



RUDGWICK PARISH COUNCIL
Parish Office
Rudgwick Hall
Bucks Green
Rudgwick
West Sussex
RH12 3JJ

Tel: 01403 822678
E-mail clerk@rudgwickpc.co.uk

Date: 8th May 2024

To: All Members of Rudgwick Parish Council

You are duly summoned to the Annual Meeting of the Parish Council that will take place on Monday 13th May 2024 at the Rudgwick Hall, Bucks Green at 7p.m.

Anna Clayton

Mrs Anna Clayton
Clerk to Rudgwick Parish Council

Members of the public have a right and are welcome to attend the meeting as observers.

AGENDA

To be read in conjunction with Clerk's Report for further background information.
(can be found on <http://www.rudgwick-pc.org.uk/>)

Prior to the meeting starting, Declarations of Acceptance must be signed by all members present before they take their seat

FC001-24/25	Election of Chairman and Vice Chairman for the municipal year 24/25 i) To elect a Chairman ii) To elect a Vice Chairman iii) Chairman and Vice Chairman to sign his/her Acceptance of Office
FC002-24/25	Apologies for Absence To receive and approve.
FC003-24/25	Consent under Local Government Act 1972 sch 12 para 10(2)(b)/Register of Member's Interest To receive and resolve.
FC004-24/25	Declarations of Interest To receive any declarations of interest by councillors on any matters to be considered at the meeting and notifications of changes to members' Register of Interests. Any clarification on whether a Member has an interest should be sought before attending the meeting.

FC005-24/25	Minutes of Council Meeting of 11th March 2024 (Minutes on Rudgwick Parish Website) To receive for approval the Minutes as an accurate record of the Council Meeting held on 11 th March 2024 and for the chairman to sign these.
FC006-24/25	District and County Councillors Reports (for noting only) To receive and note reports.
FC007-24/25	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
FC008-24/25	Planning To report on:
i)	Current Planning Applications to be considered for comment to Horsham District Council (HDC).

Applications for consideration at Rudgwick Parish Council Meeting 13th May 2024				
Application No	Applicant	Reason for Application	Recommendation	Official Response Date
<u>DISC/24/0093</u> 01.05.2024	Pennthorpe School, Church Street, Rudgwick	Application for Approval of Details Reserved by Conditions 6, 7 and 8 to approved application DC/19/2573.		Not available
<u>DC/24/0625</u> 02.05.2024	Oakfield, Cox Green, Rudgwick	Variation of condition 1 of previously approved application DC/21/2211 (Demolition of existing dwelling and garage and erection of a replacement detached dwelling with new vehicular access, attached garage and associated car parking.) Variations sought to allow for front and rear skylight changed to dormer windows; amendments to driveway entrance; addition of timber pergola, 2 no. external outbuildings, open lean to, and relocation of consented back door to side of house.		Not available
<u>DISC/24/0098</u> 02.05.2024	Fox Inn, Guildford Road, Bucks Green	Approval of details reserved by condition 3 to approved application DC/23/2167		Not available

The above applications can be viewed through the Horsham District Council public

access web page <https://public-access.horsham.gov.uk/public-access/>

ii) Planning Applications comments made under delegated powers (for noting only);

iii)	Schedule of Planning Decisions made by Horsham District Council on previous applications (for noting only);
iv)	To report/consider for comment on any appeal notices and decisions;
v)	To report on alleged enforcements (for noting only).
vi)	To report on planning applications being considered at Planning Committee North.
vii)	To report on the schedule of outstanding Planning Compliance issues being considered by HDC (for noting only).
FC009-24/25	Chairman's Report (for noting only) Hall roof - T & F
FC010-24/25	Clerk's announcements/decisions/Correspondence (for noting only) To receive Clerk's Weekly Updates (from 12 th March – 12 th May 2024) - RoSPA Play Safety Team – Notification of inspection in June Bucks Green Recreation Ground Churchman's Meadow Rudgwick Playing Fields Skateboard Area - RH Flooring - Flooring has been completed. - Defib Training Update – 3rd June at 6pm RH and 25th June at 10.30am RH - Website Update - Rudgwick Parish Council Co-Op Pickleball Grant Application has been successful and we are awaiting the £250 funds. Correspondence - Book Exchange donation to JH - Rudgwick wastewater treatment works - Cllr Joy Dennis letter - A281 Downs Link Crossing - TPO Boreham - TRO Submission (Downslink Crossing)
FC011-24/25	Parish Council representatives on outside Organisations (for noting only) To receive reports if applicable. - Parish/Neighbourhood Council planning training - Wednesday 20 March - Climate Action Network meeting 25th March - Village Halls Week - Green event
FC012-24/25	Finance To consider for approval/ noting: - Payments made/received March; - Detailed Receipts & Payments by budget heading March; - Bank Reconciliations for March: Lloyds: Business, Savings, Deed and NS&I Accounts;

	• Monthly Bank Reconciliation March; • Payments made April 2024. • Financial Reports - due to financial year end procedures, unable to input data into accounts package until year end close. • Payments to be made. • Transfer of £20,000 from Lloyds Business Account to Lloyds Savings Account;
FC013-24/25	Scheme of Delegation To consider and resolve.
FC014-24/25	Committees and Working Groups Appointment of Members for the 2024/25 municipal year To confirm committees/working groups membership
FC015-24/25	Appointment of Chairmen and Vice-Chairmen of Committees for the 2024/25 municipal year To appoint Chair/Vice-Chairmen
FC016-24/25	Standing Orders To receive and resolve.
FC017-24/25	Financial Regulations To receive and resolve.
FC018-24/25	Review arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses. To consider and resolve.
FC019-24/25	Representatives on Outside Organisations (for noting only) To consider and resolve.
FC020-24/25	Asset Register 2024/25 To consider and resolve.
FC021-24/25	Insurance To consider and resolve.
FC022-24/25	Subscriptions To consider and resolve.
FC023-24/25	Complaints Procedure To receive and resolve.
FC024-24/25	Code of Conduct To receive and resolve.
FC025-24/25	Freedom of Information/Data Protection Policies To receive and resolve.
FC026-24/25	Press/ Media Policy To consider and resolve.

FC027-24/25	Employment Policies and Procedures To consider and resolve.
FC028-24/25	Risk Assessment Management Scheme To consider and resolve.
FC029-24/25	S137 Spending Review 2024/25 (for noting only) To consider and resolve.
FC030-24/25	To receive Minutes of Halls, Recreation and Open Spaces Committee Meeting 24th January 2024 for adoption.
FC031-24/25	Actions from the Halls, Recreation and Open Spaces Committee Meeting 1st May 2024. To approve to resolve the recommended actions as stated in the draft minutes.
FC032-24/25	TCWG Consultation Proposals To receive and resolve.
FC033-24/25	Climate and Environment Group Update To receive update.
FC034-24/25	RYC Update To receive and resolve.
FC035-24/25	Community Road Verge To receive and resolve.
FC036-24/25	Rudgwick Day Update To receive and resolve.
FC037-24/25	Virgin Balloon To receive and resolve.
FC038-24/25	Memorial bench or tree at Rudgwick village playing fields To receive and resolve.
FC039-24/25	F3 Boot Camp Request To receive and resolve.
FC040-24/25	RYC Update To receive and resolve.
FC041-24/25	Annual Parish Meeting To receive and resolve.
FC042-24/25	Dates for Full Council Meetings for 2024/25 To note dates.
FC043-24/25	Staffing To receive update/ consider for approval.
FC044-24/25	Date of next Meeting: 17th June 2024, at 7.00 pm

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Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices/ Amazon Alexa devices should be switched to silent/ off for the duration of the meeting. The Parish Council will be recording the meeting, members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording), at the meeting by any person present.

RUDGWICK PARISH COUNCIL

Annual Council Meeting on Monday 13th May 2024 at 7.00 pm

Clerk's Report

To be read in conjunction with the Agenda

FC001-24/25	Election of Chairman and Vice Chairman for the municipal year 24/25 To elect a Chairman and Vice Chairman Recommendation: To elect a Chairman and Vice Chairman in accordance with Standing Order 5.e.; The Chairman/Vice Chairman to sign the Declaration of Acceptance of Office. Information: Councillor David Buckley has indicated that he is willing to continue to be the chair – no other registrations of interest have been received. Councillor Paul Thompson has indicated that he is willing to continue to be the Vice Chairman - no other registrations of interest have been received.
FC002-24/25	Apologies for Absence Recommendation: To resolve to receive and approve apologies.
FC003-24/25	Consent under Local Government Act 1972 sch 12 para 10(2)(b)/Register of Member's Interest update Recommendation: To resolve to note the requirement for councillors to ensure Consent under Local Government Act 1972 sch 12 para 10(2)(b) and Register of Member's Interest is completed and a new form submitted to the Clerk. Information: Please complete, sign (electronically will be fine) and submit form to the Clerk. Please visit website and complete a new Register of Interest, (membership of organisations/ property/interest) please complete, sign and submit form (hard copy) to the Clerk, Parish Office.
FC004-24/25	Declarations of Interest Recommendation: To receive any Declarations of Interest from Members of the Council and resolve for these to be <i>noted</i>. Members are advised to consider the agenda for the meeting and determine in advance

	if they have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. (Please refer to flow chart provided prior to the meeting). If a Member has a declarable interest, they are reminded that this must be declared at the start of the meeting. Details of the interest will be minuted. Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), they are reminded that they must withdraw from the meeting room after making representations/ asking questions. If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must not take part in the discussions of the item at all, participate in any voting and unless the Chairman has given a dispensation, withdraw from the meeting room. Any clarification on whether <i>a Member has an interest should be sought before attending the meeting</i>.
FC005-24/25	Minutes of Council Meeting of 11th March 2024 Recommendation: To receive and resolve the Minutes an accurate record of the Council Meeting held on 11th March 2024 and for the Chairman to sign these, in accordance with Standing Order 5.1.ii/iii.
FC006-24/25	District and County Councillors Reports (for noting only) Recommendation: To receive and note reports.
FC007-24/25	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
FC008-24/25	Planning To report on:
i)	Current Planning Applications to be considered for comment to Horsham District Council (HDC).
ii)	To report on Planning Applications comments made under delegated powers (for noting only);
iii)	To report on Schedule of Planning Decisions made by Horsham District Council on previous applications (for noting only);
iv)	To report on the new applications being considered/determined by the Planning Inspectorate .
v)	To report on schedule of new Planning Compliance issues being considered by HDC (for noting only).
vi)	To report on schedule of planning applications are being considered at Planning Committee North .
vii)	To report on the schedule of outstanding Planning Compliance issues being considered by HDC (for noting only).
FC009-24/25	Chairman's Report (for noting only)
FC010-24/25	Clerk's announcements/decisions/ Correspondence Update (for noting only) To receive Clerk's Weekly Updates (from 12th March – 12th May 2024) RoSPA Play Safety Team – Notification of inspection in June Bucks Green Recreation Ground

	Churchman's Meadow Rudgwick Playing Fields Skateboard Area • RH Flooring - Flooring has been completed. • Defib Training Update – 3rd June at 6pm RH and 25th June at 10am RH • Website Update • Rudgwick Parish Council Co-Op Pickleball Grant Application has been successful and we are awaiting the £250 funds. Correspondence • Book Exchange donation to JH • Rudgwick wastewater treatment works • Cllr Joy Dennis letter - A281 Downs Link Crossing – Copies sent to Sir Jeremy Quin MP, West Sussex County Councillor C Mitchell, West Sussex Coroner - Ms Schofield. • TPO Boreham – Response from Catherine Howe, Head of Strategic Planning on the 1st May - I have already spoken to the arboricultural officer today about this matter. In my absence he has been reconsidering the need for TPOs at this location and we discussed the matter earlier today. The review is still ongoing but he will respond to you shortly. As you are aware the PCC elections are tomorrow and we are both involved in staffing this event, so the feedback will be provided either Friday or early next week. Many thanks Catherine • TRO Submission (Downslink Crossing) – Response from WSCC Highways 8th May
FC011-24/25	Parish Council representatives on outside Organisations (for noting only) To receive reports if applicable.
FC012-24/25	Finance Recommendation: To resolve to <i>note</i> payments/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and to resolve to approve transfer/ payments to be made. • Payments made/received March; • Detailed Receipts & Payments by budget heading March; • Bank Reconciliations for March: Lloyds: Business, Savings, Deed and NS&I Accounts; • Monthly Bank Reconciliation March; • Payments made April 2024. • Financial Reports - due to financial year end procedures, unable to input data into accounts package until year end close. • Payments to be made. • Transfer of £20,000 from Lloyds Business Account to Lloyds Savings Account;
FC013-24/25	Scheme of Delegation Recommendation: To resolve to adopt in accordance with Standing Order 5.j.v delegation arrangements for Committees and Parish Staff at the Council meeting, the updated Scheme of Delegation without amendment.
FC014-24/25	Committees and Working Groups Appointment of Members for the 2024/2025 municipal year To resolve appointments

	Recommendation: To resolve that members are to be appointed to the Complaints; Finance, Policies and Human Resources; Halls, Recreation and Open Spaces, Planning Committees and Emergency Planning, Resilience and Community Safety, Traffic Calming Working Group, Drainage Working Group and Climate and Environmental Working Groups for the 2024/25 municipal year in accordance with Standing Orders 5.j.vii and 4d Information Councillors have registered interest as follows: Complaints Committee (four members): Cllr Buckley, Cllr Maclachlan, Cllr P Kornycky, Cllr S Torn. Finance Policies and Human Resources Committee (four plus CM/VCM): Cllr Burse, Cllr Buckley, Cllr P Kornycky, Cllr S Kornycky, Cllr Thompson, Cllr Wild (Vice) Halls, Recreation and Open Spaces Committee (seven members): Cllr Burse, Cllr Haynes, Cllr Buckley, Cllr P Kornycky, Cllr S Kornycky, Cllr Maclachlan, Cllr Ryan. Planning Committee (seven members) Cllr Buckley, Cllr Haynes, Cllr S Kornycky, Cllr Maclachlan, Cllr Ryan, Cllr Thompson, Cllr R Wild. Emergency Planning, Resilience and Community Safety Group (four including two councillors): Cllr Burse, Cllr Thompson, Cllr Alker, Cllr S Torn. Traffic Calming Working Group: (No maximum, with min two councillors): Cllr P Kornycky, Cllr S Kornycky, Cllr S Torn. Drainage Working Group: (No maximum, with min two councillors): S Alker, P Thompson, A Haynes Climate and Environmental Working Group: (No maximum, with min two councillors): Cllr R Burse, Cllr A Ryan Recommendation: To resolve to adopt the Committee and Working Group Terms of Reference without amendment, for the Complaints; Finance, Policies and Human Resources; Halls, Recreation and Open Spaces; Planning Committees and Emergency Planning and Community Safety, Traffic Calming Working Group, Drainage Working Group and Climate and Environmental Working Groups and for these to be reviewed at the first meeting of each committee and working group.
FC015-24/25	Appointment of Chairmen and Vice Chairmen of Committees for the 2024/25 municipal year Recommendation: To resolve in accordance with Terms of Reference for Committees and Working Groups that Chairmen and Vice Chairmen are to be appointed for Complaints; Finance, Policies and Human Resources; Halls, Recreation and Open Spaces, Planning Committees and Emergency Planning, Resilience and Community Safety, Traffic Calming Working Group, Drainage Working Group and Climate and Environmental Working Groups: Information Councillors have registered interest for Chairman/Vice Chairman for as follows: Complaints Committee: Cllr Buckley (Chair)

	Finance, Policies and Human Resources Committee: Cllr P Kornycky (Chair), Cllr R Wild (Vice) Halls, Recreation and Open Spaces Committee: Cllr Haynes (Chair), Cllr Burse (Vice) Planning Committee: Cllr S Kornycky (Chair), Cllr Buckley (Vice) Emergency, Planning, Resilience and Community Safety Group: Vacancy (Chair); Vacancy (Vice) Traffic Calming Working Group: Vacancy (Chair) Drainage Working Group: Cllr Thompson (Chair) Climate and Environmental Working: Group Cllr Burse (Chair)
FC016-24/25	Standing Orders Recommendation: To resolve in accordance with Standing Order 5.j.ix the approval of Standing Orders without amendment.
FC017-24/25	Financial Regulations Recommendation: To resolve in accordance with Standing Order 5.j.ix the Financial Regulations with amendment.
FC018-24/25	Review arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses. Recommendation: To resolve that there are currently no arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses in accordance with Standing Order 5.j.x.
FC019-24/25	Representatives on Outside Organisations Recommendation: To consider to resolve the arrangements for reporting back be an item on Council meetings; and to approve council representatives on outside organisations for the municipal year 2024/25 in accordance with Standing Order 5.j.xi. The following councillors have registered an interest: • Rudgwick Youth Centre Management Steering Group: Cllr S Kornycky • Communities Against Gatwick Noise Emission PC Forum (CAGNE): Cllr Alker • HALC Voting Members: Cllr Thompson and Cllr P Kornycky • WSALC Voting Members: Cllr Thompson and Cllr P Kornycky
FC020-24/25	Asset Register 2024/25 Recommendation: To receive and agree to recommend to the Full Council to resolve to note the Asset Register 2024/25. Totals, KGV, Rudgwick Hall, Jubilee Hall, Street Furniture, Play Facilities, Buildings & Land. Review according to Standing Order 5.j.xiii
FC021-24/25	Insurance Recommendation: To resolve to note the arrangements for insurance cover (rev1 - updated asset register) on a three-Year agreement with Came & Co (Hiscox) until 31st September 2024 in accordance with Standing Order 5.j.xiv. (Approved FCM September 2021 FC106-21/22)

FC022-24/25	Subscriptions Recommendation: To resolve Council's subscriptions in accordance with Standing Order 5.j.xv. • WSALC/NALC (£1,022.82) • HALC (£20) • Society of Local Council clerks (£238) • AiRS (£120) Village Hall Subs • Information Commissioner's Office for Data Protection (£35) • CPRE (£36) • CAGNE Aviation Town and Parish Council Forum (£10) • Satswana Data Ltd – Data Protection Officer (£150) Information: Amounts are based on recent payments/last year's payments (excluding VAT)
FC023-24/25	Complaints Procedures Policy Recommendation: To review and resolve the Council's Complaints Procedures Policy without amendments in accordance with Standing Order 5.j.xvi.
FC024-24/25	Code of Conduct Recommendation: To review and resolve the Code of Conduct without amendments.
FC025-24/25	Freedom of Information/Data Protection Policies Recommendation: To review and resolve the amended Council's procedures for handling request made under the Freedom of Information Act 2000 and the General Data Protection Regulations without amendments in accordance with Standing Order 5.j.xvii. • Freedom of Information Policy • Freedom of Information Publication Scheme • Information and Data Protection Policy
FC026-24/25	Press/ Media Policy Recommendation: To review and resolve the Press/Media Policy without amendments in accordance with Standing Order 5.j.xviii.
FC027-24/25	Employment Policies and Procedures Recommendation: To review and resolve the Employment Policies and Procedures without amendments in accordance with Standing Order 5.j.xix. • Adverse Weather Policy • Disciplinary Policy • Equal Opportunity Policy • Grievance Policy • Health and Safety Policy • Lone Working Policy • Pay Policy • Sickness and Absence Policy • Staff Appraisal Policy • Staff Expenses Policy

	• Training and Development Policy • Pension Discretion Policy (Local Government Pension Scheme)
FC028-24/25	Risk Assessment Management Scheme Recommendation: To review and resolve the Risk Assessment Management Scheme. (updated matrix).
FC029-24/25	S137 Spending Review 2024/25 Recommendation: To resolve to note the Council's S.137 budget of £1,500 as prescribed in S. 137 of the Local Government Act 1972 in accordance with Standing Order 5.j.xx. Information: The Ministry of Housing, Communities and Local Government (MHCLG) has notified the National Association of Local Councils (NALC) that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2024-25 is £10.81 per elector. (Rudgwick Parish electoral role 2,324 (December 2024), i.e. £25,122.44 – Council's budget for 2024/25 is £1,500).
FC030-24/25	To receive Minutes of Halls, Recreation and Open Spaces Committee Meeting 24th January 2024 for adoption.
FC031-24/25	Actions from the Halls, Recreation and Open Spaces Committee Meeting 1st May 2024. Recommendation: to approve to resolve and discuss the recommended actions as recommended from the Halls, Recreation and Open Spaces Committee Meeting 1st May 2024, draft minutes.
FC032-24/25	TCWG Consultation Proposals Recommendation: To resolve to discuss and note the TCWG Consultation results and formally approve to submit the 3 CHS applications to WSCC by July 2024.
FC033-24/25	Climate and Environment Group Update Recommendation: To receive update from Cllr Burse and discuss and approve actions to be undertaken.
FC034-24/25	Community Road Verge Recommendation: To resolve to discuss resident proposal and support residents submitting CRV to WSCC. Email Report
FC035-24/25	Rudgwick Day Update Recommendation: To resolve to discuss and approve actions to be undertaken The committee wish to start advertising Rudgwick Day around the village. Request to place a poster on the RPC noticeboard. Henry Adams have kindly offered to help, by having boards made up advertising the event and we need volunteers who are happy to have these up outside their houses for 3-4 weeks before. Request to have one situated outside Jubilee Hall.
FC036-24/25	Virgin Balloon Recommendation: To resolve to discuss and approve actions to be undertaken. A Virgin balloon landed on the KGV unexpectedly due to an emergency landing being required. The pilot apologised and explained weather and wind can affect landings but as a goodwill gesture, offered RPC tickets for a balloon flight. RPC to discuss offering the

	tickets to a local event to raise funds for the community, Rudgwick Day?
FC037-24/25	Memorial bench or tree at Rudgwick village playing fields Recommendation: To resolve to discuss the request on behalf of Billingshurst Dog Training Club, for a memorial bench or tree to be approved. It's a preliminary enquiry at the moment exploring what's involved. • The memorial bench is for Graham Reynolds, a longstanding member of the club who passed recently • Material - wood • Probably 2-3 seater but will depend on cost • No location yet in mind – we'd appreciate guidance on options
FC038-24/25	F3 Boot Camp Request Recommendation: To resolve to discuss and approve actions to be undertaken. I live in Ewhurst and am hoping to set up an exercise group for men in RUDGWICK. Our group is called F3 and we meet in the early hours in Godalming, Guildford, Cranleigh, Woking and Weybridge. We are free, peer led, non-religious, apolitical, and open to all men. There is no charter or constitution, but we are dedicated to providing a space for men to improve, grow and share their physical and mental well-being with other men, their families and the wider community. To that end, we organise and collaborate with other entities to serve our community for example the Lions, parish council, village fairs etc. Beverly from the Cranleigh council can attest to this! We are extremely respectful of the residential spaces and would not disturb the surrounding area. Both I and my colleagues would be happy to talk this through with you. I have spoken to Little Street and can confirm that they were completely happy with us using the space provided cars were removed prior to 09:00. To be clear, we are not a company of an official organisation per se, so neither Little Street nor the council could incur any liability.
FC039-24/25	RYC Update Recommendation: To receive update from Cllr S Kornycky and discuss and approve actions to be undertaken. RYC meeting on 22nd April and below is a note of the items from that meeting for RPC to consider/note in May, along with anything from the HROS committee about RYC: 1. Fiona has stepped back from some of her commitments for a while, one of which is Chair of RYC Committee. Martin (the Vicar) will be Chair for the time being. 2. It was noted that RPC HROS committee will be discussing the RYC/Luca skateboard sessions planned later on in the summer term. RYC look forward to hearing back on that item. 3. RYC asked for any more info on the Defib training being arranged, as they have 'signed up' for that with RPC. They were given the provisional dates, but await confirmation of those from RPC as soon as everything is finalised. 4. MUGA - RYC are seeking advice on other potential sources of fundraising from members within the church community.

	5. Parties at RYC - a) a request had been received to use RYC for a youngster's birthday party (regular attendee at RYC). Having turned down requests in the past, the RYC committee felt that the same must apply here. b) an approach had been made to Jonny by some Rudgwick School Year 6 parents to hold the Year 6 Leavers party at RYC (in July). The committee felt that, whilst the RYC building could be open for toilets and to sell 'Tuck' (with Jonny in attendance) RYC could not be involved in the party itself or any organisation and the parents might consider using the KGV field for the party. It was mentioned that they would need to talk to RPC office about the possibility, and to avoid other clashes with other users. That will be down to the parents to sort out with RPC if they decide to proceed. 6. Jonny goes on paternity leave shortly, as baby Fossey is due towards the end of May.
FC040-24/25	Date of Annual Parish Meeting Recommendation: To resolve to discuss the success of the 2024 APM and the date of the 2025 Annual Parish Meeting and propose Monday 28th April 2025.
FC041-24/25	Dates for Full Council Meetings for 2024/25 Recommendation: To resolve to note dates for full council meetings for the municipal year 24/25, every second Monday of the month as follows: (apart from 17 June); 08 July; 09 September; 14 October; 11 November; 09 December 2023; 13 January; 10 February; 10 March and 07 April (provisional), 28 April 2025 (Annual Parish Meeting). Determination of time and place of ordinary Council meetings including the next annual meeting of the Council according to Standing Order 5.j.xxi.
FC042-24/25	Staffing Recommendation: To resolve to approve overtime payments for the Clerk and Assistant Clerk for the additional hours worked during April and May for the APM meeting, website, YE accounts. Clerk – 18hrs Assistant Clerk – 18.5hrs
FC043-24/25	Date of next Meeting: 17th June 2024, at 7.00 pm Recommendation: To resolve to note the date of the next meeting as 17th June 2024, at 7.00 pm.