



RUDGWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 11th October 2021 at Rudgwick Hall, Bucks Green, RH12 3JJ at 7 pm.

The meeting started at 7.07pm due to technical issues.

Present: Councillors S Alker, D Buckley (Chairman), R Burse, A Gormley, A Haynes, S Kornicky, R Landeryou (Horsham District (HD) Councillor), I Maclachlan, W Manson, P Thompson (Vice Chairman) and S Wightman

Also present Anna Clayton – Clerk and four members of the public

FC124-21/22	Apologies for Absence Apologies were received from West Sussex County Councillor Christian Mitchell and Cllr Ellis and noted.
FC125-21/22	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made.
FC126-21/22	<u>Minutes of Council Meeting of 13th September 2021</u> It was unanimously resolved for approval the minutes as an accurate record of the Council Meeting held on 13th September 2021 and for the Chairman to sign these.
FC127-21/22	District and County Councillors Reports It was unanimously resolved to note WS County councillor report) HD Councillor Landeryou's report. • The application for the Sussex Topiary is being followed up with the officers, however HD Councillor Landeryou felt this would now be held up due to the Water Neutrality situation. (since confirmed) • Confirmation that HD Councillor Landeryou has applied to speak at the Clay Pit Committee hearing, which he has been informed looks likely to be at the end of November • Reminded RPC that the Gatwick emergency runway proposal consultation was due to end on 30th November and that HDC have set aside funds to employ specialist consultants, to achieve the best response on behalf of the people of Horsham District. • Water Neutrality in Horsham District and its planning implications – Natural England's stop order on all new home development until such time as HDC and others have a Water Neutrality Policy. The reason being that the amount of water being drawn from Southern Water's Hardham site is having an adverse effect on the biodiversity of the Arun Valley with several species being endangered of extinction. Mainly the Little Whirlpool Ram Horn Snail. The immediate legal advice is to stop verifying applications for new homes until HDC have further legal advice. Crawley Borough and Chichester District are also affected and the three councils, together with Southern Water and Natural

	England are working to form a common water neutrality policy. Updates will be given when available. • HD Cllr Landeryou to follow up response from Sharon Evans in relation to Restriction of public speaking rights HDC Meetings. • Copy of RPC response to Local Plan Regulation 19 received. Cllr Kornycky highlighted the frustrations of the planning portal to HD Councillor Landeryou. Clerk to write to County Councillor Mitchell to request if representatives from the Traffic Calming Group can be in attendance when the meeting with the new PCSO takes place. Clerk to write to Steve Douglas for an update on the footfall survey – Pennthorpe School. The chairman formally thanked both Cllrs for their reports.
FC128-21/22	Public Speaking Session A Cox Green resident gave some background information and concerns relating to the site in Cox Green and planning application for Oakfield, Cox Green.
7.18pm	R Landeryou (Horsham District (HD) Councillor) joined the meeting
FC129-21/22	Planning To report on:
i)	Current Planning Applications were resolved unanimously and noted for comment to Horsham District Council (HDC).

Applications considered at Rudgwick Parish Council Meeting 11th October 2021

Application No	Applicant	Reason for Application	Recommendation
DC/21/1072 27.09.2021	Chestnuts, Hornshill Farm, Guildford Road, Rudgwick	Application to confirm the continuous use of a detached building as ancillary accommodation for (Class C3 use) purposes, in non compliance with condition 3 of planning approval RW/102/98 for a period in excess of ten years (Lawful Development Certificate - Existing)	No Objection providing the building should have ancillary use only and not be split from the main house for any sale or leasing purposes.
DC/21/2218 30.09.2021	Hazeldene, Haven Road, Rudgwick	Erection of a two storey rear extension and loft conversion with extended side gable, front and side rooflights, second floor side window and associated alterations.	No Objection
DC/21/2209 01.10.2021	Oakfield, Cox Green, Rudgwick	Demolition of existing detached garage and outbuilding. Erection of two-storey detached dwelling and	Objection, details below

		detached garage on existing garden land.	
Objection This application reprises the planning application DC/20/1689 which was approved last year. Despite the assertions of the applicant, this latest application must surely be linked to the application DC/21/2211. If the two applications are not linked and DC/21/2009 is approved and implemented, but DC/21/2211 is not, it will leave an existing property (the subject of DC/21/2211) without any vehicular access or parking facilities. Whilst this possibility remains, Rudgwick Parish Council Objects to DC/21/2209; otherwise No Objection subject to the same planning conditions that remain relevant, being carried forward from DC/20/1689. One further comment – in the current climate change emergency it is disappointing that a gas boiler has been chosen as the form of heating, rather than a renewable technology solution. There is ample space on this plot for the fitting of heat pumps and their installation should be financially viable.			
<u>DC/21/2211</u> 01.10.2021	Oakfield, Cox Green, Rudgwick	Demolition of existing dwelling and garage and erection of a replacement detached dwelling with new vehicular access, attached garage and associated car parking.	Objection, details below
Objection on the following grounds: • Unnecessary, unsafe positioning of the access drive. In the approved application (DC/20/1689) the new access drive for the existing property was positioned close to the border with the proposed additional house. Rudgwick Parish Council did not object as this was deemed to be the safest possible place for the access, at the furthest point from the (chevron signed) bend in the B2128. This latest application proposes to move the access drive back nearer to the bend, which is of great concern on safety grounds. It also moves it nearer to the root protection zone of an oak tree which is the subject of a TPO. There is no reason to justify this change from the acceptable and approved situation. • Proposal encroaches outside of the BUAB and into the countryside, despite the planning statement saying otherwise. This breaches Rudgwick Neighbourhood Plan policy 1 and HDPF policies 4 and 26. • Application causes concern in relation to breaching HDPF Policy 35 as it does not take into account the carbon footprint of the demolition and reconstruction of the building. The reasons given for the need to demolish are very insubstantial. The evolving climate change policies of both HDC and the Government are 'insisting' that buildings should be retained and refurbished wherever possible due to the massive carbon footprint of the demolition and reconstruction. This can take up to 100 years to be recovered, even with an ultra-efficient replacement building. The emerging HDC local Plan recognises this and encourages the retention of existing buildings stating '<i>existing buildings contain embodied carbon and so it is important that this already emitted carbon is not wasted through the needless demolition of existing structures. Where demolition is unavoidable, applications will be required to demonstrate how the on-site embedded carbon has been retained.</i>' • The heating proposed in this application (gas boiler) has not been selected in accordance with the stated hierarchy in HDPF policy 36. • The applicant has stated 'yes' on the application form in answer to the question whether the proposal involves a proposed use that would be particularly vulnerable to the presence of			

contamination. Therefore, a contamination assessment should have been submitted. There is no evidence on the planning file of such a report, and this matter causes concern.

Should the officer recommend this application for approval RPC request that it should come before the HDC Planning (North) Committee where we would wish to speak in objection. Please refer HDC constitution 3.2.2 c) 7.

DC/21/2174 01.10.2021	Marshall's Farm, The Haven, Billingshurst	Erection of a single storey extension to existing grooms accommodation to provide additional accommodation.	No Objection
DISC/21/0233 22.09.2021	Swallow Barns, Loxwood Road, Rudgwick	Approval of details reserved by condition 3 to approved application DC/21/0365	No Objection
ii)	It was unanimously resolved to note Planning Applications made under Delegated Powers ;		
iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by HDC on previous applications;		
iv)	It was unanimously resolved to note that there were no Appeal Notices or Decisions;		
v)	It was unanimously resolved to note Enforcement Numbers		
vi)	It was unanimously resolved to note that no Planning Applications were sent for consideration at Planning Committee North;		
7.51pm	R Landeryou (Horsham District (HD) Councillor) gave his district report		
	Cllr Alker left the room at 8.07pm and returned at 8.10pm		
FC130-21/22	Chairman's announcements It was unanimously resolved to note Chairman's announcements: - Graveyard path update – Due to essential tree work that needs to take place the start date of the path has been delayed; - Allotments – The Ellens Green and Rudgwick Gardening Association – (EGRGA) updated RPC with the following information 'Before we take this forward to calling any meeting, safe access is pivotal for the project getting our support. At the moment access is not safe and we do not see the Gardening Association taking any lead in managing the allotment but only facilitating the calling of a public meeting.' On this basis the Chairman proposed that this is not a viable option and that an alternative allotment site will still need to be sourced. - Fibre to the Premises – Resident has been in contact promoting a scheme from BT to get fibre to the premises – North of Church Street, currently pledges of £23,000. (Chairman to circulate the communication to all Cllrs)		

FC131-21/22	Clerk's announcements/decisions It was unanimously resolved to note Clerk's Weekly Updates (from 13th September – 10 October 2021) • Tree Planting Licence -Platinum Jubilee – WSCC Designated Highways Steward has visited the site and RPC are now awaiting approval; • Downs Link path Update – RPC have requested a site meeting with Saxon Weald and parish representatives, to discuss the work and the possibility of a parish contribution, as necessary, to enable the path to be widened. – Clerk awaiting reply. • Draft new lease for the RYC has been sent from RPC solicitor to the PCC. • RPC comments on the draft R19 Local Plan have been submitted to HDC. Clerk to follow up with Saxon Weald on Downslink Path update. Rudgwick Parish Council website http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC132-21/22	Parish Council representatives on outside Organisations It was unanimously resolved to note there are no reports received.
FC133-21/22	Finance It was unanimously resolved to note payments made/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and approve all payments to be made. • Payments made/received September • Summary Receipts & Payments by budget heading September • Bank Reconciliation Lloyds & NS&I Account (RPC/Savings/Deed & NS&I) September • Transfer of £25,000 from Lloyds Business Account to Lloyds Savings Account; • Monthly Bank Reconciliations September • Payments to be made Proposed by Cllr Wightman and seconded by Cllr Kornysky.
FC134-21/22	Mole Valley District Council – Publication of Proposed Submission Version Local Plan (Regulation 19) It was resolved to agree that RPC would not be commenting on the new Draft Local Plan which has been published.
FC135-21/22	Croudace proposal – Church Street Land It was resolved to agree that RPC would not be pursuing an interest in the proposal from Croudace Homes to transfer the land (The land is located North of 8, 9 and 12 The Marts, West of 1, 4, 5, 6, 7, 8 and 23 The Marts and South of 19, 20, 21, 22 and 23) and transfer to the Parish Council for NIL consideration, due to the complexity of the plot. Clerk to write to Croudace Homes to advise.
FC136-21/22	Policies and Procedures It was unanimously resolved to approve and adopt the policies with the exception of the Risk Assessment Management Scheme (includes Facilities Officer).

	Accessibility Statement Child Protection Policy Co-Option Policy Community Engagement Policy Document Retention Policy Email & Internet Usage Policy Internal Control Policy Investment Policy Members Allowance Policy Privacy Notice Recording Public Media Policy Risk Assessment Management Scheme Section 137 Grants Policy Proposed by Cllr Manson and seconded by Cllr Alker
FC137-21/22	Community Emergency and Resilience Winter plan 2021/22 It was unanimously resolved to approve the Rudgwick Parish Magazine article and actions to be undertaken, Clerk to amend any inaccuracies on Community Winter Resilience Plan 2021/22 and publish update on the RPC website. See report
FC138-21/22	Standing Orders – Skatepark Exemption to tender It was unanimously resolved to approve a request for exemption to contract standing orders, to enable invited suppliers to quote and start to plan the build of the new skatepark in Rudgwick. See report Proposed by Cllr Haynes and seconded by Cllr Kornicky.
FC139-21/22	Committee and Working Group Appointment for New Councillors It was unanimously resolved to approve changes to the committee and working group appointments to include new Councillors. New appointments in bold are as follows: Complaints Committee (four members): Cllr Buckley, Cllr Maclachlan, Cllr Manson, Cllr Wightman Finance Policies and Human Resources Committee (four plus CM/VCM): Cllr Burse , Cllr Ellis, Cllr Gormley, Cllr Buckley, Cllr Kornicky, Cllr Thompson. Halls, Recreation and Open Spaces Committee (seven members): Cllr Burse (observer) , Cllr Haynes, Cllr Wightman, Cllr Buckley, Cllr Ellis, Cllr Kornicky, Cllr Maclachlan, Cllr Manson Planning Committee (seven members) Cllr Buckley, Cllr Ellis, Cllr Gormley, Cllr Haynes, Cllr Kornicky, Cllr Maclachlan, Cllr Thompson Emergency Planning and Community Safety Group (four including two councillors): Cllr Alker, Cllr Burse , Cllr Manson, Cllr Gormley

	S106 Working Group (max eight with four councillors): Cllr Kornycky, Cllr Ellis, Cllr Manson, Cllr Maclachlan Traffic Calming Working Group: (No maximum, with min two councillors): Cllr Haynes, Cllr Kornycky, Cllr Manson, Cllr Wightman Drainage Working Group: (No maximum, with min two councillors): S Alker, P Thompson, M Ellis, A Haynes, W Manson
	Cllr Manson left the room at 8.41pm and returned at 8.43pm
FC140-21/22	<u>Drainage Working Group Update</u> (for noting) It was resolved to note the update. The next meeting scheduled for Monday 18th October 2021.
FC141-21/22	<u>Rudgwick Youth Club Centre Update</u> (for noting) It was resolved to note the update. At the RYC Management Committee Meeting (27th September 2021) as landlord, consideration when budget setting was requested for the replacement/repair of the flat roof and external maintenance to include painting of the exterior of the building.
FC142-21/22	<u>TRO A281 Update</u> (for noting) It was resolved to note the update, TRO submitted. Response to submission was to put it into the local transport improvement programme. Timescales for application go up to July 2022. Downslink Update – encourage people to contact WSCC and their MP. Centre spread in parish magazine dedicated to the Downslink campaign. The feasibility study that was being carried out by WSCC, to be discussed. Not generally publicised, will need to reply on CC Mitchell for updates. Parish Council endorsement on the campaign website, including one from an Olympic Athlete courtesy of one of our Parish Councillors.
FC143-21/22	Date of next meeting: Monday 8th November 2021, at 7.00 pm It was resolved to note the date for the next Council Meeting as 8th November 2021, at 7.00pm.

There being no other business, the Chairman closed the meeting at 9.04 pm

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Councillor D Buckley
Chairman

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Date