



RUDGWICK PARISH COUNCIL

Minutes of the Halls, Recreation and Open Spaces Committee Meeting of Rudgwick Parish Council held on Monday 24th January 2022 at 9.30am.

The meeting started at 9.35am.

Present: Councillors A Haynes (Chairman), D Buckley, R Burse, P Kornysky, S Kornysky, S Wightman.

Absent: Councillor I Maclachlan

Also in attendance: Parish Clerk Anna Clayton, Assistant Clerk Sarah Hall and Facilities Officer Jane Strong.

HROS01-21/22	Apologies for Absence No Apologies for Absence were received. This was agreed to be noted. Cllr I Maclachlan was absent.
HROS02-21/22	Declarations of Interest No Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made and this was resolved to be noted.
HROS03-21/22	Minutes of Halls, Recreation and Open Spaces Committee Meeting of 22nd June 2020 It was resolved to approve Minutes of the Halls, Recreation and Open Spaces Committee Meeting held on 22nd June 2020 as an accurate record and for the chairman to sign these. It was unanimously resolved to amend item HROS04-20/21 Public Speaking Session. .
HROS04-21/22	Public Speaking Session It was resolved to note there were no resident contributions.
HROS05-21/22	Clerk's update: It was unanimously resolved to note the clerk's update. • Village Audit (September - November 2021) actions to be collated and then addressed; • Key safe (Jubilee Hall and KGV) has been installed and new locks to be fitted; • Tennis Club Path (KGV) waiting to be repaired – approved FCM; • Apple tree re-planting (KGV); three trees had died and replacements have been planted by our Village Warden; • RH Solar Panels - Clerk has made contact with a contractor whose recommendation is 'to inspect the PV array on the roof for possible issues and reconnect using its own RCD' at an approx. cost of £150.00; • Rudgwick Village Hall Facebook Page contains incorrect information however the page was not created by RPC and therefore RPC are unable to amend. • Hall Hire Charges – previously discussed and unanimously approved at the December FCM 2021 FC181-21/22 (FPHR 009-21/22: Hall Hire Charges) however no reference noted on amount agreed for party booking hire. To be added to February FCM. FPHR 009-21/22: Hall Hire Charges - 'It was resolved unanimously to recommend to the

	Full Council <i>to review and agree the increase hire charges for parties</i>; all other hire fees to remain the same, to encourage future bookings.' It was resolved unanimously to recommend to the Full Council to resolve: RH Hire Charges as follows – Parties for 50 people or less, Rudgwick Parish Residents £70 Non-residents £90 Parties for more than 50 people, maximum 120. Rudgwick residents £95, Non-residents £125 All other hire charges to remain the same Proposed by Cllr P Kornysky seconded by Cllr Wightman.
HROS06-21/22	Rudgwick Hall Energy Strategy It was resolved unanimously to recommend to the Full Council to resolve: The following actions relating to Rudgwick Hall Energy Strategy (see report) • Clerk to contact AirS (Action In Rural Sussex) for advice on Energy Efficiency • Insulation of Rudgwick Hall – quotations to be sourced for insulating the hall • LED Lighting – ensuring bulbs used are LED • Solar Panels – further investigations required on the solar panels located on the RH roof, Clerk to contact contractor and establish if an inverter was fitted and costs for a diverter.
HROS07-21/22	RosPA Actions It was resolved unanimously to recommend to the Full Council to resolve: • To approve the actions identified in the report with expenditure of up to £1000 for the work required which has already been approved at FCM • Cllr S Kornysky to make RYC aware of RosPA actions required in relation to the basketball posts at the next meeting • Clerk to check S106 funds allocated for signage • Churchman Meadows – Path from Pondfield Road to the play area. Quotes to be sourced to improve the ground and access to the play area, at a cost of up to £2000.00. Proposed by Cllr Buckley seconded by Cllr S Kornysky. Cllr D Buckley formally thanked Jane Strong, Facilities Officer for her work on the RosPA report. RoSPA remedial actions, http://www.rudgwick-pc.org.uk/transparency/rosa-inspection-reports/
HROS08-21/22	Electric Charging Points It was resolved unanimously to recommend to the Full Council to resolve: • To register RPC's interest in the West Sussex Chargepoint Network project. • To obtain information/attend the West Sussex Chargepoint Network at Community Landowner's event Thursday 27 January 2022 11am – 12noon (See report)
HROS09-21/22	Rudgwick Hall Kitchen Refurbishment It was resolved unanimously to recommend to the Full Council to resolve: • Monies allocated for the project are from S106 and EMR • Identified that the refurbishment will create extra storage and a separate committee room/office space • Quotations required to also include studwork to allow for the separate committee

	room/office space • Identify current cupboard ownership in the committee room • Cllr P Kornycky to look into floor plan ideas and circulate to committee members • Contact to be made with Howdens in relation to the previous quotation • Quotation to be obtained for studwork wall Cllr mentioned Jubilee Hall refurbishment, to be updated at a later date.
	Cllr A Haynes left 10.52 and re-joined the meeting 10.54
HROS10-21/22	Fingerposts It was resolved unanimously to recommend to the Full Council to resolve: • The Village Warden to update the Fingerpost report for 2022 • Once the report is finalised for this to be passed to Jane Strong, Facilities Officer so quotations can be obtained, chipped fingers to be replaced, posts to be cleaned. No further work needed for finials (one finial currently being repaired – Hornshill Lane/Tismans Common) • An annual budget of £1,000 for maintenance of fingerposts approved at HROS Meeting 22.06.20. Long term budgeting for Fingerposts to be re-evaluated in May 2022. FingerPosts report dated August 2019, (See report)
	Sarah Hall, Assistant Clerk left 11.15 and re-joined the meeting 11.20
HROS11-21/22	Road to KGV Maintenance It was resolved unanimously to recommend to the Full Council to resolve: • Quotations to be obtained to repair the pothole and resurfacing the damaged road between RYC and KGV building, to include enquiring about drainage solutions (possible concrete drainage channel) in this area. (See report)
HSOS12-21/22	Village Hall Parking It was resolved unanimously to recommend to the Full Council to resolve: • Concerns relating to the parking at RH for hall and field users, Clerk to continue to monitor and leaflet vehicles and to consider further signage.
HROS13-21/22	Date of next meeting: date to be advised It was resolved unanimously for the next Halls, Recreation and Open Spaces Committee Meeting date to be advised.

There being no other business, the Chairman closed the meeting at 11.32am

Councillor Alex Haynes
Chairman

Date