



RUDGWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 11th July 2022 at Rudgwick Hall, Bucks Green, RH12 3JJ at 7 pm.

The meeting commenced at 7.02pm.

Present: Councillors S Alker, D Buckley (Chairman), R Burse, A Haynes, P Kornysky, S Kornysky, R Landeryou (Horsham District (HD) Councillor), I Maclachlan, P Mason and A Ryan.

Also, present Anna Clayton – Clerk and two members of the public.

FC076-22/23	Apologies for Absence Apologies were received from West Sussex County Councillor (WSC Cllr) Christian Mitchell, Cllr A Gormley and Cllr P Thompson and noted.
FC077-22/23	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made. Cllr S Kornysky advised she is involved in the Bridge the Downslink Campaign and will have an interest in agenda item FC098-22/23.
FC078-22/23	Minutes of Council Meeting 13th June 2022 It was unanimously resolved for the minutes to be an accurate record of the Council Meeting held on 13^h June 2022 and for the Chairman to sign these.
FC079-22/23	Co-option of new Councillor It was resolved to co-opt Mr Patrick Mason as Councillor, proposed by Cllr S Kornysky seconded by Cllr A Haynes and unanimously agreed. The Councillor signed the Declaration of Acceptance of Office.
FC080-22/23	District and County Councillors Reports (for noting only) It was unanimously resolved to note Horsham District Councillor report. It was unanimously resolved to note HDC Landeryou's report – Reference was made to agenda item FC090-22/23 Citizens' Assembly on Climate Change for Horsham District. Letter received came after the last District Council meeting, where it was agreed to set up a panel to look at how HDC take the next phase of climate change forward. HDC have always engaged with all of the climate change/environmental groups. Our District magazine, recently out, details what HDC have been working on. Government intervention will probably be needed to assist in engaging the public in

	initiatives. Horsham District have set a target of 2030 to have own buildings and contracts with suppliers. Reassurances that everyone is listened to and any thoughts on how we can combat climate change will be taken on board. Cllr P Kornycky requested HD Councillor Landeryou feed back to HDC the continued issues with the quality of the broadcast of meetings over zoom. Members of the public are unable to clearly hear what is being said and this is not satisfactory. The Chairman formally thanked WS County councillor Mitchell and HD Councillor Landeryou for their reports.		
FC081-22/23	Public Speaking Session There were no public speakers.		
FC082-22/23	Planning To report on:		
i)	Current Planning Applications were resolved unanimously and noted for comment to Horsham District Council (HDC).		
Applications considered at Rudgwick Parish Council Meeting 11 th July 2022			
Application No	Applicant	Reason for Application	Recommendation
DC/22/1050 30.06.2022	Chestnuts, Hornshill Farm, Guildford Road, Rudgwick	Application to confirm the continuous use of a detached building and curtilage as ancillary accommodation (to Chestnuts) for a period in excess of ten years and for substantial completion of alterations to barn (Lawful Development Certificate - Existing)	Rudgwick Parish Council (RPC) supports the comments of the case officer under the previous application DC/21/1072, where he described the evidence as "limited, ambiguous and contradictory". The parish council will therefore rely on the case officers view as to whether this current application (DC/22/1050) has clarified the situation. However, RPC maintains a view that approving any application that could potentially lead to multiple separate residential units on this site, whether now or in the future, is highly undesirable.
ii)	It was unanimously resolved to note Planning Applications comments made under deputed powers		

iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by Horsham District Council on previous applications
iv)	It was unanimously resolved to note there are no appeal notices and decisions;
v)	It was unanimously resolved to note alleged enforcements
vi)	It was unanimously resolved to note that no Planning Applications were sent for consideration at Planning Committee North;

FC083-22/23	Correspondence Update (for noting only)
FC084-22/23	Chairman's Report It was unanimously resolved to note Chairman's announcements: • Platinum Jubilee fund creates boost for village halls - GOV.UK (www.gov.uk) There is currently no further information released. • The Chairman welcomed the new Cllrs. • Parish Volunteer Support/Parish Magazine – The Chairman made reference to many worthy organisations within the village that need support. Parish Council Facebook page could be used in this instance.
7.32pm	HD Councillor Landeryou joined the meeting
FC085-22/23	Clerk's announcements/decisions (for noting only) It was unanimously resolved to note Clerk's Weekly Updates (from 13th June – 10th July 2022) • Representatives from the Traffic Calming Working Group met with Wilbar Associates, who will shortly be producing some draft concept designs to address the previously outlined traffic calming issues on Church Street. • Storm damaged tree felled in Churchmans Meadow; • New gate fitted at Churchmans Meadow entrance; • Water Compliance – KGV tank drained and disinfected as part of maintenance; • Anti-Social behaviour reported to PCSO on KGV playing field, Police presence requested; • Street light 3 Haven Road Rudgwick – Clerk advised SSE to continue to programme works to reconnect the power supply. • WSCC aware of the Dead tree Pathfield and QE rd • #WestSussBus – air your views on local bus services Cllr S Kornicky commented on this matter, encouraging the public to comment. Clerk to upload to FB/website and contact WS County councillor Mitchell, to assist with a point of contact RPC can use for further discussion. http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
	HD Councillor Landeryou gave his report relating to FC080-22/23 - District and County Councillors Reports
FC086-22/23	Parish Council representatives on outside Organisations (for noting only) It was unanimously resolved to note the update. • Gatwick Keeping in Touch with the Community – 14 June 2022

FC087-22/23	Finance It was unanimously resolved to note payments made/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and approve all payments to be made. • Payments made/received June; • Detailed Receipts & Payments by budget heading June; • Bank Reconciliations for June: Lloyds: Business, Savings, Deed and NS&I Accounts; • Monthly Bank Reconciliation; • Payments to be made With reference to: Payments to be made, item 'Transfer of Land' £1,945.20 (FC170-19/20 Cemetery Extension It was unanimously agreed to resolve the spending of £1,700 from Earmarked Reserve for the next development stage of the cemetery extension as described in the report.) It was unanimously resolved to agree for the clerk to write to the Church to – **Request the PCC pay the initial bill (not RPC) and then we will reimburse the £1945.20. **Increase our original commitment by a max. of 50% Proposed by Cllr P Kornysky and seconded by Cllr A Haynes.
FC088-22/23	Finance Committee Meeting 11 July 2022 actions It was resolved to approve the recommendations from the FPHR meeting: • FPHR 006-22/23 – - Arrange a building Condition Survey for all Parish Council buildings, primarily for KGV. To include property and insurance valuations and for Rudgwick Parish Council. - Business Plan -Provide an update on the Business Plan at the October 2022 meeting • FPHR 008-22/23 - Transfer £40,000 from General Reserves to EMR • FPHR 010-22/23- Little Street - Arrange for the creation of a Task and Finish Group, with a member from the Finance Committee and Halls & Recreation Committee, to collate Little Street information. - As a gesture of goodwill, without admission of liability, to offer the sum of £500.00 to Little Street Proposed by Cllr A Haynes seconded by Cllr S Kornysky and agreed unanimously
FC089-22/23	Connected Kerb - WSCC - Rudgwick Hall - Electric Vehicles Chargepoints It was unanimously resolved to agree in principle, the installation of 6 electric charge points in the rear carpark. The Clerk to contact WSCC to request if 'fast charge' charge points are an option. Proposed by Cllr S Alker seconded by Cllr A Haynes and agreed unanimously
FC090-22/23	Citizens' Assembly on Climate Change for Horsham District It was unanimously resolved to agree to sign the petition and for the Clerk to write to confirm support.

	Proposed by Cllr I Maclachlan seconded by Cllr P Kornysky and agreed unanimously
FC091-22/23	Climate and Environment Group Update It was unanimously resolved to approve the update. The Chairman thanked Cllr R Burse for his report.
FC092-22/23	Proposed permanent Traffic Order Church Street, Queen Elizabeth Road & Tates Way - TRO/HON2203/RC It was resolved to note the details of the Proposed permanent Traffic Order Church Street, Queen Elizabeth Road & Tates Way - TRO/HON2203/RC
FC093-22/23	Platinum Jubilee Project - New Notice Board It was unanimously resolved to approve expenditure of up to £2000.00 including installation for a new Parish noticeboard. Discussions to take place in relation to the old noticeboard with RPS keen to restore the old frame and commission a piece of artwork. Proposed by Cllr S Alker seconded by Cllr S Kornysky and agreed unanimously
FC094-22/23	Rudgwick Skatepark Update It was unanimously resolved to note the update and agree for work to commence on-site. it was resolved to agree for Cllr P Kornysky to contact Gravity, in the Facilities Officers absence, to discuss the site plan and car park closure area. (The project is estimated to run for approx. 7 weeks, starting 25.07.22.) Since the meeting, the Clerk has been informed that works will now commence 8.8.22
FC095-22/23	Fingerpost Works (e-mail consultation) It was unanimously resolved to approve the email consultation and additional expenditure of £1275.00 for the repair/restoration of the Finger Posts in the village. Clerk to check on metal lettering and request any future lettering removed, is kept. Proposed by Cllr S Alker seconded by Cllr A Haynes
FC096-22/23	Rudgwick Youth Centre It was unanimously resolved to note the update: - Youth Pastor appointment - Basketball area – Ongoing, specification and area to be defined. - Anti-social behaviour reported to PCSO - Next management committee meeting is 18th July It was unanimously resolved to approve the following recommendations: - Consent granted from RPC for RYC steps at the front to be altered to ensure they meet H & S requirements. - RYC Improvement Project, at the last FCM meeting approved the project definition, £20,000.00 from S106. Building regs approval will be required for works. It was unanimously resolved to approve RPC contribution and expenditure of up to £1500.00 for the building regs submission/inspection and plans. Proposed by Cllr S Kornysky seconded by Cllr R Burse

FC097-22/23	Drainage Working Group Update It was unanimously resolved to approve the update. Database has been set up for reporting/recording of flooding incidents. This will not be on the website at this stage. There will be a form to complete by request. Clerk to update the information to the database.
FC098-22/23	<u>Downslink Event 23rd July 2022</u> It was unanimously resolved to approve for the event information to be sited on the Parish noticeboard, on the website and Facebook. Clerk to log with Lovewestsussex the concerns over lack of road markings where the A281 has been resurfaced.
FC099-22/23	Staffing It was unanimously resolved to approve payment of overtime for the clerk and assistant clerk. Proposed by Cllr P Kornicky and seconded by Cllr S Kornicky
FC100-22/23	Date of next Meeting: 12th September 2022, at 7.00 pm It was resolved to note the date of the next meeting as 12 th September 2022, at 7.00 pm.

There being no other business, the Chairman closed the meeting at 8.57 pm

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Councillor D Buckley
Chairman

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Date