



RUDGWICK PARISH COUNCIL

Minutes of the virtual council meeting (in adherence to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392; Business and Planning Act 2020 Section 22 to include Parish Meeting under section 78 of the Coronavirus Act 2020 as part of the Amendment Regulations 2020) of Rudgwick Parish Council held on Monday 11th January 2021 at 7 p.m.

Present: Councillors D Buckley (Chairman), M Ellis (Vice Chairman), A Haynes, S Kornicky, R Landeryou (Councillor/ Horsham District (HD) Councillor), I Maclachlan, P Thompson, S Wightman.

Absent: Cllr Gormley,

Also present Anna Clayton – Clerk and one member of the public

FC214-20/21	Apologies for Absence Apologies were received from West Sussex (WS) County Councillor Christian Mitchell and Cllr Manson noted. Cllr Gormley was absent.
FC215-20/21	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made.
FC216-20/21	Minutes of Council Meeting 14th December 2020 It was unanimously resolved for the Minutes to be an accurate record of the Council Meeting held on 14th December 2020 and for the chairman to sign these.
FC217-20/21	Minutes of Extraordinary Council Meeting of 21st December 2020 It was unanimously resolved for the Minutes to be an accurate record of the Council Meeting held on 21st December 2020 and for the chairman to sign these.
FC218-20/21	District and County Councillors Reports It was unanimously resolved to note WS County Councillor Mitchell's report HD Councillor Landeryou's report. HD Councillor Landeryou reported that – • In May HDC are trialling collection of waste electrical goods, textiles and household batteries. No change to the way that the DIY waste and hardcore is disposed of at West Sussex recycling centres. • Household Waste Recycling at Billingshurst – no plans to close for the foreseeable future. • Planning inspectorate health check, looking at the Horsham District Plan. Statements of common ground now have to be done before the plan is approved. Timetable for local plan has been delayed is 6-8 weeks, dependant on Highways England and natural England. Bring to cabinet meeting on 25 March

	and the special council meeting on the 31 March 2021.		
	No further update on the Downslink accident.		
	The chairman formally thanked both Cllrs for their reports.		
FC219-20/21	Public Speaking Session The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes. It was resolved to note there were no resident contributions.		
FC220-20/21	Planning To report on:		
i)	Current Planning Applications were resolved unanimously and noted for comment to Horsham District Council (HDC). It was noted that HD Cllr/Cllr Landeryou did not partake in discussion or voting on these planning applications in the event that these may be discussed at HDC Horsham North Planning Meetings.		
Applications considered at Rudgwick Parish Council Meeting 11 th January 2021			
Application No	Applicant	Reason for Application	Recommendation
DC/20/2474 23.12.2020	Oakdale Farm, Loxwood Road, Rudgwick	Erection of a single storey rear extension with extended rear gable.	No objection
DC/20/2521 30.12.2020	Havenhurst Farm, The Haven	Erection of machinery and cattle shed.	No objection
DC/20/2478 29.12.2020	Smithers Farm, Guildford Road, Rudgwick	Prior approval for the enlargement of existing dwelling house by addition of an additional floor, resulting in an increase in height of 3.70m, comprising a maximum height of 7.00m.	No objection
ii)	It was unanimously resolved to note Planning Applications made under Delegated Powers ;		
iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by HDC on previous applications;		
iv)	It was unanimously resolved to note that there are no Appeal Notices and Decisions for comments;		
v)	It was unanimously resolved to note Alleged Enforcements ;		
vi)	It was unanimously resolved to note that no Planning Applications were sent for consideration at Planning Committee North;		

vii)	It was unanimously resolved to note the Chichester Gypsy, Traveller and Travelling Showpeople Site Allocations Development Plan Document
viii)	Neighbourhood Plan It was resolved to note the following update. Neighbourhood Plan - moved to the examination stage in December however the examiner was not appointed in time due to contractual issues. Examination period will be 6- 8 weeks. Should move to approval stage by end of February 2021.
FC221-20/21	Correspondence update: It was resolved to note correspondence update. • Minutes of the HALC Meeting Tuesday 15 December 2020 • CPRE Sussex: Your Horsham District Update December 2020 • Email acknowledgement of an incorrect summary (there was no suggestion that the precept could not be used for capital expenditure) from a Cox Green residents' viewpoint, in relation to The Parish Council Budget, Precept and procedures - FCM 14th December 2020 FC199-20/21 Public Speaking Session.
7.28pm	R Landeryou (Councillor/Horsham District (HD) Councillor) joined the meeting and gave the report listed above (FC218-20/21).
FC222-20/21	Chairman's announcements It was unanimously resolved to note Chairman's announcements: • Windacres development business premises - 4 units due to be available February 2021. Barleycroft liaison wind up meeting will be taking place, date to be advised; they will confirm with Berkeley Homes when the business units will be available. • Speed Indicator Devices – WSCC have confirmed all SID sites have been approved apart from one. Awaiting ordered equipment. • Downslink Path update – Awaiting response from Saxon Weald, Clerk to follow up. • Rudgwick Medical Centre – The Chairman would like to thank and commend the work of Dr McKenzie and the medical team, with administering the vaccine to the parish. Clerk to send thanks.
FC223-20/21	Clerk's announcements/decisions It was unanimously resolved to note Clerk's Weekly Updates (7th December 2020 – 3rd January 2021) • Excess water to Rudgwick Hall car park reported to Southern Water. Inspector attended the site (4/1/21) and will be following up with works. • Vandalism reported at the KGV building during the Christmas break, this has been reported to the PCSO. • The Dog Club have kindly offered to pay 50% of their hire costs for non-use during the current COVID lockdown. • Parish council were advised that the kissing gate awaiting repair, located in the BIO-DIVERSITY AREA has been thrown in the stream; clerk to arrange removal. Rudgwick Parish Council website http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/ • Declaration of interest: it is important for Councillors to remember to make a Declaration of Interest (if applicable) if they join a meeting late; also, if a councillor experiences technical problems during a meeting and misses any of

	the discussion he/she is not allowed to vote on that particular item.
FC224-20/21	Parish Council representatives on outside Organisations It was unanimously resolved to note reports received. • Brickworks Liaison Group Update - Application extension is a time extension, no alterations in number of lorry movements permitted in the extension, all other constraints remain the same. Project slowed down due to lack of materials during the pandemic, but they are hoping to complete early in the summer. Date mentioned in extension application for completion is November. The application has been registered but not yet considered. • Loxwood Claypits Update- Planning application expected to be submitted in April 2021. This will have given a full 12 months to monitor the ecological activity in the area. Woodland trespass - many public rights of way and forestry paths and tracks used by members of the public over many years. Some of these paths and tracks are not public rights of way and owners of the land have put up gates.
FC225-20/21	Finance It was unanimously resolved to note payments made/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and approve all payments to be made. • Payments made/received December; • Detailed Receipts & Payments by budget heading December; • Bank Reconciliations for December: Lloyds: Business, Savings, Deed and NS&I Accounts; • Monthly Bank Reconciliation; • Transfer of £10,000 from Lloyds Savings Account to Lloyds Business Account; • Payments to be made. Proposed by Cllr Wightman and seconded by Cllr Haynes.
FC226-20/21	Drainage Working Group It was unanimously resolved to approve a Drainage Working group with Cllr Thompson, (Chairman) Cllr Ellis, Cllr Haynes and Cllr Kornysky, (clerk to check with Cllr Manson) focusing on liaising with WSCC and various water boards to resolve the continuing drainage issues in Rudgwick. Date to be arranged for meeting and to invite members of the public to join the group, that have been involved with the ongoing drainage issues in the parish. See report
FC227-20/21	Youth Club – Picnic Bench Donation It was unanimously resolved to approve the donation of a picnic bench to the Youth Club from a Rudgwick resident. Clerk to contact Youth Club to confirm no objections to the donation and for the Parochial Church Council (PCC) to advise if they accept the donation and to take responsibility and ownership, should the bench need repair in the future. Location of the bench to be decided.
FC228-20/21	KGV Field – Replacement of damaged bench It was unanimously resolved to note possible replacement of the bench later in the summer, as there are currently three remaining benches in good repair. Clerk to check budget. See report

FC229-20/21	Churchmans Meadow - Tree Survey It was unanimously resolved to approve a spend totalling a sum of up to £500.00 for work to take place in Churchmans Meadow entrance, cutting back the vegetation and small tree removal to improve the site. Clerk to obtain quotations. See report Proposed by Cllr Haynes and seconded by Cllr Wightman.
FC230-20/21	Parish Office IT services It was unanimously resolved to approve new Parish Office IT equipment totalling a sum of up to £1,150.00. See report Proposed by Cllr Thompson and seconded by Cllr Haynes.
FC231-20/21	Date of next Council Meeting: It was resolved to note the date for the next meeting as Monday 8th February 2021, at 7pm. It was resolved to note the Annual Parish Meeting is scheduled for March 2021. Clerk to check if the month of the Annual meeting can be changed due to the pandemic.

There being no other business, the Chairman closed the meeting at 8.20 pm

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Councillor D Buckley
Chairman

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Date