



RUDGWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 13th December 2021 at Rudgwick Hall, Bucks Green, RH12 3JJ at 7 pm.

The meeting started at 7.00pm.

Present: Councillors S Alker, D Buckley (Chairman), R Burse, A Gormley, A Haynes, S Kornicky, R Landeryou (Horsham District (HD) Councillor), I Maclachlan, P Thompson (Vice Chairman) and S Wightman

Also, present Sarah Hall – Assistant Clerk and three members of the public

FC166-21/22	Apologies for Absence Apologies were received from West Sussex County Councillor Christian Mitchell, Cllr William Manson, the Clerk Anna Clayton and noted.
FC167-21/22	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made.
FC168-21/22	<u>Minutes of Council Meeting of 8th November 2021</u> It was unanimously resolved to approve the minutes as an accurate record of the Council Meeting held on 8th November 2021 and for the Chairman to sign these.
FC169-21/22	<u>Policy and Human Resources Committee Meeting on 24th November 2020</u> It was unanimously resolved to adopt the previously approved minutes as an accurate record of the Finance, Policy and Human Resources Committee Meeting on 24th November 2020 and for the Chairman to sign these.
FC170-21/22	Co-option of new Councillor It was resolved to co-opt Mr Paul Kornicky as Councillor, proposed by Cllr David Buckley seconded by Cllr Steve Alker and unanimously agreed. The Councillor signed the Declaration of Acceptance of Office. The Chairman reminded the members that the Nolan Principles of public life had to be adhered to by all Parish Councillors and all elected officials.
FC171-21/22	District and County Councillors Reports It was unanimously resolved to note WS County councillor report. HD Councillor Landeryou's report. • Since last month we have had a leadership challenge resulting in the resignation of Paul Clarke and the election of Jonathan Chowen as Leader. All brought about by dissatisfaction by some members to the Local Plan. • The new Leader plans to take advantage on Natural England's stance on Water Neutrality to revise the Plan with lower building targets. • When development starts again mitigation measures will have to be introduced to offset water usage and this will severely impact Horsham's ability to build the

	numbers previously imposed by Government. • This presents us with a unique opportunity to challenge the Government targets and reset the numbers • The large strategic sites such as Buck Barn, Adversane, Rookwood and Mayfield or the 1200 house per year target now look very unlikely. • An additional £1 million investment has been promised to help deliver Climate Change initiatives towards the drive for net 0.” In reply to Cllr Alan Gormley’s question on Mental Health issues District Councillor Richard Landeryou advised that the District Council have been engaging on mental health and wellbeing issues, however, the responsibility primarily lies with WSCC. Adam Chalmer’s is the contact within HDC with regard to possible funding. The Chairman highlighted the following – County Councillor Christian Mitchell is not optimistic about the crossing outside Pennthorpe school. The Community Highways Scheme application has received a very low score compared to other applications. Hoping to have further engagement with County Councillor Christian Mitchell. An update on the Downs Link crossing will be ‘shared’ with members in December, to date no further information has been published. The installation of the red tarmac has been delayed because it has to be laid in hot weather. Cllr Sue Kornycky again raised her concerns about a dead tree on the A281 (heading towards Horsham, after the Downs Link). The tree has previously been reported to WSCC, they have advised that the tree is not on their land and that they need to contact the landowner. The Clerk will chase up. The Chairman formally thanked both Cllrs for their reports.
FC172-21/22	Public Speaking Session It was resolved to note there were no resident contributions.
	It was unanimously agreed to move item FC179-21/22
FC179-20/21	Skatepark Three suppliers quoted for the removal of the existing skatepark and installation of a replacement concrete skatepark, the quotations were all in the region of £70,000. A member of the working group, an ex-professional skateboarder, explained that the Gravity design is hugely inspirational and versatile. The structure is covered by a 10-year guarantee and is expected to last for 20 years. The lead time is 6-8 weeks. Being located in northern England they will however charge £1,000 to remove the existing skate park if this is removed prior to the installation of the concrete skatepark. The existing skatepark could be temporarily repaired, resin is the cheapest option. It was unanimously resolved to approve Gravity as the preferred supplier, no further monies will be spent on the repair of the existing skatepark, to secure the area additional signage and gate fixings to be installed. Gravity to be asked if the existing skatepark can be removed, before the concrete skatepark is installed without incurring additional costs.
	Cllr Steve Alker left the meeting at 19.26 and returned at 19.28.
FC173-21/22	Planning To report on:

	It was unanimously approved to move DC/21/2482 to the last item to be discussed.		
i)	Current Planning Applications were resolved unanimously and noted for comment to Horsham District Council (HDC).		
Applications considered at Rudgwick Parish Council Meeting 13 th December 2021			
Application No	Applicant	Reason for Application	Recommendation
DC/21/1415 23.11.2021	Land between Trundle Mead and April Rise (Land at Windacres Farm), Cox Green, Rudgwick	Provision of new road to enable access to proposed development of 37 houses at land at Windacres Farm (all proposed dwellings within Waverley Borough Council boundary).	Previous objection not affected.
DC/21/2360 01.12.2021	Middle Gingers, Cox Green, Rudgwick	Demolition of a pitched roof garage and lean to extensions. Erection of a single storey rear extension and erection of detached two bay carport and store. <i>(HDC – Amended description)</i>	No objection
DC/21/2480 23.11.2021	Kelsey House, Highcroft Drive, Rudgwick	Erection of a new porch, part single and part two storey side and rear extension with roof canopy. Construction of new fenestration.	No objection
DC/21/2510 01.12.2021	Warhams, Naldretts Lane, Rudgwick	Repair and re-instate historic timbers and Panel Infill (Listed Building Consent).	No objection
DC/21/2482 16.11.2021	Land south of Guildford Road, Bucks Green	Erection of 43 dwellings, creation of a new pedestrian and vehicle access, public open space, landscaping and associated development.	Objection
ii)	It was unanimously resolved to note Planning Applications made under Delegated Powers ;		
iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by HDC on previous applications;		
iv)	It was unanimously resolved to note that there were no Appeal Notices or Decisions;		
v)	It was unanimously resolved to note the schedule of Enforcement Numbers ;		
vi)	It was unanimously resolved to note that no Planning Applications were sent for consideration at Planning Committee North;		
vii)	Ewhurst & Ellens Green NP Reg 16 It was unanimously resolved to note that the Parish Council do not need to comment on the Regulation 16 consultation .		

viii)	Dunsford Park Garden Village Supplementary Planning Document Consultation It was unanimously resolved to note that the Parish Council do not need to comment on the Supplementary Planning document.
ix)	The Future of Planning The Chairman of the Planning Committee Cllr Sue Kornycky attended a seminar on the Future of Planning (Power Point Presentation). The seminar was extremely informative and the Chairman of the Parish Council commented that the Parish Council do not meet developers, they are welcome to attend meetings and speak in the public forum. The Parish Council are receptive to ideas; however, all discussions are in the public domain and totally transparent. The seminar also discussed climate change, NALC have suggested that Parish Councils set up Climate Change Working Groups and a number of Parish Councils have already acted upon this advice. NALC have also advised Parish Councils to calculate their carbon footprint. There is already a group in Rudgwick called 'Go Greener Rudgwick', they receive sponsorship from local businesses. It was resolved to note the update on the Future of Planning and ask Go Greener Rudgwick to attend a future meeting.
FC174-21/22	Correspondence Update It was unanimously resolved to note the correspondence update. • 5-year housing supply • 4-parish letter
FC175-21/22	Chairman's announcements It was unanimously resolved to note the Chairman's announcements: • An update on the A281 was included after item FC171-21/22
FC176-21/22	Clerk's announcements/decisions It was unanimously resolved to note Clerk's Weekly Updates (from 10th November – 12th December 2021) and register the Parish Councils interest in using the Rudgwick Hall car parks. • All import operations to the restoration scheme at Rudgwick Brickworks have permanently ceased – 30th November • Development of an Electric Vehicle Charge Point Network Rudgwick Parish Council website http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC177-21/22	Parish Council representatives on outside Organisations It was unanimously resolved to note report received. • HALC Annual Meeting 30th November • Wed Nov 10th - Horsham Local Forum • Minutes from CAGNE Forum meeting 18th November • WSCC/030/21 Claypit Application – The WSCC Officer has rejected the Environmental Assessment. The assessment will need to be resubmitted and the consultation will re-open in spring 2022

FC178-21/22	Finance It was unanimously resolved to note payments made/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation, approve the transfer of £15,000 and all payments to be made. • Payments made/received November; • Detailed Receipts & Payments by budget heading up to 30th November; • Bank Reconciliations for November: Lloyds: Business, Savings, Deed and NS&I Accounts; • Transfer of £15,000 from Lloyds Savings Account to Lloyds Business Account; • Monthly Bank Reconciliation; • Payments to be made. Proposed by Cllr Paul Thompson and seconded by Cllr Sue Kornycky
FC179-21/22	Skatepark Item moved, after FC172-21/22
FC180-21/22	Parish Council Budget and Precept for the financial year 1st April 2022 to 31st March 2023 It was unanimously resolved to approve the 2022/23 budget and precept of £105,424 Proposed by Cllr David Buckley and seconded by Cllr Alex Haynes
FC181-21/22	Actions from Finance, Policies and Human Resources Committee meeting 29th November 2021. It was unanimously resolved to approve and action the recommendations from the Finance, Policies and Human Resources Committee meeting draft minutes 29th November 2021. • FPHR 005-21/22: NJC/NALC/living wage Salary Increase 2021-22 • FPHR 008-21/22: Earmarked Reserves • FPHR 009-21/22: Hall Hire Charges Proposed Cllr Paul Thompson and seconded Cllr Alex Haynes.
FC182-21/22	Earmarked Reserves It was unanimously resolved to approve the re-allocation of the Earmarked Reserves.
FC183-21/22	Internal Audit Recommendations It was unanimously resolved to approve and action the recommendations from the Interim Internal Audit Year Ended 31 March 2022 • RISK MANAGEMENT AND INSURANCE - Fraud and Dishonesty cover level to be reviewed to ensure it covers the maximum balance held during the year, • BANK AND CASH - Councillors signing the reconciliation should also sign the original bank statements as per FR 2.2 • BANK AND CASH - In excess of £85,000 is held with Lloyds Bank, this should be reviewed to benefit from the protection offered to it by the Financial Services Compensation Scheme (FSCS).
FC184-21/22	Committee and Working Group Appointments for New Councillors. It was unanimously resolved to approve changes to the committee and working group appointments to include new Councillors. Complaints Committee (four members): Cllr Buckley, Cllr Maclachlan, Cllr Manson, Cllr Wightman Finance Policies and Human Resources Committee (four plus CM/VCM): Cllr Burse, Cllr

	Gormley, Cllr Buckley, Cllr P Kornucky, Cllr S Kornucky, Cllr Thompson. Halls, Recreation and Open Spaces Committee (seven members): Cllr Burse, Cllr Haynes, Cllr Wightman, Cllr Buckley, Cllr P Kornucky (observer), Cllr S Kornucky, Cllr Maclachlan, Cllr Manson Planning Committee (seven members) Cllr Buckley, Vacancy, Cllr Gormley, Cllr Haynes, Cllr S Kornucky, Cllr Maclachlan, Cllr Thompson Emergency Planning and Community Safety Group (four including two councillors): Cllr Alker, Cllr Burse, Cllr Manson, Cllr Gormley S106 Working Group (max eight with four councillors): Cllr P Kornucky, Cllr S Kornucky, Vacancy, Cllr Manson, Cllr Maclachlan Traffic Calming Working Group: (No maximum, with min two councillors): Cllr Haynes, Cllr P Kornucky, Cllr S Kornucky, Cllr Manson, Cllr Wightman Drainage Working Group: (No maximum, with min two councillors): S Alker, P Thompson, Vacancy, A Haynes, W Manson The Chairman confirmed that members of the same family could sit on the same committees. Members must adhere to the Nolan Principles and will have an individual opinion on items being discussed.
FC185-21/22	Annual Parish Meeting It was resolved to note that members will advise the Chairman and Clerk of possible speakers for the Annual Parish Meeting. This item will again be included on January's agenda.
	Cllr Steve Akler left the meeting at 20.21 and returned at 20.23.
FC186-21/22	Planting of Jubilee Trees near to KGV Building It was resolved to approve the planting of a number of trees near to KGV building and to install a bench as part of the Queen's Platinum Jubilee celebrations. The trees could be planted in spring 2022.
	Cllr Ian Maclachlan left the room at 20.29 and returned at 20.31
FC187-21/22	Business Insurance KGV Little Street The Chairman thanked the members for responding the email consultation. It was unanimously resolved to approve a reduction in Little Streets Public Liability Insurance to £5million.
FC188-21/22	RYC Management Committee Update (Meeting 8th November 2021) It was unanimously resolved to note the update from the RYC Management Committee. • Change of chair of the RYC management committee, effective from beginning December 2021. The new chair is Fiona Sodha is the person who will be the point of contact. The Clerk has been provided with the contact details. • The Cricket Club will be removing the pile of grass cuttings from the side of RYC building in the new year and will look for an alternative place to deposit the cuttings in the 2022 cricket season.
FC189-21/22	Approval for changes to outside lighting at RYC It was unanimously resolved to approve the installation of the following lights outside RYC. • 2 lights on the north facing wall are replacements. • 1 light on the west facing wall is new (facing the woods so no impact on neighbours) • The lights extending from the veranda wall will be new. Currently these would only be used on a Monday from 4.30-5.30 pm and possibly/occasionally on a

	Thursday from 7.30-9.30pm.
FC190-21/22	Drainage Working Group Update It was unanimously resolved to note the contents of the report from the Drainage Working Group.
FC191-21/22	Halls, Recreation and Open Spaces Committee Meeting It was unanimously resolved to note that the next meeting of the Halls, Recreation and Open Spaces Committee meeting will be held on Monday 24 th January 2022, commencing g at 9.30am.
FC192-21/22	Staffing It was unanimously resolved to approve the payment of the Clerks (22 hours) and Assistant Clerk's (10 hours) overtime for November 2021. Proposed Cllr Sue Kornycky and seconded Cllr Steve Akler.
FC193-21/22	Date of next meeting: Monday 10th January 2022, at 7.00 pm It was resolved to note the date for the next Council Meeting as 10 th January 2022, commencing at 7.00pm.

The Chairman wished the members and public a happy Christmas and New Year.

There being no other business, the Chairman closed the meeting at 20.48 pm

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Councillor D Buckley
Chairman

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Date