



RUDGWICK PARISH COUNCIL

Minutes of the Halls, Recreation and Open Spaces Committee Meeting of Rudgwick Parish Council held on Monday 15th August 2022 at 9.30am.

The meeting started at 9.34am.

Present: Councillors A Haynes (Chairman), D Buckley, R Burse (Vice), P Kornysky, S Kornysky.

Absent: Councillor I Maclachlan

Also in attendance: Parish Clerk Anna Clayton and Facilities Officer Jane Strong.

HROS01-22/23	Apologies for Absence No Apologies for Absence were received. This was agreed to be noted. Cllr I Maclachlan was absent.
HROS02-22/23	Declarations of Interest No Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made and this was resolved to be noted.
HROS03-22/23	Minutes of Council Meeting of 24th January 2022 It was resolved to approve Minutes of the Halls, Recreation and Open Spaces Committee Meeting held on 24th January 2022 as an accurate record and for the chairman to sign these. .
HROS04-22/23	Public Speaking Session It was resolved to note there were no resident contributions.
HROS05-22/23	Clerk's update: It was unanimously resolved to note the clerk's update. • All PRC premises locks have been installed; Clerk to monitor if Church require a set of keys; • Keysafe RH/KGV – code updated, required for contractors and for emergency access only; • Jubilee Hall – Village Warden has cleared the brambles/weeds/ivy growing to the side, landowners' permission was received. • Electric Charging Points – Clerk contacted WSCC to enquire about 'fast charge' charge points and was advised: Installing a Rapid Chargepoint costs considerably more and as such, it's important they are used regularly to recoup the capital investment. Osprey (our Rapid Chargepoint Partner) does not feel their units will get enough use to warrant the installation cost at this site unfortunately. Due to the charge points being located on FIT land, an application to FIT to request the following is required and this process is in progress - a lease (The lease is for the footprint of the chargepoint and feeder pillar only, not the parking bays themselves) will need to be signed between Connected Kerb and the Landowner for a period of 15 years (with a

	break clause at 10 years). Depending on FIT approval will determine if this can progress further. • Finger Posts are in the final stages of completion – Village Warden to compile photographs and update once all completed for RPC records; • Rudgwick Skate Park – Work to commence 8th August (delayed by several days) for approx. 7 weeks; opening times of the Skatepark – The Chairman is arranging an on-site meeting with HDC planners; Update: Skatepark start date will be week commencing 22nd August, date to be confirmed; no meeting with HDC will be taking place, discussion required at the FCM September meeting; • Road to KGV – Wilbar Associates will be undertaking repair works to the road over the following months
9.38am	Cllr R Burse joined the meeting
HROS06-22/23	Rudgwick Hall It was resolved unanimously to recommend to the Full Council to resolve: • Rudgwick Hall Kitchen Project and suggested amendments- 1. The Chairman thanked Cllr P Kornycky for his hard work on the kitchen project to date. 2. Next steps are to finalise the final specification and for Cllr P Kornycky and the Facilities Officer, Jane Strong to work together on this. 3. Clerk to check on hall bookings from 1 October 2022 onwards, to minimise any disruption to existing bookings. 4. Clerk to contact hirers who facilitate storage at the hall, to ensure still required ahead of works commencing; • Solar Panels at RH now working and generating electricity, further work to be done on ownership and possible use in the kitchen to heat the immersion; • Rudgwick Hall Energy Strategy is ongoing and quotations are still in the process of being obtained in relation to the insulation the hall; • LED lighting – to update with LED lighting as and when bulbs need replacement and for LED lighting to be installed when new kitchen fitted; • RH kitchen project Studwork wall completed; • The reduction in income generated from hall hire was noted, recommendation that no increase to hall fees to encourage new hirers - Hall Bookings (Rudgwick Hall & Jubilee Hall)
	Cllr A Haynes left 10.00 and re-joined the meeting 10.03
HROS07-22/23	Jubilee Hall It was resolved unanimously to recommend to the Full Council to resolve: • Quotations to be sourced for scaffolding; • Quotations to be sourced for decoration of the exterior taking into account its listed building status; • Quotations to be sourced for roofing repairs to include repointing of ridge tiles and slipped tiles; See Report
HROS08-22/23	RYC Actions It was resolved unanimously to recommend to the Full Council to resolve: • Update on Defibrillator offered to RYC by Rudgwick Football Club, RYC have declined the offer of the Defibrillator on the basis of expense and responsibility and the nearest Defibrillator being at RH;

	- Basketball area update – RYC seeking guidance on grants and funding available, RPC in support of the facility and await a specification from RYC for discussion and approval; - To note that RPC have paid £280.80 to HDC Building Control as per approval July FCM FC096-22/23 - It was unanimously resolved to approve RPC contribution and expenditure of up to £1500.00 for the building regs submission/inspection and plans.
	CLlr A Haynes left 10.32 and re-joined the meeting 10.34
HROS09-22/23	Churchmans Meadow Footpath It was resolved unanimously to recommend to the Full Council to resolve: New specification agreed for the Churchmans Meadow – Path from Pondfield Road to the play area, so all quotations can be comparable. Report compiled by CLlr R Burse and to be sent to Facilities Officer, Jane Strong for her to recontact all contractors that quoted, so all quotations are comparable;
HROS10-22/23	King George V Building Changing Room/Little Street/Apple Tree premises It was resolved unanimously to recommend to the Full Council to resolve: - Task & Finish Update – Group to undertake further findings in relation to costs incurred for gas/electric/water prior to November 2023 and lease renewal; - Condition Survey – Clerk to locate hard copy of survey from May/July 2018; - KGV Patio area – damage to tiles – awaiting quotation - Changes requested to the accessible toilet/shower room located within Little Street - To be agreed; - Use of Apple Tree Café Space, The Chairman to write to Little Street confirming RPC support in principle, increased cost implications due to use of utilities however RPC would not look to increase at this time, in support of a new business and as a gesture of goodwill; - Accessible toilet and Shower facility – Facilities Officer and Clerk to obtain quotations for the facility within the KGV changing room area;
	CLlr P Kornysky left 11.03 and re-joined the meeting 11.05
HROS11-22/23	King George V Field Usage It was resolved unanimously to recommend to the Full Council to resolve: - To establish all field use and hirers and for bookings to be made via the Parish Office, due to the popularity of the field and multiple users; - All KGV changing room facilities to be booked via the parish office, due to popularity of the field and multiple users; - Clerk to check with Rudgwick Football Club on training sessions and Winter/Summer field use requirements for training;
	CLlr A Haynes left 11.13 and re-joined the meeting 11.15
	The Chairman moved to items: HROS13-22/23 Tree Survey HROS14-22/23 Churchyard extension
11.22	CLlr P Kornysky and CLlr S Kornysky left the meeting
HSOS12-22/23	RosPA Actions It was resolved unanimously to recommend to the Full Council to resolve: - To identify and prioritise actions in the report; - To consider a RoSPA budget for future works relating to RoSPA actions; - To note the excellent work undertaken to date since the last report and the minimal

	actions required; http://www.rudgwick-pc.org.uk/transparency/rospe-inspection-reports/
HROS13-22/23	Tree Survey It was resolved unanimously to recommend to the Full Council to resolve: A tree survey of all Council's woods/trees to be undertaken, at a cost of £645.83 excluding VAT in adherence to recommendations by Horsham District Council. (Our last tree survey was in March 2021 and we require one every 18 months)
HROS14-22/23	Churchyard extension It was resolved unanimously to recommend to the Full Council to resolve: A meeting on Monday 12 th September has been arranged between RPC and the Church to discuss - With reference to: Payments to be made, item 'Transfer of Land' £1,945.20 (<i>FC170-19/20 Cemetery Extension It was unanimously agreed to resolve the spending of £1,700 from Earmarked Reserve for the next development stage of the cemetery extension as described in the report.</i>) It was unanimously resolved to agree for the clerk to write to the Church to – **Request the PCC pay the initial bill (not RPC) and then we will reimburse the £1945.20. **Increase our original commitment by a max. of 50%
HROS15-22/23	Date of next meeting: date to be advised It was resolved unanimously for the next Halls, Recreation and Open Spaces Committee Meeting date to be advised.

There being no other business, the Chairman closed the meeting at 11.34am

Councillor Alex Haynes
Chairman

Date