



RUDGWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 11th April 2022 at Rudgwick Hall, Bucks Green, RH12 3JJ at 7 pm.

The meeting started at 7.02pm.

Present: Councillors S Alker, D Buckley (Chairman), R Burse, A Gormley, A Haynes, S Kornysky, P Kornysky, and P Thompson.

Also, present Anna Clayton – Clerk

FC246-21/22	Apologies for Absence Apologies were received from West Sussex County Councillor Christian Mitchell, R Landeryou (Horsham District (HD) Councillor), Cllr I Maclachlan, Cllr S Wightman and noted.
FC247-21/22	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made. Cllr Kornysky advised she is involved in the Bridge the Downlink Campaign and will have an interest in future discussions on this topic.
FC248-21/22	<u>Minutes of Council Meeting 14th February 2022</u> It was unanimously resolved for approval the minutes as an accurate record of the Council Meeting held on 14th February 2022 and for the Chairman to sign these.
FC249-21/22	District and County Councillors Reports It was unanimously resolved to note West Sussex County Councillor report. It was unanimously resolved to note Horsham District Councillor report. The Clerk to write to Horsham District Councillor to check the state of ownership of the Rudgwick Metals units, to ensure commercial opportunities are maximised. The Chairman formally thanked WS County councillor Mitchell and HD Councillor Landeryou for their reports.
FC250-21/22	Public Speaking Session There were no public speakers.
FC251-21/22	Planning To report on:
i)	Current Planning Applications were resolved unanimously and noted for comment to

	Horsham District Council (HDC).		
Applications considered at Rudgwick Parish Council Meeting 11 th April 2022			
Application No	Applicant	Reason for Application	Recommendation
DISC/22/0019 29.03.2022	Pennthorpe School, Church Street, Rudgwick	Approval of details reserved by conditions 3, 4, and 5 to approved application DC/19/2573.	No Response Required
DC/22/0456 29.03.2022	Windyridge, Church Street, Rudgwick	Surgery 1 x Oak	The Village Tree Warden has visited the site and Rudgwick Parish Council subsequently have no objection to this application.
DC/22/0526 23.03.2022	Oakdale Farm, Loxwood Road, Rudgwick	Conversion of loft to form habitable living space, incorporating creation of dormers to all sides, creation of a balcony and installation of 2no rooflights	No Objection
ii)	It was unanimously resolved to note Planning Applications made under Delegated Powers ;		
iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by HDC on previous applications;		
iv)	It was unanimously resolved to note the Appeal Notices or Decisions or Decisions;		
v)	It was unanimously resolved to note the Enforcement Numbers ;		
vi)	It was unanimously resolved to note that no Planning Applications were sent for consideration at Planning Committee (North).		
vii)	Windacres Consultation Response Windacres Consultation Response		
viii)	DC/21/2211 Oakfield Letter from RPC to HDC Response from Ruth Fletcher (HDC Shadow Secretary for Planning) Response from Emma Parkes (HDC Head of Development & Building Control) RPC approved for Cllr S Kornicky to draft a response to Lynn Lambert.		
FC252-21/22	Correspondence Update (for noting only) Flooding at Barleycroft Gatwick In Touch Newsletter Edition 7		

FC253-21/22	Chairman's announcements It was unanimously resolved to note Chairman's announcements: • Matter Arising from APM Informative presentation on Environmental Issues and Climate Change from HDC – RPC to follow up FC270-21/22 Lorries in Lynwick Street -TCWG progress on SIDS moving to Lynwick St – to be discussed under agenda item FC272-21/22 Date of Annual Parish Meeting – for this to be discussed at the May meeting
FC254-21/22	Clerk's announcements/decisions It was unanimously resolved to note Clerk's Weekly Updates (from 14th February – 10 April 2022) • Community Climate Fund - Horsham District Council – Next applications for grants opens 4 April 2022 - Closes 13 May 2022 – Clerk applied for grant 11.04.22 • Wildflower Meadow south of Queen Elizabeth Road Rudgwick – Clerk is checking with WSCC on the status of the licence that was proposed to RPC for the planting of Wildflowers • Tree on corner of Kilnfield Road/Church Street – A report has been submitted on the Lovewestsussex website asking if the tree would be replaced but we have not heard back to date. Once a response is received, we can take any further actions to our May meeting. Rudgwick Parish Council website http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC255-21/22	Parish Council representatives on outside Organisations It was unanimously resolved to note report received. • HALC Meeting 16th March 2022 • HALC Draft Minutes • HALC Appendix 1
FC256-21/22	Finance It was unanimously resolved to note payments made/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and approve all payments to be made. • Payments made/received February/March; • Detailed Receipts & Payments by budget heading February/March; • Bank Reconciliations for February: Lloyds: Business, Savings, Deed and NS&I Accounts; March: Lloyds: Business, Savings, Deed and NS&I Accounts; • Transfer of £10,000 from Lloyds Savings Account to Lloyds Business Account; • Monthly Bank Reconciliation; February, March • Payments to be made. Proposed by Cllr Gormley and seconded by Cllr Burse
FC257-21/22	Finance Meeting It was unanimously resolved to note next date for the Finance, Policies and Human

	Resources Committee Meeting as Monday 6 th June at 9.30am and for the clerk to check availability for Tuesday 7 th June at 9.30am.
FC258-21/22	Finger Posts It was unanimously resolved to approve expenditure of up to £2000.00 for the repair and replacement of Fingerposts in the Parish and for long term budgeting to be re-evaluated in May 2022. See report Proposed by Cllr Haynes and seconded by Cllr Alker
FC259-21/22	Jubilee Proposal It was unanimously resolved to approve for the clerk to establish the landowner, write to PROW and WSCC Highways and once this information has been collated, further discussions can be considered. See Report
FC260-21/22	The Yard – Request to site a storage facility for the training sessions It was unanimously resolved to approve the siting of a storage container, measuring 10ft deep by 6ft wide, sited in the back car park utilising one parking space and note the decision of approval from the email consultation dates 9th March 2022. See report
FC261-21/22	Request for chairs with arms for JH and RH It was unanimously resolved to approve additional spending of up to £71.45 excluding VAT per fabric Conference Chair with arms, 4 x chairs for RH and 2 x for JH. Request made by resident. Total expenditure including delivery is £488.70 excluding VAT. This is using the same supplier, Alpha-furniture that supplied the RH fabric chairs. Proposed by Cllr Gormley and seconded by Cllr Burse
FC262-21/22	KGv Field Bench Replacement It was unanimously resolved to approve the replacement of two benches on the KGv field and approve expenditure, including installation of up to £1000.00. See report Proposed by Cllr Haynes and seconded by Cllr Thompson
FC263-21/22	RH Kitchen refurbishment It was unanimously resolved to approve R Weatherly Carpentry & Plumbing (quotation 3 - £2310.00) subject to commencement date, for the approved expenditure for the stud wall. (Feb FCM FC231-21/22 It was unanimously resolved to approve actions to be undertaken, to include outline budget approval of expenditure of up to £3000.00 for the studwork wall (3 x quotations required) and approval of approach and steps to be taken). Proposed by Cllr S Kornysky and seconded by Cllr Thompson
FC264-21/22	Storm Damage – Tree works required It was unanimously resolved to approve Maximus Tree Care (quotation 1 £1520.00)

	for tree works required due to storm damage and to fell tree by RYC building (awaiting RYC tree quotes) Clerk to check CM boundary with Land Registry and FIT prior to any tree works taking place on the tree in CM. See report Proposed by Cllr S Kornycky and seconded by Cllr Thompson
FC265-21/22	Defibrillator Cabinets It was unanimously resolved to approve expenditure of £2,250 for 5 x cabinets that require replacement and up to £400 for an electrician to connect. Clerk to confirm total number of defib cabinets required due to a total of 6 defibs being available in the parish. Cllr Burse advised that Rudgwick Primary School also had a defibrillator that can be used during school hours if required. See report Proposed by Cllr Burse and seconded by Cllr S Kornycky
FC266-21/22	Solar Panels It was unanimously resolved to approve expenditure of £255 excluding VAT for contractor TMS to carry out connecting the Solar panel system which includes it being connected via its own (new) RCD. See report Proposed by Cllr Thompson and seconded by Cllr S Kornycky
FC267-21/22	Social Media It was unanimously resolved to approve using RPC Facebook site to post more content including agendas and minutes, to ensure that the community currently following the RPC page, are kept up to date and to encourage further involvement.

FC268-21/22	<u>RYC Update</u> It was resolved to note the update and approve actions. • Junior Football Club – Clerk wrote to the club to request players do not leave mud on the RYC building walls, Club apologised and confirmed all players would be reminded; • Lease meeting took place with RPC on Monday 7th March with many actions to address, RYC buildings insurance – RPC not named on existing policy, Cllrs were in agreement that RPC should cover the costs and approve insuring the building and for the Church to be informed; • RPC – To obtain quotations for fencing/netting and to fell the tree, to enable the relocation of the basketball post and to establish best and safe position for use. Concerns raised that RoSPA didn't pick up on danger of wall drop and the damage its causing to the wall. Balls are also continually hit against the RYC building wall, so a fence would alleviate this; • RPC confirmed they did not object to the railings of the RYC being changed from blue to green; • RYC internal works undertaken by volunteers is astonishing; • RYC have other ideas for consideration in the future, including insulation, solar panels etc. Meeting to be arranged to discuss further. Proposed by Cllr Gormley and seconded by Cllr Haynes
FC269-21/22	KGV Toilet Replacement It was unanimously resolved to approve the replacement of 5 x toilets at KGV and a total spend of up to £2000.00 and approve quote 2 for £1595.00 from Delwood Interiors. See <u>report</u> Proposed by Cllr P Thompson and seconded by Cllr Haynes
FC270-21/22	Climate change It was unanimously resolved to approve a Climate Change Working Group to undertake further actions required and for volunteers to come forward at the next meeting. To be added to the May agenda.
FC271-21/22	<u>Drainage Working Group Update</u> It was resolved to note the update and approve an amount of £500 to cover expenses to include Parish magazine insert, purchase map data from Southern Water and investigations on testing leaking water. To approve a letter to be sent to HDC in relation to the drainage at Boreham and for the Clerk to chase Southern Water and WSCC regarding the continual leak on Church St. Proposed by Cllr S Kornicky and seconded by Cllr P Kornicky Cllr Gormley objected to the approval of the £500 expenses request.
FC272-21/22	<u>TCWG Meeting 1 April 2022 Update</u>

	It was resolved to note the update and approve the request for the TCWG to spend £1150 plus VAT to Wilbar Associates to enable them to assist Rudgwick in feasibility work as to future CHS initiatives on Church Street, with priority area around the Co-Op/Village Centre. The quotation is for a Stage 1 Report (Scoping and Options). Proposed by Cllr S Kornysky and seconded by Cllr P Kornysky It was unanimously resolved to defer this item to the next meeting in May. Lynwick Street – To discuss resident concerns surrounding commercial vehicles using the road, damaging verges, speed of vehicles, road surface damage and to consider additional signage erected at each end of the street saying HGV access only, to help cut down on the through traffic TCWG Update
FC273-21/22	Skatepark Update It was resolved to note the update • Order and Contract – Mid July start date • Planning Application submitted • S106 Application submitted
FC274-21/22	Bridge the Downlink Update It was unanimously resolved to defer this item to the next meeting in May.
FC275-21/22	Resolution to exclude the public and press from the business about to be transacted It was unanimously resolved to exclude the public – in accordance with The Public Bodies (admission to Meetings) Act 1960, due to the confidential nature/exempt information.
FC276-21/22	Staffing It was unanimously resolved to approve items noted in the confidential report, which includes payment of overtime for the clerk and assistant clerk, NALC 22 Pay agreement (email consultation for approval for the March payroll) and contractual salary increases for the Clerk, in recognition of the commitment and hard work for RPC commencing 1.4.22. Proposed by Cllr Thompson and seconded by Cllr S Kornysky
FC277-21/22	Date of next meeting: Monday 9th May 2022, at 7.00 pm It was resolved to note the date for the Annual Parish Meeting as Monday 9th May 2022, at 7pm.

There being no other business, the Chairman closed the meeting at 9.06 pm

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Councillor D Buckley
Chairman

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Date