



RUDGWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 9th September 2024 at Rudgwick Hall, Bucks Green, RH12 3JJ at 7 pm.

Present: Councillors S Alker, D Buckley (Chairman), R Burse, P Kornysky, S Kornysky, A Ryan, P Thompson (Vice Chairman), S Torn and R Wild.
West Sussex County Councillor Christian Mitchell

Also, present Anna Clayton – Clerk and one member of the public.

FC090-24/25	Apologies for Absence Apologies were received from R Landeryou (Horsham District (HD) Councillor) and Cllr Maclachlan and noted .
	7.02PM Cllr A Ryan joined the meeting.
FC091-24/25	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made.
FC092-24/25	<u>Minutes of Council Meeting of 8th July 2024</u> It was unanimously resolved for the minutes to be an accurate record of the Council Meeting held on 8 th July 2024 and for the Chairman to sign these. Amendment noted for FC074 24/25 Name noted as James Brewer and should be James Brew.
FC093-24/25	Halls, Recreation and Open Spaces Committee Meeting <u>Minutes of Council Meeting of 24th January 2024</u> It was unanimously resolved to adopt the previously approved minutes as an accurate record of the Halls, Recreation and Open Spaces Committee Meeting on 24 th January 2024.
FC094-24/25	<u>Finance, Policy and Human Resources Committee Meeting of 29th November 2023</u> It was unanimously resolved to adopt the previously approved minutes as an accurate record of the Finance, Policy and Human Resources Committee Meeting on 29 th November 2023.
FC095-24/25	District and County Councillors Reports (for noting only) It was unanimously resolved to note WSCC Christian Mitchell's report . Lynwick Street update: no outstanding works attached to the agreement. Cllr Buckley asked about legal implications of agreement, WSCC Mitchell to investigate.

	Works have taken place over two days at the beginning of September, however feedback on standard has been poor, WSCC Mitchell to feed this back. Cllr P Kornycky thanked WSCC Mitchell for his support on the CHS submissions and requested for it to be monitored and report on any progress. The Chairman formally thanked WSCC Christian Mitchell for his report.
FC096-24/25	Public Speaking Session There were no public speakers.
FC097-24/25	Planning To report on:
	7.08PM WSCC Christian Mitchell joined the meeting, agenda item FC97-24/25 was suspended so WSCC Mitchell could update under agenda item FC095-24/25 District and County Councillors Reports.
i)	Current Planning Applications were resolved unanimously and noted for comment to Horsham District Council (HDC).

Applications considered at Rudgwick Parish Council Meeting 9th September 2024

Application No	Applicant	Reason for Application	Recommendation
DC/24/1201 27.08.2024	43 Woodfield Road, Rudgwick	Fell 2x Ash trees	No objection
DC/24/1226 14.08.2024	Hornshill House, Guildford Road, Rudgwick	Demolition of existing rear and erection of replacement barn outbuilding	No Objection subject to the inclusion of a condition in the approval tying the outbuilding to the main dwelling in terms of usage (in accordance with HDPF Policy 28) and also future change of property ownership.

	Cllr Alker left the meeting at 7.15PM and returned at 7.23PM.
ii)	It was unanimously resolved to note Planning Applications comments made under delegated powers (for noting only);
iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by Horsham District Council on previous applications;
iv)	It was unanimously resolved to note the new applications being considered/determined by the Planning Inspectorate .
v)	It was unanimously resolved to note the schedule of planning applications are being considered at Planning Committee North
vi)	It was unanimously resolved to note the schedule of planning applications being considered at the RPC Planning Committee meeting 6 th September 2024 (for noting only). Update to be provided item x.
vii)	It was unanimously resolved to note To report on the schedule of new Planning

	Compliance issues being considered by HDC.
viii)	It was unanimously resolved to note the schedule of outstanding Planning Compliance Issues being considered by HDC (for noting only).
ix)	Boreham House TPOs Update (for noting only) It was unanimously resolved to note the update from the Planning Committee (North) Meeting on 3rd Sept 2024 - Tree Preservation Order - TPO/1569 and the successful outcome.
x)	RPC Planning Committee Meeting 6th September 2024 It was unanimously resolved to note the update from the RPC Planning Committee Meeting 6 th Sept 2024. Awaiting draft minutes to circulate.
xi)	Government's Open consultation 'Proposed reforms to the National Planning Policy Framework and other changes to the planning system' closing 24th September at 11.45pm. It was unanimously resolved to agree that this item cannot be resolved fully at the meeting, due to a large number of questions on the document. Cllr S Kornycky and Cllr Buckley suggested a spreadsheet is circulated to all Cllrs for collation and submission to the Clerks prior to 18 th September. Open Consultation 'Proposed reforms to the National Planning Policy New Standard Method New Assessed Housing Needs for Sussex LPAs WSALCESALC Response to August 2024 Planning Reforms Note
FC098-24/25	Correspondence Update (for noting only) It was unanimously resolved to note the correspondence update. - Rudgwick Playing Fields – Dog Fouling, It has been brought to the Parish Council's attention that there is continued dog fouling on the field, Billingshurst Dogs Club who use the hall and field, wanted to note that they ensure all owners are responsible for picking up after their dogs and often clear up the mess of others. Redaction of Councillor's home addresses Cllrs to contact the Clerk if they wish for their addresses to be redacted. New NALC Website 7th Oct 2024 Bus Stop – Communication from residents RPC are happy to attend a meeting, Clerk will advise the resident.
FC099-24/25	Chairman's Report It was unanimously resolved to note Chairman's announcements: - WSSC/38/14/RW Rudgwick Brick Works, Lynwick Street, Rudgwick Update - Parish Magazine - reminder for any parishioners to claim Pension Credit so they become eligible for the Winter Fuel allowance
FC100-24/25	Clerk's announcements/decisions (for noting only) It was unanimously resolved to note Clerk's Weekly Updates from (from 9 th July – 8 th September 2024) - KGV Patio Area Update - Damaged Car Park Wall at Co-op Rudgwick Car Park reported to HDC - POSTPONED - HALC Meeting 21st August Community ownership fund latest wording - KGV roof leak reported - roofer has been contacted for repair - Book Exchange – Successful event held on Monday 26th August raising £700 for

	Macmillan Cancer support
FC101-24/25	Parish Council representatives on outside Organisations It was unanimously resolved to note reports received. - Climate Action Network Meeting - Action in rural Sussex 23rd of July – Cllr Burse to include under item FC114-24/25 Climate and Environment Group Update - RYC Update Rudgwick Day, was successful and raised money for RYC as they ran events on the day. Attendance continues to be good. Skatepark sessions have been postponed, new dates TBA. Proposed mini MUGA, safety fencing was greed and the RYC volunteers have now completed this work. When time/funds permit, RYC will look to engage a consultant to assist with possibilities for the MUGA. New pathway was agreed and awaiting confirmation of completion of this project.
FC102-24/25	Finance It was unanimously resolved to note payments/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and to resolve to approve transfer/ payments to be made. - Payments made/received April/May/June/July/August; - Detailed Income & Expenditure reports by budget heading April/May/June/July/August; - Bank Reconciliations for April/May/June/July/August: April 2024 Lloyds: Business, Savings, Deed and NS&I Accounts; May 2024 Lloyds: Business, Savings, Deed and NS&I Accounts June 2024 Lloyds: Business, Savings, Deed and NS&I Accounts July 2024 Lloyds: Business, Savings(1) TFR £20k, Savings(2), Deed and NS&I Accounts August 2024 Lloyds: Business, Savings, Deed and NS&I Accounts - Monthly Bank Reconciliation; April/May/June/July/August Payments to be made - Transfer of £20,000 from Lloyds Savings Account to the Lloyds Business Account; Proposed by Cllr R Wild and seconded by Cllr S Kornycky
	Cllr A Ryan left the meeting at 8.04PM and rejoined at 8.07PM
FC103-24/25	S137 Grant Applications It was unanimously resolved to approve the following grant applications: - South Central Ambulance Charity - £300.00 - Rudgwick Day - £122.00 Proposed by Cllr R Burse and seconded by Cllr S Torn
FC104-24/25	Actions from Halls, Recreation and Open Spaces Committee Meeting 1st May 2024. It was unanimously resolved to action the recommendations from the HROS Meeting 1st May 2024. Amendment noted for HROS69 24/25 Water Compliance Renewals, TMV's – Should note isolating valves fitted to TMV at RH.

FC105-24/25	Actions from Finance, Policies and Human Resources Committee meeting 17th July 2024. It was unanimously resolved to action the recommendations from the FPHR Meeting 17th July 2024. Proposed by Cllr P Thompson and seconded by Cllr S Kornycky
FC106-24/25	Annual Fire Requirements It was unanimously resolved to note the fire evacuation process and for all Councillors to sign the required documentation.
	Cllr S Alker left the meeting at 8.20PM and rejoined at 8.36PM
FC107-24/25	Policies and Procedures It was unanimously resolved to adopt the policies with alterations to be considered. NALC have revised their HR policies. Cllr R Wild to liaise with the Clerk to update policies to reflect NALC revisions. Accessibility Statement CCTV Child Protection Policy Co-Option Policy Community Engagement Policy Document Retention Policy Email & Internet Usage Policy Internal Control Policy Investment Policy Members Allowance Policy Privacy Notice Recording Public Media Policy Section 137 Grants Policy Proposed by Cllr R Wild seconded by Cllr P Thompson
FC108-24/25	Insurance policy for Rudgwick Parish Council due for renewal on 1st October 2024 It was unanimously resolved to approve expenditure of up to £7,500.00 on the RPC insurance renewal. The renewal premium quoted of £6,095.76 will fluctuate due to the recent valuation of RH, RPC are awaiting confirmation of the revised renewal premium. It was unanimously resolved to approve a 3-year binding Long Term Agreement (LTA) with Hiscox. Since the September FCM, Hiscox have confirmed a renewal premium of £6,471.63 (including IPT and all fees) taking into account the recent revised valuation. Proposed by Cllr P Thompson seconded by Cllr S Alker
FC109-24/25	Television donation for RH

	It was unanimously resolved to approve the donation of an 88inch television for the use of the Parish Council and expenditure up to £200 for a stand for the television. Proposed by Cllr P Kornysky and seconded by Cllr A Haynes.
FC110-24/25	CHS Submissions It was unanimously resolved to note. 1) Meeting with Adam Bazley - Agenda - Reference Documents (Site Visit Notes 06/02/2023), (WSCC 'acceptance' of B2128 pedestrian issues WA/2021/02002), (S106 Highway Funds for RPC), (Timeline), (APM 29/04/2024 Summary of Proposals). 2) Subsequent 3 x CHS submissions by 31/07/2024 deadline. - RPC Church Street Traffic Calming (31 pages) - Engineering Works (1), (2), (3) - CHS Forms Text CHS Forms Narrative (Church Street), (Kings Head), (Watts Corner) - RNDP Policies Map A3 - Adam Bazley has confirmed that the applications and all supporting paperwork have been received (19/08/2024).
FC111-24/25	RH/KGV Road Markings It was unanimously resolved to approve expenditure up to £1000.00 to include extra markings at the entrance to RH, a pedestrian crossing from RH to the playing field and the re-painting the yellow lines on the speed humps outside Rudgwick Hall and along the road running to KGV building (Little Street). Proposed by Cllr S Kornysky and seconded by Cllr A Ryan.
FC112-24/25	Cricket Club It was unanimously resolved to note the request and approve in principle, the retention of one of the old cricket nets for future use on the cricket square, to be stored next to the new cricket net, RPC however require more details relating to this. Clerk to contact the Cricket Club.
FC113-24/25	CM Tree works It was unanimously resolved to approve expenditure of £1200.00 ex VAT on tree works, noted from recommendations from the tree surgeon. Proposed by Cllr P Kornysky seconded by Cllr S Kornysky
FC114-24/25	Climate and Environment Group Update It was unanimously resolved to note the Climate and Environment Group report and approve actions to be undertaken.
FC115-24/25	Date of next Meeting: 14th October 2024, at 7.00 pm It was resolved to note the date for the next Council Meeting as 14th October 2024, at 7.00 pm

There being no other business, the Chairman closed the meeting at 8.52 pm

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Councillor D Buckley
Chairman

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Date