



RUDGWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 08th November 2021 at Rudgwick Hall, Bucks Green, RH12 3JJ at 7 pm.

The meeting started at 7.02pm.

Present: Councillors S Alker, D Buckley (Chairman), R Burse, A Gormley, A Haynes, S Kornysky, R Landeryou (Horsham District (HD) Councillor), I Maclachlan, W Manson, P Thompson (Vice Chairman) and S Wightman

Also present Anna Clayton – Clerk and four members of the public

FC144-21/22	Apologies for Absence Apologies were received from West Sussex County Councillor Christian Mitchell and Cllr Ellis and noted.
	The Chairman announced the resignation of Cllr Mark Ellis, thanking him for his contribution to the Parish Council during his time as Cllr. It was unanimously agreed for Cllr Gormley as Vice Chair of the Finance Policies and Human Resources Committee, to replace Cllr Ellis as Chairman of the committee ahead of the next meeting and budget setting.
	7.02pm Cllr Alker left the room and returned 7.04pm
FC145-21/22	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made.
FC146-21/22	<u>Minutes of Council Meeting of 11th October 2021</u> It was unanimously resolved for approval the minutes as an accurate record of the Council Meeting held on 11th October 2021 and for the Chairman to sign these.
FC147-21/22	<u>Minutes of the Extraordinary Meeting of 26th April 2021</u> It was unanimously resolved for approval the minutes as an accurate record of the Extraordinary Meeting held on 26th April 2021 and for the Chairman to sign these.
FC148-21/22	District and County Councillors Reports It was unanimously resolved to note WS County councillor report) HD Councillor Landeryou's report. • Sussex Topiary Site and BUAB Cox Green – Catherine Howe Head of Strategic Planning has agreed to a site visit; • Application for the Sussex Topiary Site – confusion over planning requested, however application will not be considered until the water neutrality situation has been resolved; • Claypits – still no date for the hearing, checked to see if the water neutrality

	situation has affected this but have not heard back to date; • Sharon Evans has advised she will be responding to RPC in relation to Restriction of public speaking rights HDC Meetings and will copy in HD Councillor Landeryou; • HDC successfully fined three people for fly tipping, fines of £400 handed down, two of the fines were to the householders due to contractors used not being licenced. • HDC are currently looking at their Budgeting – For 2021/22 healthy surplus due to cautious budgeting due to Covid and the economy has come back stronger than anticipated. Next year looking to be a modest surplus but years beyond this there are lots of unknowns and loses are possible. It was confirmed that Berkeley homes have fulfilled their S106 agreement. The Chairman highlighted the following – RPC’s disappointment in HDC reply from Barbara Childs re the Loxwood Claypits application and thanked HD Councillor Landeryou for his support on the matter. WSCC report on the Downslink was due to be published mid-October and has not to date, The Chairman will be mentioning this on Wed Nov 10th at the Horsham Local Forum. Gatwick Airport Consultation and reminded all Cllrs that they are able to put forward their thoughts on sustainable air travel. The Chairman formally thanked both Cllrs for their reports.		
	Public Speaking Session A resident keen to support the community, spoke about Climate change and whether there was any momentum in debate and initiatives around climate change. He expressed how it can be considered too difficult for a local community however felt real change happens in the community before anywhere else. He also spoke about mental health and promoting discussion and awareness of the extent of the issue, in particular in adolescents. There was suggestion of a working group, which Cllrs were keen to get involved with. Cllrs and the resident to liaise to move forward with this initiative. A Cox Green resident gave an update on the SIDs, four new speed indicator devices will be appearing in the parish in the next 4 – 6 weeks, with Lynwick Street being a new occasional location.		
FC150-21/22	Planning To report on:		
i)	Current Planning Applications were resolved unanimously and noted for comment to Horsham District Council (HDC).		
Applications considered at Rudgwick Parish Council Meeting 08th November 2021			
Application No	Applicant	Reason for Application	Recommendation
DC/21/1785 28.10.2021	Hale Farm House, Loxwood Road, Rudgwick	Repair and maintenance of roof together with structural enhancements (Listed Building Consent)	No Objection providing that the work is carried out in accordance with the Conservation and Heritage Officer’s advice

DC/21/2360 26.10.2021	Middle Gingers, Cox Green	Demolition of a pitched roof garage and lean to extensions. Erection of a single storey rear extension.	No Objection
DC/21/2390 21.10.2021	The Vale, Loxwood Road, Rudgwick	Replace garage and attached store with new garage and attached annexe.	No Objection providing that this dwelling is conditioned to remain ancillary to the main dwelling and as such cannot be sold or leased separately from the main house.
S106/21/0021 11.10.2021	Rudgwick Metals Ltd, Church Street, Rudgwick	Discharge of clause 4.5 of the section 106 obligation	We can provide no comment as to the completion status of the commercial development on this site. However Rudgwick Parish Council would welcome a speedy completion, as this would facilitate the expansion of Rudgwick Metals into its new extension and also provide the opportunity for new businesses to be established in the three new business pods.
DC/21/2211 30.10.2021 (Water Neutrality Statement)	Oakfield, Cox Green	Demolition of existing dwelling and garage and erection of a replacement detached dwelling with new vehicular access, attached garage and associated car parking.	Objection - Rudgwick Parish Council accepts that the water usage of the replacement dwelling would be less than the existing property and would appear to satisfy HDPF Policy 37. However the water consumption calculated would still exceed the Southern Water Target 100 initiative and that demanded in the emerging Horsham District new local plan. More therefore could clearly be done. Our original objections still stand.
DC/21/2209 30.10.2021 (Water Neutrality Statement)	Oakfield, Cox Green	Demolition of existing detached garage and outbuilding. Erection of two-storey detached dwelling and detached garage on existing garden land.	Objection. The submitted Water Neutrality statement only addresses water efficiency; it does not attempt to address water neutrality. This is unsurprising as an additional new house cannot be neutral in its water consumption.
S106/21/0022 26.10.2021	26 Plot 29 Pondfield Road, Rudgwick	Deed of Variation to permit full staircasing of the two Shared Ownership dwellings pursuant to planning permission RW/60/98.	No Objection
ii)	It was unanimously resolved to note Planning Applications made under Delegated Powers ;		

iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by HDC on previous applications;
iv)	It was unanimously resolved to note that there were no Appeal Notices or Decisions;
v)	It was unanimously resolved to note that there were no Enforcement Numbers;
vi)	It was unanimously resolved to note that no Planning Applications were sent for consideration at Planning Committee North;
vii)	Brickworks Liaison Group Meeting – 12th October 2021 (for noting) It was resolved to note update. The meeting was conducted as a walk around the site. The last truck infill delivery took place at the end of October. Finishing off is still to take place, machinery to be removed but by next Spring there will be no trucks on site.
FC151-21/22	Chairman's announcements It was unanimously resolved to note Chairman's announcements: - Graveyard path need some further work to be carried out in relation to surface dressing between the kissing gates, It was unanimously resolved to approve spending of additional approved monies for this work. (FC076-21/22 July meeting approved a total spend of £9000.00 of which only £7,722.00 has been spent to date); - Tennis club have been notified that work to the path is due to take place imminently, date of commencement not yet confirmed; - Meeting with PCSO, WS County Councillor Mitchell, Cllr Kornysky and a resident; - Drainage issues at Barleycroft, contact was made with Clarion on behalf of RPC, to express concern that the drainage is not adequate for the surface water;
FC152-21/22	Clerk's announcements/decisions It was unanimously resolved to note Clerk's Weekly Updates (from 11th October – 09 November 2021) - Tree Planting Licence -Platinum Jubilee – WSCC Designated Highways Steward has visited the site and confirmed RPC have been granted Formal Consent for the Planting Licence, clerk to clarify on the licence as only wildflower planting confirmed; - Downs Link path Update – RPC have requested a site meeting with Saxon Weald and parish representatives, to discuss the work and the possibility of a parish contribution, as necessary, to enable the path to be widened. – Clerk has chased this numerous times and is still awaiting reply. - Internal Audit has taken place; Rudgwick Parish Council website http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC153-21/22	Parish Council representatives on outside Organisations It was unanimously resolved to note report received. WSALC AGM - 29th October 2021

FC154-21/22	Finance It was unanimously resolved to note payments made/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and approve all payments to be made. • Payments made/received October; • Detailed Receipts & Payments by budget heading up to 31st October; • Bank Reconciliations for October: Lloyds: Business, Savings, Deed and NS&I Accounts; • Monthly Bank Reconciliation; • Payments to be made. Proposed by Cllr Manson and seconded by Cllr Thompson
FC155-21/22	Acceptance of notice of conclusion of 2020/21 audit It was resolved to note notice of conclusion of annual audit.
FC156-21/22	Fibre-to-the-premises It was resolved to note an update on BT Openreach (Fibre-to-the-premises (FTTP) through the Openreach Community Fibre Project), the expansion of the scheme. It was resolved to agree that RPC did not feel Fibre-to-the-premises of Jubilee Hall would be beneficial and therefore the decision to not pledge for the Jubilee Hall was decided. The Chairman to include a note of support for the scheme, in his report for the Parish Magazine.
	8.18pm Cllr Alker left the room and returned 8.20pm 8.28pm Cllr Manson left the room and returned 8.29pm
FC157-21/22	WSCC Highways - Cyclist memorial on A281 It was resolved to note WSCC update - WSCC have responded to RPC letter advising – ‘We do not feel that it would be appropriate to relocate the memorial currently in place to the picnic area as proposed by RPC. Due to the sensitive nature of the issue, we do not feel the shrine-type memorial currently in place is an appropriate feature to have on the public highway or on a public right of way. However, we would propose that a more permanent feature, such as a memorial bench that meets required specifications, could be placed in or near the picnic area. If the Parish is in agreement with this, we could propose this alternative to the Sutharsan family, via the Police Family Liaison Officer.’ Clerk to write to WSCC to confirm the Parish Councils agreement to their proposal.
FC158-21/22	Arriva 63 Service

	It was resolved to note WSCC update - WSCC Public Transport Planner has confirmed that Stagecoach are registered to take over operation of the 63 service with effect from 18th December 2021, the timetable is generally as it operates currently, with a couple of minor tweaks and if anything a slight improvement. As published on Surrey CC's website it will operate in conjunction with the 53 service and should therefore mean a smooth transition.
FC159-21/22	Hall Hire Deposit Charges It was resolved to approve an increase in the deposits taken for hall hire bookings (Adult party/all day hire) from £100.00 to £175.00, (excluding Non-Rudgwick residents–commercial hirers which is currently £300.00 deposit) to cover any additional cleaning/key cutting should it be required. Charges Proposed by Cllr Thompson and seconded by Cllr Manson
FC160-21/22	Village Audit It was resolved to note the Village Audit requires completion, Cllr Wightman to contact the Village Warden for an update. All Cllrs to send their updates to the Clerk. Once all information submitted, the Village Audit can be collated.
FC161-21/22	Platinum Jubilee Update It was resolved to note the update, plans for the Tree-Bilee Planting for the Platinum Jubilee are underway. Once a tree planting licence has been agreed by WSCC for the area, Queen Elizabeth Road, RPC will be contacting the Woodland Trust, with trees due to be planted to coincide with the Platinum Jubilee.
FC162-21/22	Defibrillator Requests 1. It was resolved to agree that RPC did not feel a Defibrillator fitted outside Jubilee Hall was an option this year, within the budget set. This will be considered when planning for next year's budget. 2. It was resolved to agree including defibrillator locations/map in the Parish Magazine, utilising the centre pages. Cllr Burse to co-ordinate.
FC163-21/22	New Locks – RH and Jubilee Hall It was unanimously resolved to approve new locks to be fitted at RH and Jubilee Hall to improve security. Approx. cost to be approved will be up to £100.00 per lock depending on type required and up to £5.50 per additional key depending on type required. Proposed by Cllr Kornycky and seconded by Cllr Maclachlan
FC164-21/22	Drainage Working Group Update (for noting) It was resolved to note the update. The next meeting scheduled for Monday 22nd November 2021.
FC165-21/22	Date of next meeting: Monday 13th December 2021, at 7.00 pm It was resolved to note the date for the next Council Meeting as 13th December 2021, at 7.00pm.

There being no other business, the Chairman closed the meeting at 9.07 pm

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Councillor D Buckley
Chairman

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Date