



RUDGWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 11th March 2024 at Rudgwick Hall, Bucks Green, RH12 3JJ at 7 pm.

Present: Councillors, D Buckley (Chairman), R Burse, P Kornysky, S Kornysky, I Maclachlan, A Ryan, S Torn, P Thompson, R Landeryou (Horsham District (HD) Councillor

Also, present Anna Clayton – Clerk

FC245-23/24	Apologies for Absence Apologies were received from Cllr S Alker, Cllr Alex Haynes, Cllr Rob Wild and West Sussex County Councillor Christian Mitchell and noted.
FC246-23/24	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made.
FC247-23/24	<u>Minutes of Council Meeting of 12th February 2024</u> It was unanimously resolved for the minutes as an accurate record of the Council Meeting of 12th February 2024 and for the Chairman to sign these.
FC248-23/24	District and County Councillors Reports (for noting only) It was unanimously resolved to note HD Councillor Landeryou's report. At a Cabinet meeting of Horsham District Council on 21 March 2024, senior councillors will look to approve the acquisition of Horsham's Drill Hall by Lifespring Church. Boreham House application, Emma Parkes referred to Robert Hermitage who has responded by email. Reported Sussex Topiary to enforcement, acknowledgment letter received. Money for refurbishment of Capitol approved. Request to raise and follow up the Pig Farm with compliance. HD Councillor Landeryou and Parish Office to raise this again. Thanks to HD Councillor Landeryou for setting up a meeting with HDC planning in relation to Boreham House. No report was received from WSCC Christian Mitchell. The Chairman formally thanked HD Councillor Landeryou for his report.
FC249-23/24	Public Speaking Session There were no public speakers.
FC250-23/24	Planning To report on:
i)	It was resolved unanimously to note there are no Current Planning Applications to be

	considered for comment to Horsham District Council (HDC).
ii)	It was unanimously resolved to note Planning Applications made under delegated powers
iii)	It was unanimously resolved to note Planning Application comments from the Planning Committee meeting on 1 st March 2024
iv)	It was unanimously resolved to note the Schedule of planning Decisions made by Horsham District Council on previous applications;
v)	It was unanimously resolved to note no new applications being considered/determined by the Planning Inspectorate (for noting only).
vi)	It was unanimously resolved to note report on Schedule of new Planning Compliance issues being considered by HDC.
vii)	It was unanimously resolved to note that there are no new planning applications being considered at Planning Committee North (for noting only)
viii)	It was unanimously resolved to note To report on the schedule of outstanding Planning Compliance Issues being considered by HDC (for noting only).
xi)	DC/21/1339 Construction of Sand School and Stable Block To note the officer has still not replied to the original email dated 19th January 2024, two further messages have been sent, 8th February & 4th March 2024 requesting a response. Requested HD Councillor Landeryou to approach HDC planning to establish delay in a response.
x)	Local Plan Consultation To note the collated HDLP responses which have been submitted to HDC. Policy HA14, Policy 28, Policy 43, Inset Map 28
xi)	Sussex Topiary To note is now under investigation by HDC Planning Compliance.
xii)	Planning Peers Challenge meeting 28th February 2024 To note the update from Cllr S Kornicky. Out of 35 Parish/Neighbourhood Councils invited, 5 were in attendance. Discussion on procedures and how it is delivered to Councils. Raised concerns over ignoring parish comments, whether case officer takes comments into account. Variation of conditions applications – would be helpful to see what has changed. Case officers accept the developer word on issues without supporting evidence, ignore Parish comments. HDC have discussions with developers throughout the process, yet getting info from the planning department is hard to obtain. Advises the developer in advance, PC doesn't see this until report is published.
FC251-23/24	Correspondence Update (for noting only) • Resurfacing Lynwick Street RPC to send email supporting the issues raised by the resident, Clerk to contact WSCC Mitchell to suggest the re

	surfacing is considered in the future. • ANPR SIDs – Response received (27.2.24) from The Office of the Sussex Police & Crime Commissioner has been sent to Jeremy Quin MP and Trevor Leggo.
FC252-23/24	Chairman's Report It was unanimously resolved to note Chairman's announcements: • HDC – LGA Review – Opportunity to build a deeper relationship with Parishes. • Gatwick North Runway Proposal • Speedwatch, after 3 years, Keith Allen will be stepping down from his role with Speedwatch. A replacement co-ordinator will be required. • First Little Street Liaison Meeting was held and was a productive and helpful forum for discussion. • Registration for His Majesty King Charles III Portrait requested for a FOC print.
FC253-23/24	Clerk's announcements/decisions (for noting only) It was unanimously resolved to note Clerk's Weekly Updates (from 12th February 2024 – 10th March 2024) • Traffic Calming Consultation 24.2.24 great success and turn out. For anyone that was unable to attend, another consultation date has been arranged for Sunday 17th March from 2.30pm - 4pm at Rudgwick Hall. • Emergency call out procedures – to be discussed at the next HROS meeting. • Defibrillator at Tismans Common is out of action and being repaired. • Defibrillator training – to follow up previous communication sent to various groups/sports clubs. Min numbers required to make it financially viable to proceed. • Football Tournament – Liasing with the football club and Little Street tenant, no further communications, or updates. Informed the Football Club to cancel the ice cream van and for contact to be made with Apple Tree Café regarding catering options. • Rudgwick Parish Council Pickleball Grant Application – no response, chased for an update on 4.3.24 • RH Boiler awaiting repair. • Meeting arranged for RPC to meet with Pennthorpe on 13th March, to discuss the MUGA and future plans/working together in the community. • Parish Office phone is currently not working, the office are trying to resolve this issue ASAP. http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC254-23/24	Parish Council representatives on outside Organisations It was unanimously resolved to note there were no reports received and updates provided verbally. • RYC Management Committee meeting 19th February • HALC Draft Minutes and update from Cllr P Thompson
FC255-23/24	Finance • It was unanimously resolved to note payments/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank • Payments made/received February, February(JS);

	• Detailed Receipts & Payments by budget heading February; • Bank Reconciliations for February: Lloyds: Business, Savings, Deed and NS&I Accounts; • Monthly Bank Reconciliation; • Payments to be made Proposed by Cllr P Kornycky and seconded by Cllr R Burse Cllr P Thompson advised that HALC will be passing over the management of fees to WSALC.
FC256-23/24	Review Business Plan & EMRs It was unanimously resolved to receive and review the Business Plan and EMRs and to approve the following: • Business Plan Projects – to close off completed projects and update Business Plan. • EMRs – to move RH kitchen £565.23, Concrete Skatepark £129.67 and Plat Jubilee/Coronation £27.71 = £722.61 to NHP EMR. • EMR Water Supply Pipe KGV – amend and move £10,000 to Rudgwick Hall Roof and Solar. Proposed by Cllr S Kornycky and seconded by Cllr A Ryan
FC257-23/24	D-DAY 80 FLAG OF PEACE It was unanimously resolved to approve the purchase of a D-DAY 80 FLAG OF PEACE.
FC258-23/24	RPC Website It was unanimously resolved to receive the update and discuss the Clerks recommendations and approve the following: • Provider approval: Vision ICT at a £850 + VAT - 10 pages and 5 years of minutes and agendas (+ finance) using Wordpress. Previous approval for expenditure up to £1000, which allows for additional pages to be included if required, with the flexibility of adding new pages at no cost, either by RPC or by us for a nominal fee of £35 + VAT. They provide comprehensive backups, including the entire database. Each page comes with a change log, allowing you to revert to previous versions if needed. • <i>Annual fee is £225 + VAT inclusive of website hosting, support and SSL renewal fee (£50 + VAT).</i> • Approval required: Vision ICT advised that changing to gov.uk domain would be advisable however their recommendation was to keep what we have currently and to apply for the government funding, available in April for £100 which can be used towards setting this up at a cost of £125 plus VAT • Approval required for Clerk and Assistant clerk to be paid for additional hours required to populate the information for the last 5 years. It was requested that the PC hold a copy and refresh every 6 months, Clerk to check with supplier. Proposed by Cllr A Ryan and seconded by Cllr R Burse
FC259-23/24	Rudgwick Parish Bus Stops Update It was unanimously resolved to receive the verbal update from Cllr P Kornycky and correspondence relating to this matter. Clerk to email West Sussex County Councillor Christian Mitchell for an update. Chairman to mention at the APM.
FC260-23/24	Downslink Crossing A281

	It was unanimously resolved to receive and note the content of the RPC summary and agree for the clerk to write to Cllr Joy Dennis, Cabinet Member for Highways and Transport, sending a copy to the MP and Coroner. Clerk to also email Ian Myhill WSCC Highways. Chairman to mention at the APM.
FC261-23/24	Rudgwick Cricket Club It was unanimously resolved to receive and approve the use and location of advertising boards in relation to a request from the cricket club. The tennis club do need to be consulted and happy with the positioning and that it would be for the duration of the cricket season. Any posts or boards would be the sole responsibility of the cricket club and any maintenance required, ensuring the correct insurances are in place. RPC noted that if posts are to be used, that care is taken when placing in the ground, due to any utilities positioned in the area.
FC262-23/24	Climate and Environment Group Update It was unanimously resolved to note the Climate and environment group update.
FC263-23/24	Bio Diversity Noticeboard – KGV Field It was unanimously resolved to receive an update on the noticeboard, which has fallen and after discussion, it was approved the noticeboard would be removed. Proposed by Cllr S Torn and seconded by Cllr R Burse
FC264-23/24	RH Flooring It was unanimously resolved to approve Alexander James as the contractor to undertake the refurbishment of the RH floor at a cost of £3126.00. Alexander James to be advised markings for Pickleball will be required during/after the new floor is completed, advice and recommendations on options investigated. Proposed by Cllr S Torn and seconded by Cllr P Thompson
FC265-23/24	Pickleball at RH It was unanimously resolved to approve expenditure of up to £1000.00 for pickleball markings and equipment. To date there are 12 people who have registered interest. Grants are also being investigated to fund the works. Proposed by Cllr P Thompson and seconded by Cllr S Kornysky
FC266-23/24	Resolution to exclude the public and press from the business about to be transacted. Exclusion due to the confidential nature/exempt information to be discussed.
FC267-23/24	Staffing It was unanimously resolved to approve 3.5hrs overtime for the clerk and 5hrs overtime for the assistant clerk for hours worked/to be worked for the traffic calming consultations. It was unanimously resolved to approve lieu hours/annual leave in addition to the contractual allowance, to be carried over to the following years entitlement. To be contained to a one-year limited period. If the 'time off in lieu' (TOIL) is not taken in this period, it is lost. Proposed by Cllr P Thompson and seconded by Cllr S Kornysky
FC268-23/24	Date of next Meeting: 13th May 2024, at 7.00 pm It was resolved to note the date for the next Council Meeting as 13th May 2024, at 7.00pm.

	It was resolved to note the date for the APM as 29 th April 2024, at 7.30pm.
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There being no other business, the Chairman closed the meeting at 8.45 pm

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Councillor D Buckley
Chairman

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Date