



RUDGWICK PARISH COUNCIL

Parish Office
Rudgwick Hall
Bucks Green
Rudgwick
West Sussex
RH12 3JJ

Tel: 01403 822678

E-mail clerk@rudgwick-pc.gov.uk

Date: 6th November 2024

To: All Members of Rudgwick Parish Council

You are duly summoned to meeting of the Parish Council that will take place on Monday 11th November 2024 at the Rudgwick Hall, Bucks Green at 7p.m.

Anna Clayton

Mrs Anna Clayton
Clerk to Rudgwick Parish Council

Members of the public have a right and are welcome to attend the meeting as observers.

AGENDA

To be read in conjunction with Clerk's Report for further background information.

(can be found on <http://www.rudgwick-pc.gov.uk/>)

FC138-24/25 **Apologies for Absence**
To receive and approve.

FC139-24/25 **Declarations of Interest**

To receive any declarations of interest by councillors on any matters to be considered at the meeting and notifications of changes to members' Register of Interests. Any clarification on whether a Member has an interest should be sought before attending the meeting.

FC140-24/25 Minutes of Council Meeting of 14th October 2024
(Minutes on Rudgwick Parish Website)
To receive for approval the Minutes as an accurate record of the Council Meeting held on 14th October 2024 and for the chairman to sign these.

FC141-24/25 District and County Councillors Reports (for noting only)

To receive and note reports.

FC142-24/25 Public Speaking Session (for noting only)

The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.

FC143-24/25 Chairman's Report (for noting only)

- APM Speaker
- Little Street Liaison Meeting
- Request from resident for bus stops near the chapel

FC144-24/25 Planning

To report on:

- Current Planning Applications to be considered for comment to Horsham District Council (HDC).

Applications for consideration at Rudgwick Parish Council Meeting 11 th November 2024				
Application No	Applicant	Reason for Application	Recommendation	Official Response Date
DC/24/1624 24.10.2024	Rose Cottage, Horsham Road, Rowhook	Construction of outbuilding (Lawful Development Certificate – Proposed)		21.11.2024

The above applications can be viewed through the Horsham District Council public access web page <https://public-access.horsham.gov.uk/public-access/>

ii)	Schedule of Planning Applications comments made under delegated powers (for noting only);
iii)	Schedule of Planning Decisions made by Horsham District Council on previous applications (for noting only);
iv)	To report/consider the schedule of new applications being considered/determined by the Planning Inspectorate (for noting only).
v)	To report on planning applications being considered at Planning Committee (North) (for noting only).
vi)	To report on alleged enforcements (for noting only).
vii)	To report on the schedule of outstanding Planning Compliance Issues being considered by HDC (for noting only).
viii)	<u>Local Plans</u> • Horsham District Council Local Plan 2023-40 Notice of Examination Hearings

	(Regulation 24) • Mole Valley District Council Local Plan 2020 – 39 Adoption Statement (for noting only).
ix)	<u>DC/24/0933 Arundene</u> To report on the Stage 1 Complaint which has been lodged with HDC (for noting only).
x)	<u>DC/24/1163 Bucks Green Pig Farm</u> To report on the determination process on the planning application (for noting only).
FC145-24/25	Correspondence Update (for noting only) • WSALC Support Role • WSALC and Succession Planning
FC146-24/25	Clerk's announcements/decisions (for noting only) To receive Clerk's Weekly Updates (from 14th October – 10th November 2024) • Tates way public footpath – reported repair with WSCC Highways • Damaged Car Park Wall at Co-op Rudgwick Car Park, repair diarised for 8.11.24 • Fire service launches new community questionnaire • TV donated to RPC by 2 Rudgwick residents erected on RH wall • CM biodegradable tree shelters & bamboo stakes ordered, delivery 7.12.24 • West Sussex Highway Network Management consultation submitted 30.10.24 • SDNPA Nature Recovery – Advice to Parishes and Grants (Clerk's update) • Sussex Resilience Forum - Local Risk Perception Survey • New blind fitted at Jubilee Hall • New metal 6 x 4 shed erected behind Rudgwick Hall • RPC: Traditional WSCC cast iron fingerposts – Thanks to our Village Warden Simon, for all his hard work maintaining, repairing and repainting our Fingerposts in the village. Rudgwick Parish Council website
FC147-24/25	Parish Council representatives on outside Organisations (for noting only) To receive reports if applicable. • WSALC Annual General Meeting 2024 • HALC Meeting 15th October
FC148-24/25	Finance • Payments made/received October; • Detailed Income & Expenditure by budget heading October; • Bank Reconciliations for October: Lloyds: Business, Savings, Deed and NS&I Accounts; Monthly Bank Reconciliation; October • Payments to be made
FC149-24/25	NALC 2024 Pay Agreement To receive and approve.
FC150-24/25	TCWG To receive and resolve.
FC151-24/25	KGV Hirers Agreement

	To receive and resolve.
FC152-24/25	Consultations • Enterprising Horsham - Consultation Underway - Parish Council • WSCC – Have Your Say on Electric Vehicle Chargepoint locations (opens 01.11.24 – 29.11.24) • Government Public Consultation Remote Meetings and Proxy Voting (lasts 8 weeks from 24th Oct 2024) To receive and resolve.
FC153-24/25	Rudgwick Hall Fees for HDC Elections To receive and resolve.
FC154-24/25	Rudgwick Hall Hire Pickleball To receive and resolve.
FC155-24/25	Date of next Meeting: 9th December 2024, at 7.00 pm

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices/ Amazon Alexa devices should be switched to silent/ off for the duration of the meeting. The Parish Council will be recording the meeting, members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording), at the meeting by any person present.

RUDGWICK PARISH COUNCIL

Annual Council Meeting on Monday 11th November 2024 at 7.00 pm

Clerk's Report

To be read in conjunction with the Agenda

FC138-24/25	Apologies for Absence Recommendation: To resolve to receive and approve apologies.
FC139-24/25	Declarations of Interest Recommendation: To receive any Declarations of Interest from Members of the Council and resolve for these to be <i>noted</i>. Members are advised to consider the agenda for the meeting and determine in advance if they have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. (Please refer to flow chart provided prior to the meeting). If a Member has a declarable interest, they are reminded that this must be declared at the start of the meeting. Details of the interest will be minuted. Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), they are reminded that they must

	withdraw from the meeting room after making representations/ asking questions. If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must not take part in the discussions of the item at all, participate in any voting and unless the Chairman has given a dispensation, withdraw from the meeting room. Any clarification on whether <i>a Member has an interest should be sought before attending the meeting.</i>
FC140-24/25	<u>Minutes of Council Meeting of 14th October 2024</u> Recommendation: To receive for approval the minutes as an accurate record of the council meeting held on 14 th October 2024 and for the Chairman to sign these.
FC141-24/25	District and County Councillors Reports (for noting only) Recommendation: To receive and note reports.
FC142-24/25	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
FC143-24/25	Chairman's Report (for noting only) • APM Speaker • Little Street Liaison Meeting • Request from resident for bus stops near the chapel
FC144-24/25	Planning To report on:
i)	To note the Current Planning Applications to be considered for comment to Horsham District Council (HDC).
ii)	To report on Planning Applications comments made under delegated powers (for noting only);
iii)	To report on Schedule of Planning Decisions made by Horsham District Council on previous applications (for noting only);
iv)	To note there are no new applications being considered/determined by the Planning Inspectorate (for noting only).
v)	To note there are no new planning applications being considered at Planning Committee North (for noting only).
vi)	To report on the schedule of new Planning Compliance issues being considered by HDC (for noting only).
vii)	To report on the schedule of outstanding Planning Compliance Issues being considered by HDC (for noting only).
viii)	<u>Local Plans</u> Recommendation: To resolve to receive updates and note. • Horsham District Council Local Plan 2023-2040 Notice of Examination Hearings (Regulation 24) • Mole Valley District Council Local Plan 2020–2039 Adoption Statement

ix)	<u>DC/24/0933 Arundene</u> Recommendation: To resolve to receive update and note. To report on the Stage 1 Complaint which has been lodged with HDC.
x)	<u>DC/24/1163 Bucks Green Pig Farm</u> Recommendation: To resolve to receive update and note. To report on the determination process on the planning application (for noting only).
FC145-24/25	Correspondence Update (for noting only) Recommendation: To resolve to note correspondence update. • WSALC Support Role • WSALC and Succession Planning
FC146-24/25	Clerk's announcements/decisions (for noting only) To receive Clerk's Weekly Updates (from 14th October – 10th November 2024) • Tates way public footpath – reported repair with WSCC Highways • Damaged Car Park Wall at Co-op Rudgwick Car Park, repair diarised for 8.11.24 • Fire service launches new community questionnaire • TV donated to RPC by 2 Rudgwick residents erected on RH wall • CM biodegradable tree shelters & bamboo stakes ordered, delivery 7.12.24 • West Sussex Highway Network Management consultation submitted 30.10.24 • SDNPA Nature Recovery – Advice to Parishes and Grants (Clerk's update) • Sussex Resilience Forum - Local Risk Perception Survey • New blind fitted at Jubilee Hall • New metal 6 x 4 shed erected behind Rudgwick Hall • RPC: Traditional WSCC cast iron fingerposts – Thanks to our Village Warden Simon, for all his hard work maintaining, repairing and repainting our Fingerposts in the village. Rudgwick Parish Council website https://rudgwick-pc.gov.uk/clerks-weekly-update/
FC147-24/25	Parish Council representatives on outside Organisations (for noting only) To receive reports if applicable. • WSALC Annual General Meeting 2024 • HALC Meeting 15th October Draft minutes HDC Presentation
FC148-24/25	Finance Recommendation: To resolve to <i>note</i> payments/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and to resolve to approve transfer/ payments to be made. • Payments made/received October; • Detailed Income & Expenditure by budget heading October; • Bank Reconciliations for October: Lloyds: Business, Savings, Deed and NS&I Accounts; Monthly Bank Reconciliation; October • Payments to be made
FC149-24/25	NALC 2024 Pay Agreement Recommendation: To approve the payment of backdated pay applicable from 1st April 2024 and to be paid in the November 2024 salary for all staff.

	<u>Local Government Services Pay Agreement 2024/25</u>
FC150-24/25	TCWG Recommendation: To receive update and discuss and approve recommendations/actions to be undertaken. • TCWG/Active Travel Working Group – re-establish • ANPR SIDS • 3x CHS Applications • Vegetation cut back Watts Corner (west side of pavement) • Rowhook SID • SID Maintenance
FC151-24/25	KGV Hirers Agreement Recommendation: To receive update and discuss and approve recommendations/actions to be undertaken. Agreement circulated to Cllrs.
FC152-24/25	Consultations Recommendation: To receive update and discuss and approve recommendations/actions to be undertaken. • Enterprising Horsham - Consultation Underway - Parish Council https://www.horsham.gov.uk/business/enterprising-horsham/ (closes 29.11.24) • WSCC – Have Your Say on Electric Vehicle Chargepoint locations (opens 29.11.24) • Government - Public Consultation Remote Meetings and Proxy Voting (lasts 8 weeks from 24th Oct 2024)
FC153-24/25	Rudgwick Hall Fees for HDC Elections Recommendation: To receive update and discuss actions to be undertaken. Polling station Booking – 1st May 2025 Use of schools as polling stations Electoral Commission
FC154-24/25	Rudgwick Hall Hire Pickleball Recommendation: To receive and approve the arrangements for the Pickleball sessions in Rudgwick Hall.
FC155-24/25	Date of next Meeting: 9th December 2024, at 7.00 pm Recommendation: To resolve to note the date of the next meeting as 9th December 2024, at 7.00 pm.