30,000 from Lloyds Business Account to the Lloyds Savings Account; Proposed by Cllr A Ryan and seconded by Cllr S Kornycky
FC129-24/25	Acceptance of notice of conclusion of 2023/24 audit It was unanimously resolved to note: • Signed External Auditor Report and Certificate 2023/2024 • SA Notice of Conclusion of Accounts (displayed 16th September 2024)
FC130-24/25	Actions from Halls, Recreation and Open Spaces Committee Meeting 25th September 2024. It was unanimously resolved to action the recommendations from the HROS Meeting 25th September 2024. Proposed by Cllr S Kornycky and seconded Cllr P Kornycky
FC131-24/25	Consultations It was unanimously resolved to note the consultations. • Council Tax Support Scheme consultation (The consultation is open until 10 November) • STAKEHOLDER CONSULTATION: West Sussex Highway Network Management Plan Cllr P Kornycky offered to look at this and liaise with the Clerk on a response.
FC132-24/25	Traffic Calming It was unanimously resolved to note the update. • 40mph speed limit on the A281 • ANPR SIDS - ANPR SIDS Correspondence Update Clerk to liaise with Cllr P Kornycky and respond to Katy Bourne with a follow up letter.
FC133-24/25	VE day 80 year anniversary in May 2025 It was unanimously resolved to note and discuss ideas for VE day 80 year anniversary in May 2025. Suggestions were discussed: Jubilee Hall project Victory Garden
FC134-24/25	KGV Roof It was unanimously resolved to approve the email consultation for urgent works required and expenditure of £1500 (plus VAT) Labour & Materials to include: • Remove the roofing slates to expose the damaged roof valley • Remove the valley and make good all exposed roofing felt and battens.

	• Supply and build in a new dry valley system and a new lead saddle • Replace all the saved slates tiles and any damaged roofing slates with new • remedial works to the left hand valley, would be covered by a 25 year guarantee
FC135-24/25	Winter Maintenance Plan It was unanimously resolved to approve the Rudgwick Parish Magazine article for the December edition update the winter plan inserts with updated information. • Winter Maintenance Plan 24/25 (document to be amended to reflect 24/25, with new website address information. All numbers to be checked) • WSCC Winter Offer 2024/25 • WSCC Winter Preparedness 7/10/24 (Awaiting slides) • Insert for RP Magazine November (amendments noted in yellow, to be included in the December edition) • RPM Insert page 1 Winterplan (2023 copy – to be amended – website/email addresses to be amended) – Clerk to liaise with Cllr P Kornycky • RPM Insert page 2 Winterplan (2023 copy – to be amended – website/email addresses to be amended) Clerk to liaise with Cllr P Kornycky
FC136-24/25	Climate and Environment Group Update It was unanimously resolved to note the Climate and Environment Group report. The Chairman thanks Cllr Burse for his report.
FC137-24/25	Date of next Meeting: 11th November 2024, at 7.00 pm It was resolved to note the date for the next Council Meeting as 11th November 2024, at 7.00 pm.

There being no other business, the Chairman closed the meeting at 8.43 pm

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Councillor D Buckley
Chairman

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Date