



RUDGWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 16th January 2023 at Rudgwick Hall, Bucks Green, RH12 3JJ at 7 pm.

Present: Councillors D Buckley (Chairman), R Burse, A Gormley, A Haynes, P Kornycky, S Kornycky, I Maclachlan and P Thompson.

Also, present Anna Clayton – Clerk and one member of the public.

The meeting was opened at 7.01pm

FC219-22/23	Apologies for Absence Apologies were received from Cllr S Alker, West Sussex County Councillor (WSC Cllr) Christian Mitchell, HDC Richard Landeryou and Cllr A Ryan and noted .
FC220-22/23	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made. Cllr A Gormley – Sussex Topiary
FC221-22/23	<u>Minutes of Council Meeting 12th December 2022</u> It was unanimously resolved for the Minutes as an accurate record of the Council Meeting held on 12 th December 2022 and for the chairman to sign these.
7.03pm	Cllr A Haynes joined the meeting
FC222-22/23	District and County Councillors Reports (for noting only) It was unanimously resolved to note WS County councillor Mitchell <u>report</u> . It was unanimously resolved to note HDC Landeryou's <u>report</u> . Cllr Gormley raised concerns over continual flooding on The Haven Road, will be following up with WS County councillor Mitchell. The Chairman formally thanked WS County councillor Mitchell and HD Councillor Landeryou for their reports. RPC would welcome WS County councillor Mitchell's attendance at a future meeting.
FC223-22/23	Public Speaking Session A resident asked for an update on the dead tree on the A281, Clerk to follow up with WSCC.
FC224-22/23	Planning

	To report on:		
i)	Current Planning Applications were resolved unanimously and noted for comment to Horsham District Council (HDC).		
Applications considered at Rudgwick Parish Council Meeting 16 th January 2023			
Application No	Applicant	Reason for Application	Recommendation
DC/22/2344 06.01.2023	Wagonford, Haven Road, Rudgwick	Demolition of existing garage and erection of a detached replacement garage/carport	No Objection
DC/22/2295 19.12.2022	1 Arundene, Loxwood Road, Rudgwick	Erection of a single storey rear extension (Lawful Development Certificate – Proposed)	No Objection
DC/23/0002 06.01.2023	44 Pondfield Road, Rudgwick	Surgery 1x Oak	No Objection
ii)	It was unanimously resolved to note Planning Applications comments made under delegated powers		
iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by RPC on previous applications		
iv)	It was unanimously resolved to note no appeal notices and decisions;		
v)	It was unanimously resolved to note the compliance issues being considered by HDC.		
vi)	It was unanimously resolved to note that no Planning Applications were sent for consideration at Planning Committee North;		
vii)	It was unanimously resolved to note the update on - Windacres PI Hearing was on the 4th January 2023, decision in mid-February. - Fairlee Decision – Rudgwick NHP featured prominently in the report. DC/21/2482 43 Dwellings off the A281 (Rudgwick/Bucks Green) - Skatepark – HDC – Removal of condition 4 of previously approved application DC/22/0263, disappointed that HDC were not able to refund the application fee due to the errors/issues incurred.		
FC225-22/23	Correspondence Update (for noting only) Penny Marsh - Sussex Topiary Campsite – Naldretts Lane RH12 3BU		
FC236-22/23	Chairman’s Report It was unanimously resolved to note Chairman’s announcements: Warm Spaces - It was decided to continue the initiative and to use Jubilee Hall as it’s a better location and more central to the village. Sessions to be advertised for: Friday 27th January, Friday 3rd February and Friday 10th February at JH 10am – 12pm. Cllr volunteers required for 2-hour sessions. Further sessions to be discussed at the FCM in February. - Coronation – Communication to be made with sporting organisations in the village to establish if any Coronation events are to be planned. RPC happy to assist with use of the hall or financial contribution. - PCSO – Next drop in session to be held at RH on Monday 13th February 10am –		

	1pm, it was suggested that the Clerk contacts the PCSO to suggest a Wednesday at the Book Exchange or a presence outside the CO-OP. A letter of thanks for RPC condolences, was received from Buckingham Palace.
FC227-22/23	Clerk's announcements/decisions (for noting only) It was unanimously resolved to note Clerk's Weekly Updates (from 12th December 2022 – 15th January 2023) • Trees at Churchmans Meadow – Meeting took place on 6th Jan and the following will be planted on Saturday 21st (Volunteers welcome) - 11 wild cherry, 55 Hawthorn, 58 dog wood, 2 Field Maple – Clerk to advertise on FB • Connected Kerb - WSCC - Rudgwick Hall - Electric Vehicles Chargepoints – Clerk has advised the FIT land is not a financially viable option and a new location for the charge points to be looked into. • KGV Roof Leak – Roofers have been instructed to visit site to provide a quote for works – once quotations received this will be added to a future agenda. Clerk requested any roofing company recommendations • Commercial valuation of KGV building – Clerk has contacted the Surveyor to establish time scales for this to be actioned, estimated costs for this will be £1,500.00 plus VAT. – On hold • New Government initiative - defibrillators to be increased with new funding - more information to follow - for noting only. https://www.gov.uk/government/news/number-of-defibrillators-to-be-increased-with-new-funding • WSCC - Vulnerable road users and active travel at heart of new speed limit policy – The TCWG have been made aware of the latest update. • Provisional local government finance settlement 2023 to 24 - https://www.gov.uk/government/consultations/provisional-local-government-finance-settlement-2023-to-2024-consultation • New benches and picnic benches in situ on The KGV playing field. • Platinum Jubilee Village Hall Fund - https://acre.org.uk/platinum-jubilee-village-halls-fund/ Fund Criteria states 8. Are Village Halls run by Parish Councils acting as sole trustee eligible? Yes, but they must be able to demonstrate that the hall is run and managed according to charity law. Applications will not be accepted from Parish Councils where the hall is not a charity and is run and managed according to local authority rules and regulations. Parish Councils would not be able to include the VAT in the eligible project costs section of the costs and funding form as they can reclaim it, which would not enable us to apply. • Re-application to Community Climate Fund through HDC – The Clerk is working with HDC, awaiting meeting with an energy efficiency adviser from BHESCO, so we can move the project initiative forward. • Horsham District Local Plan development paused & change in Leader of Horsham District Council - Senior councillors of Horsham District Council have voted to pause the development of the Horsham District Local Plan until later in the year. The planned meetings of Cabinet and full Council on 18 January have therefore been cancelled. The Plan, which was set to go to a Regulation 19 consultation in February 2023 sets out how the District will deliver the required number of homes in a sustainable way, supporting the requirements to be water neutral and the delivery of community infrastructures, transport links and opportunities for local employment. Councillor Jonathan Chowen has resigned from his role as leader of the Council with immediate effect. Councillor Tony Hogben, as deputy leader, will act as leader until Council is able to appoint a new Leader at its next meeting.

	http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC228-22/23	Parish Council representatives on outside Organisations (for noting only) It was unanimously resolved to note the update. • RYC – no committee meeting since last update, closed over Christmas. Sensor lighting going in and being funded from the Climate fund. Drainage pipework issues are still ongoing.
FC229-22/23	Finance It was unanimously resolved to note payments made/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and approve all payments to be made. • Payments made/received December; • Detailed Receipts & Payments by budget heading December; • Bank Reconciliations for December Lloyds: Business, Savings, Deed and NS&I Accounts; • Monthly Bank Reconciliation; • Payments to be made Proposed by Cllr P Kornysky and seconded by Cllr A Gormley
FC230-22/23	CCTV Policy It was unanimously resolved to approve to adopt the CCTV Policy in accordance with Standing Order 5.j.xvii. Proposed by Cllr P Kornysky seconded by Cllr I Maclachlan and agreed unanimously
	Cllr Gormley left the meeting at 8.23pm and returned at 8.25pm
FC231-22/23	KGV Bollard Lighting It was unanimously resolved to agree to work out the costings to run the bollard lighting and agree the timing of the lighting. Once information has been collated, agenda item to be deferred to the February meeting.
FC232-22/23	Sussex Green Living It was unanimously resolved to agree in principle the proposal from Sussex Green Living to spend £300 for a days pop up mobile unit in the village. This is subject to the Clerk obtaining more information from Sussex Green Living, requesting an example of a successful day and establishing whether the unit can be moved to different locations during the day.
FC233-22/23	Climate and Environment Group Update It was unanimously resolved to note the update from Cllr Burse and discuss the 6 Month Project Plan The Chairman thanked Cllr Burse for his report.
FC234-22/23	Committee and Working Group Appointments for New Councillors. It was unanimously resolved to approve changes to the committee and working group appointments to include new Councillors. Cllr A Ryan to be appointed to the:

	• Planning Committee • Climate and Environment Working Group Complaints Committee (four members): Cllr Buckley, Cllr Maclachlan, Cllr Alker, Cllr Gormley. Finance Policies and Human Resources Committee (four plus CM/VCM): Cllr Burse, Cllr Gormley, Cllr Buckley, Cllr P Kornycky, Cllr S Kornycky, Cllr Thompson. Halls, Recreation and Open Spaces Committee (seven members): Cllr Burse, Cllr Haynes, Cllr Buckley, Cllr P Kornycky, Cllr S Kornycky, Cllr Maclachlan, one vacancy. Planning Committee (seven members) Cllr Buckley, Cllr Gormley, Cllr Haynes, Cllr S Kornycky, Cllr Maclachlan, Cllr Ryan, Cllr Thompson Emergency Planning, Resilience and Community Safety Group (four including two councillors): Cllr Alker, Cllr Burse, Cllr Gormley, one vacancy. Traffic Calming Working Group: (No maximum, with min two councillors): Cllr Haynes, Cllr P Kornycky, Cllr S Kornycky Drainage Working Group: (No maximum, with min two councillors): Cllr S Alker, Cllr P Thompson, Cllr A Haynes Climate and Environment Group: (No maximum, with min two councillors): Cllr R Burse, Cllr A Ryan
FC235-22/23	RH Kitchen Project Update It was unanimously resolved to note the update from Cllr P Kornycky. • Kitchen now fully in use • Shutter and Locker cupboards still to be installed, along with appliances • Currently within budget approved The Chairman thanked Cllr Kornycky for his hard work on the project.
FC236-22/23	Churchmans Meadow Path It was unanimously resolved to note the update and for the Clerk to contact the contractor for a revised quotation, to give a final price with adjustments 1)soil distributed on site, as agreed, 2) without the 5m 'crossover' section and to quote for MOT type 1 and the other with the road plannings/scalpings, with works to start in March 2023 (subject to weather). Cllr A Hayne to make contact with a contractor to also quote for the work. Decision to be made in the February FCM.
FC237-22/23	Staffing It was unanimously resolved to approve payment of overtime for the Facilities Officer. Proposed by Cllr A Haynes and seconded by Cllr R Burse.
FC238-22/23	Date of next Meeting: 13th February 2023, at 7.00 pm It was resolved to note the date of the next meeting as 13th February 2023, at 7.00 pm.

There being no other business, the Chairman closed the meeting at 8.50 pm

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Councillor D Buckley
Chairman

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Date