



RUDGWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 17th October 2022 at Rudgwick Hall, Bucks Green, RH12 3JJ at 7 pm.

Present: Councillors S Alker, D Buckley (Chairman), R Burse, A Haynes, P Kornysky, S Kornysky, I Maclachlan, A Ryan and P Thompson.

Also, present Anna Clayton – Clerk, Sarah Hall – Assistant Clerk and two members of the public.

FC136-22/23	Apologies for Absence Apologies were received from West Sussex County Councillor (WSC Cllr) Christian Mitchell, Cllr A Gormley and Cllr I Maclachlan and noted.
FC137-22/23	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made.
FC138-22/23	<u>Minutes of Council Meeting of 26th September 2022</u> It was unanimously resolved for the Minutes to be an accurate record of the Council Meeting held on 26th September 2022 and for the chairman to sign these.
FC139-22/23	District and County Councillors Reports (for noting only) It was unanimously resolved to note WS County councillor Mitchell <u>report</u>. It was unanimously resolved to note HDC Landeryou's <u>report</u>. The Chairman advised in response to HDC Landeryou's report, that he wrote to Madeleine Hartley on the 25th August in relation to EN/19/0057 and was advised a new solicitor had been appointed, who will be progressing this. However concerned that a loss of planning staff will delay this further. Cllr S Kornysky asked for an update on the Land South of Guildford Road, Bucks Green, DC/21/2482 and HDC Landeryou will chase this up. The Chairman formally thanked WS County councillor Mitchell and HD Councillor Landeryou for their reports.
FC140-22/23	Public Speaking Session A resident spoke in relation to planning application <u>DC/22/1328</u> raising concerns relating to the amended the plans and for the Parish Council to take this into account when making a decision. A resident also advised that Willian Lacey have made an appeal re development on Cox Green WA/2021/02002

FC141-22/23	Planning To report on:		
i)	Current Planning Applications were resolved unanimously and noted for comment to Horsham District Council (HDC).		
Applications considered at Rudgwick Parish Council Meeting 17 th October 2022			
Application No	Applicant	Reason for Application	Recommendation
DC/22/1328 05.10.2022 (amended Plan)	Strudwicks Cottage, Guildford Road, Rudgwick	Roof extensions and alterations to form habitable living space, incorporating raising of ridge height, creation of front and rear dormers and installation of rooflights. Alterations at ground floor level including repositioning of main entrance door and fenestration changes.	The amended plans submitted on this application have done little, if anything, to address the concerns expressed towards the original application. The reasons for objection previously raised by Rudgwick Parish Council therefore still stand.
DC/22/1641 05.10.2022	Long Copse Woodland, Guildford Road, Slinfold	Erection of 3No. storage barns, 1 placement of mobile caravan and construction of associated decking (Retrospective)	Rudgwick Parish Council does not consider the development here to have taken significant regard to the sensitive nature of the site and therefore strongly objects to the granting of retrospective planning permission. All of this site is categorised on the DEFRA Magic Map as either 'Ancient and Semi Natural Woodland' or 'Ancient Replanted Woodland'. Given this classification the land is significantly protected by NPPF paragraphs 174-188 (conserving and enhancing the natural environment). Also, on the DEFRA Magic Map at least 40% of the site is classified as 'Priority Habitat Inventory - Deciduous Woodland (England)'. With the

			enactment of the Environment Act 2021 any development, and especially one on such a site, should provide a net gain in Biodiversity. This is further clarified in the Biodiversity and Green Infrastructure Planning Advice Note (SPD) which was adopted by HDC at the council meeting on 19th October 2022. There is no demonstration within the plans of any Biodiversity net gain. The development should be thoroughly scrutinised to determine what Biodiversity net loss has already been caused and how it is proposed to be mitigated. There appears to be no such analysis presented. Given that (disappointingly) this is a retrospective application, the Parish Council would have expected photographs to be submitted by the applicant to clearly show the development that has actually occurred, rather than plans that may/may not have been followed. The scale of the development undertaken is of concern in this location, and may not be appropriate or commensurate with the potentially legitimate activity. Incidentally, RPC presumes that HDC will ensure that a forestry licence is already granted, as the woodland activity appears to be substantial.
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			RPC attach photographs which demonstrate the poor quality, unclean hardcore that has already been used to introduce the access road into this development. These photographs indicate an apparent lack of respect by the developer for this sensitive woodland site and its surroundings. Finally, RPC have concerns over the water neutrality statement submitted by the applicant. The detail is vague, at best, and we would expect this important aspect to be thoroughly investigated, with full details provided ensuring that the situation does meet the strict standards of Natural England required for approval of any development in the district.
DC/22/1751 23.09.2022	1 Arundene Cottage, Loxwood Road, Rudgwick	Erection of a single storey rear extension (Lawful Development Certificate – Proposed)	No Objection
ii)	It was unanimously resolved to note Planning Applications comments made under delegated powers		
iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by RPC on previous applications		
iv)	It was unanimously resolved to note the appeal notices and decisions ;		
v)	It was unanimously resolved to note there are no additional alleged enforcements.		
vi)	It was unanimously resolved to note that no Planning Applications were sent for consideration at Planning Committee North;		
vii)	Bucks Green Pig Farm Bucks Green Rudgwick Horsham West Sussex RH12 3JJ It was unanimously resolved to note response from HDC (3.10.22). Following this matter being raised by Rudgwick PC last February, a site visit was undertaken. At the time, whilst it was accepted that there remained some dilapidated		

	pig arcs on the land, it was not considered that further action was expedient. The PC was updated by email on 17th March 2022, and the file was closed. We have not received any further complaints in relation to the site since that time. My view is that unless the appearance of the site has worsened since that time, it is unlikely that we would differ from that opinion.
FC142-22/23	Correspondence Update (for noting only) Rudgwick Medical centre Improvement Works Letter sent to Ms Penelope Schofield, Senior Coroner, PFD Downslink Crossing A281 in Rudgwick HDC Licensing & Public Health – Sussex Topiary Campsite – Naldretts Lane RH12 3BU The Clerk to write to HDC Licensing & Public Health for an update.
FC143-22/23	Chairman’s Report It was unanimously resolved to note Chairman’s announcements: • Framed Embroidery for Jubilee Hall, Cllr P Thompson happy to contact Jubilee Hall (Book Club/Games Hub) and arrange a date for installation and ceremony. (Preferred Wednesday date to be confirmed). The Chairman to say a few words. • PCSO Drop in at Rudgwick Hall starting 14th November 10am – 1pm • Jubilee Grant – emailed Lord Benyon to ask for an update
FC144-22/23	Clerk’s announcements/decisions (for noting only) It was unanimously resolved to note Clerk’s Weekly Updates (from 26th September – 16th October 2022) • Buck Green recreation area swing seat to be replaced (10-12 weeks delivery) • KGV dangerous manhole cover by KGV has been repaired • Damaged patio tiles being replaced on patio area by KGV – to be inspected to ensure all works completed satisfactorily • Clerk wrote to HDC Landeryou - HDC Warm Bank provision for further information • WSCC Ash Dieback works – Clerk has contacted WSCC for an update on the tree planting • WS County Councillor Mitchell has confirmed his written support in relation to the Stagecoach Bus Stop correspondence. • Variation of condition DC/22/0263 application submitted – 4.10.22 • Speedwatch have passed on their thanks to RPC for the support and particularly the finance to buy a body camera. This has proved useful as someone drove at them very recently, and was abusive, so they were able to pass this on to Operation Crackdown. Clerk to chase up WSCC re Dead Tree on the A281, stressing the urgency of this matter now SID outside Oakdene, Cllr S Kornysky to report to TCWG Chair that it is not working. http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC145-22/23	Parish Council representatives on outside Organisations (for noting only) It was unanimously resolved to note the update.

	• Climate Change Workshops – Introductory Session 28th September • CAGNE forum meeting • WSALC CHAIRMANS FORUM: Monday 10th October 2022 – Cllr Thompson attended and provided a brief update. • Gatwick Airport Future Airspace Strategy Implementation (FASI) South Parish Council 5/6 October
FC146-22/23	Finance It was unanimously resolved to note payments made/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and approve all payments to be made. • Payments made/received September; • Detailed Receipts & Payments by budget heading September; • Bank Reconciliations for September Lloyds: Business, Savings, Deed and NS&I Accounts; • Monthly Bank Reconciliation; September • Payments to be made The invoice for payment for County Alarms can now be paid. Proposed by Cllr S Kornicky and seconded by Cllr A Haynes.
FC147-22/23	S137 Funding applications It was unanimously resolved to approve grant applications: • St Catherine’s Hospice – £250.00 Approved • Tots and Toddlers - £500.00 Approved • Waverley Hoppa Community Transport – Clerk to respond back to request a map to identify what areas of Rudgwick would benefit, are Rudgwick residents already using this service and how many, before RPC can consider a cross-county donation. Proposed by Cllr P Thompson seconded by Cllr R Burse and agreed unanimously
FC148-22/23	Community Emergency and Resilience Winter plan 2022/23 It was unanimously resolved to approve the Rudgwick Parish Magazine article and actions to be undertaken, Clerk to amend any inaccuracies on Community Winter Resilience Plan 2022/23 and publish update on the RPC website. See report It was noted that the information on the flyer produced would be useful throughout the year
FC149-22/23	Trees down damming the River Arun It was unanimously resolved to agree for the Clerk to write to the landowners to inform them of a fallen oak and another tree in the river causing damming within Rudgwick, that could cause flooding when bad weather occurs/ causing the flow of the river and waste/debris to pile up. Environment Agency to be notified. Cllr Ryan to provide the Clerk with what3words references.
FC150-22/23	Water Drinking/Filling station/heating/water controls at KGV It was unanimously resolved to note the update from Cllr P Kornicky and to approve expenditure up to £550.00 for installation and purchase of one drinking fountain inside the KGV building. • Ensure other taps are labelled ‘Not drinking water’. • Look at the exterior drinking station next year, if required.

	• Cllr P Kornycky to source further information on heating/thermostat controls. See report Proposed by Cllr P Thompson seconded by Cllr R Burse and agreed unanimously
FC151-22/23	RH Kitchen Project Quotation Update It was unanimously resolved to note the update from Cllr P Kornycky and approve the quotation from R Weatherley Carpentry & Plumbing for a total of £16,800.00 Cllr P Kornycky to enquire about opening an account with Howdens. Clerk to submit S106 application. Proposed by Cllr R Burse seconded by Cllr S Kornycky and agreed unanimously
FC152-22/23	Skatepark and HDC Time Restrictions Update It was unanimously resolved to note the report and approve expenditure of up to £500 on signage and installation. One signage quote received, Cllr Haynes to enquire with Scruples. No further update on skatepark progress. Once application is validated, a meeting to be arranged with the HDC planning officer. See report Proposed by Cllr S Kornycky seconded by Cllr A Ryan and agreed unanimously
FC153-22/23	Picnic Benches KGV Field/Benches It was unanimously resolved to approve the replacement of 2 x benches and 2 x picnic benches and approve expenditure of £2089.60 exc VAT. See report Proposed by Cllr P Thompson seconded by Cllr P Kornycky
8.35pm	HDC Landeryou left the meeting
FC154-22/23	Churchmans Meadow Path Update It was unanimously resolved to approve spending of £3,695 for the installation of a new footpath at Churchmans Meadow and to agree to appoint Delwood Interiors as the preferred contractor. Clerk to enquire on the cost to add road planings at a later date, if required. Proposed by Cllr P Thompson seconded by Cllr P Kornycky
FC155-22/23	RYC Update including RYC Management Committee Meeting 26 September 2022 It was unanimously resolved to note the update from Cllr S Kornycky – • Sessions and attendance increasing, considering additional sessions. • Article in the November Parish Magazine, financial support request. • Building matter – progressing • Building Regs gone through and internal wall now down • During the half term break, floor to be installed • Sourcing contractors for roof works • RYC happy to be involved with the Skatejam • Tree root issue, under the cricket club garage. RYC insured by the church, RPC may be responsible for the £250 excess

FC156-22/23	CCTV It was unanimously resolved to agree to defer the item to the November meeting for further discussion. Interested parties to liaise with Cllr Thompson See Report
FC157-22/23	Traffic Calming WG meeting (27th September) Update and recommendations for approval It was unanimously resolved to note the TCWG meeting update and approve the draft proposal from Wilbar Associates and for the Clerk to email WSC Cllr Christian Mitchell, for his approval of the proposal - Traffic Calming Measures on Church Street Once approval sought, approach Ian Myhill, WSCC Highways for further guidance and a Community Consultation. The Chairman thanked the TCWG for their work on the proposal.
FC158-22/23	RH Emergency Contact Procedure It was unanimously resolved to agree to set up a Whats App group for all Cllrs to assist the Clerk with out of hours emergencies.
FC159-22/23	Annual Parish Meeting 2023 – speaker It was unanimously resolved to agree to approach Alistair Green, Chief of Horsham Fire Station, to speak at the Annual Parish meeting 2023. Cllr Ryan to make contact.
FC160-22/23	Climate and Environment Group Update It was unanimously resolved to note the update. from Cllr Burse. The Chairman thanked Cllr Burse for his report.
FC161-22/23	WSCC Ash Dieback works – Replanting It was unanimously resolved to note the update. The Project Manager for the WSCC Ash dieback project has responded to the Clerk in relation to email sent about the replating of trees. As I am sure your aware the project itself is based on the priority of removing any safety risk to the users of the highway and also risk of damage to the Highways infrastructure and or surrounding property. Although we are in constant discussions and enquiries about re- planting we do not currently have a specific short term strategy as it is unlikely that any of our sites will be considered viable for direct replanting due to many reasons (sight lines/underground utilities/carriageway encroachment/funding to name a few) and any subsequent aftercare/maintenance of such planting would simply not be feasible however based on the recent felling seasons information it appears that natural re generation of the cleared areas is of close if not equal benefit. We are also directing our contractor to retain suitable habitat in the form of monoliths, hedge height lines and to create mitigation hibernacula where safe and practical to do so.

	I would appreciate the opportunity to discuss the above with yourself and any other representatives further as I understand it may not be the response you were looking for.
FC162-22/23	Staffing It was unanimously resolved to approve payment of overtime for the clerk and assistant clerk. Proposed by Cllr S Alker and seconded by Cllr A Haynes
FC163-22/23	Date of next Meeting: 14th November 2022, at 7.00 pm It was resolved to note the date of the next meeting as 14 th November 2022, at 7.00 pm.

There being no other business, the Chairman closed the meeting at 9.06 pm

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Councillor D Buckley
Chairman

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Date