



RUDGWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 13th March 2023 at Rudgwick Hall, Bucks Green, RH12 3JJ at 7 pm.

Present: Councillors S Alker, D Buckley (Chairman), R Burse, A Haynes, P Kornysky, S Kornysky, I Maclachlan, A Ryan and P Thompson.

Also, present Anna Clayton – Clerk and two members of the public.

The meeting was opened at 7.03pm

FC267-22/23	Apologies for Absence Apologies were received from West Sussex County Councillor (WSC Cllr) Christian Mitchell, HDC Richard Landeryou and noted. Cllr A Gormley was absent.
FC268-22/23	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made. Cllr P Kornysky advised he is Vice president of the Gardening Association.
FC269-22/23	<u>Minutes of Council Meeting 13th February 2023</u> It was unanimously resolved for the Minutes as an accurate record of the Council Meeting held on 13th February 2023 and for the chairman to sign these.
	Cllr A Haynes joined the meeting 7.05pm
FC270-22/23	District and County Councillors Reports (for noting only) It was unanimously resolved to note HDC Landeryou's report: HDC Landeryou highlighted that the budget for 23/24 still sees Horsham District Council with the lowest council tax in the County while maintaining first class community services. At the same time providing £1.5 m of funds to support the most financially vulnerable in the District, something few other Councils have been able to do. Cllr S Kornysky requested the clerk to contact (WSC Cllr) Christian Mitchell to follow up on: • The dead tree of the A281. • To intervene and assist in actions on Kilnfield Road/Church Street, reported by many residents, Highways aware of numerous erosions in road, potholes have re-opened and Cllrs are happy to meet to discuss the concerns with the road.

FC271-22/23	Public Speaking Session A resident raised concerns in relation to agenda item FC284-22/23 and the preference for the patio to be repaired rather than replaced.		
FC272-22/23	Planning To report on:		
i)	Current Planning Applications were resolved unanimously and noted for comment to Horsham District Council (HDC).		
Applications considered at Rudgwick Parish Council Meeting 13 th March 2023			
Application No	Applicant	Reason for Application	Recommendation
DC/23/0259 24.02.2023	Arun House, Church Street, Rudgwick	Erection of single storey and split level side and rear extensions.	No Objection
DC/23/0240 17.03.2023	2 Monks Farm Cottages, Honeywood Lane, Okewood Hill	Erection of a single storey rear orangery extension	No Objection
DC/23/0096 24.02.2023	Ranvers House, The Haven, Billingshurst	Removal of existing stable block and erection of a single storey building for the storage of garden, tools, and estate machinery.	No Objection
DISC/23/0053 24.02.2023	Oakfield, Cox Green, Rudgwick	Approval of details reserved by condition 5 to approved application DC/21/2211	
DC/23/0384 03.03.2023	11 Cape Copse, Rudgwick	Fell 1 x Ash	No Objection providing the HDC tree officer is content with the application.
DC/23/0278 14.02.2023	Viola Cottage, 7 Haven Road, Rudgwick	Non Material Amendment to previously approved application DC/22/0144 (Erection of a single storey side extension) to allow for the removal of part of the rear addition and 2no rooflights.	
ii)	It was unanimously resolved to note Planning Applications comments made under delegated powers		
iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by RPC on previous applications		
iv)	It was unanimously resolved to note the new applications being considered/determined by the Planning Inspectorate . Windacres Farm Planning appeal was dismissed by the Planning Inspectorate.		

v)	It was unanimously resolved to note there is no planning compliance issues being considered by HDC.
vi)	It was unanimously resolved to note no planning applications are being considered at Planning Committee North.
vii)	Loxwood Clay Pits Planning Appeal – Cllr S Kornycky advised the Loxwood Claypits appeal has been withdrawn.
FC273-22/23	Correspondence Update (for noting only) • Book Exchange Letter of Thanks • WSCC letter – Rudgwick Bus Stop Requirements
FC274-22/23	Chairman's Report It was unanimously resolved to note Chairman's announcements: Drop-in sessions/Warm Spaces – to continue and be reassessed in two months' time. Dates confirmed for April and May. Next Drop session will be Friday 28 th April and Friday 26 th May 10.30-12 at Jubilee Hall and to be revisited in the June meeting. Cllrs to confirm with the Clerk on their availability to help.
FC275-22/23	Clerk's announcements/decisions (for noting only) It was unanimously resolved to note Clerk's Weekly Updates (from 13 th February 2023 – 12 th March 2023) • Clerk met with the building surveyor 21.2.23. Awaiting his findings/report. • Projector repair, Dell unable to assist, cost to repair not financially viable. New Epson projector purchased. • A further email has been sent to the landowner, for the Jubilee Hall project and a meeting has been requested. The Landowner has responded and is not looking to progress this further at this time. • Land on the North Side of Thurne Way, Rudgwick – Enquiry submitted to WSCC Highways and Transport – They responded: <i>Thank you for your enquiry. I inspected the site on Tuesday 21/02/23. Without going into the legal technicalities, I would strongly advise against cutting back vegetation originating on private land encroaching within the publicly maintainable highway. That is our responsibility. We would not officially condone such activity. As the relevant Highways Authority, we must be mindful of cutting back privately owned vegetation also. This is a very curious situation whereby a very narrow strip of private land exists parallel to the footway on the northern side of the highway. This makes it difficult to determine ownership of the vegetation & thereby responsibility for maintenance? Please allow me to take the matter up with Highways Management in order to progress the matter on the Parish Council's behalf.</i> • RYC drain repair works are scheduled for 27th March through to Thursday 30th March, • Facilities Officer will be coordinating the Rudgwick Hall – Spring Clear Out and will be in touch to confirm dates. • From 1st March the Rudgwick Parish Church Office is closed indefinitely. • Public Rights of Way Routine Maintenance – The local Access Ranger, will be organising Public Rights of Way inspections to be carried out next month in the parish. Issues with the paths, including vegetation, and furniture (signage, stiles, bridges etc.) will be recorded and logged at this time. Following the inspection routine maintenance work for which WSCC is responsible will be prioritised for

	delivery by our contractor. • Horsham District Council response to Levelling-up and Regeneration Bill: Reforms to National Planning Policy • HDC Coronation Grant £200 – Clerk has requested this grant • King Charles Coronation Footpath Proposal – Clerk has contacted PROW • Notification on changes to Highways Online Reporting - WSCC. Announcing 'Love West Sussex' is to be shut down on 28th April 2023 Customers who previously reported online via Love West Sussex do not need to take any action as we have arranged for them to be automatically redirected to our corporate website and the Report a problem with a road or pavement Full URL as follows: https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/ Cllr P Kornysky requested that the Clerk contacts HDC Landeryou with reference to – RPC has noted the HALC letter to HDC dated 26th February regarding the delay to the Local Plan, and also now has sight of the response of the Leader. RPC has also now been able to review HDC's official response to the related NPPF changes consultation organised by the government. Consequently, RPC would like a specific explanation as to the benefits of the delay to Rudgwick Parish, given especially that its Neighbourhood Plan process 'delegated' to HDC the site allocations process, and hence the specific allocations to meet our determined housing needs continue to be stalled. In addition, it is noted in the Leader's response that "in January they (<i>all members</i>) were all sent copies of the draft Plan and asked to come back to the council's Local Plan team/Strategic Planning with any queries"; so RPC presumes that our district councillor has a copy? Given that assumption, RPC would like to refer our district councillor to the document of FC209 22-23 (December 2022 Full Parish Council Meet) dated 4th October 2021. This document was prepared by RPC, at HDC's request, to provide feedback and concerns regarding the R19 draft that went to Cabinet, but was subsequently pulled before coming to Council. RPC would like to know the extent that the latest R19 draft answers these legitimate concerns, and if not the objective reasons for non-adherence. http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC276-22/23	Parish Council representatives on outside Organisations (for noting only) It was unanimously resolved to note the update. • HALC Meeting 22.2.23 7pm (Draft Minutes) HALC Response to Local Plan Delay Councillor Claire Vickers, Leader of Council, Horsham District Council Response Cllr P Kornysky gave an update.
FC277-22/23	Finance It was unanimously resolved to note payments made/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and approve all payments to be made. • Payments made/received February; • Detailed Receipts & Payments by budget heading February; • Bank Reconciliations for February: Business, Savings, Deed and NS&I Accounts;

	• Monthly Bank Reconciliation; • Payments to be made Proposed by Cllr P Thompson and seconded by Cllr P Kornysky
FC278-22/23	EGRGA PLI It was unanimously resolved to agree to EGRGA Public Liability Insurance amount of 5 million and to approve that this sum is adequate for the summer show event on the 15th July 2023, for use of the top of the KGV field. Proposed by Cllr P Thompson and seconded by Cllr A Haynes
FC279-22/23	Memorial Bench/Scattering of Ashes It was unanimously resolved to approve a memorial bench sited on the KGV playing field. RPC approves the request of a small plaque/inscription with their names on and suitable words. The request to scatter the ashes nearby – discreetly and with no ceremony has also been approved. The Clerk to write to the family to discuss options and location.
FC280-22/23	Traffic Calming (Church Street) and new WSCC Speed Limit Policy It was unanimously resolved to note the new WSCC Speed Policy and approve (in principle) the already accepted Wilbar Associates measures proposed for Church Street, should be in conjunction with a reduced 20mph speed limit. Cllr support and suggestion was made for the 20mph area to be between the village gates near Hawkridge and the village gates at Watts Corner. It was noted that at full council meeting in October 2022 RPC approved traffic calming proposals for Church Street subject to WSCC guidance and consultation with the community. On 5th January 2023 WSCC implemented significant changes to its speed limit policy. RPC noted and welcomed these changes especially those in support of vulnerable road users (VRU). RPC considered that the village environment of Church Street be at level 1 of the new functional hierarchy/route assessment. This could facilitate a reduced 20mph speed limit to protect VRU. As current average speeds likely exceed 26mph supporting measures are expected necessary. RPC considered the previously approved measures to be a wholly appropriate starting point in defining such engineering interventions. RPC also noted the recently approved scheme for Slinfold, involving an extensive 20mph speed limit. It was concluded: In the light of the new speed limit policy, RPC strongly supports research into a 20mph speed limit for Church Street (at least partial, but preferably all) in conjunction with the previously agreed measures. RPC requests that the TCWG refines the October 2022 scheme to incorporate a 20mph speed limit adjusting/supplementing the original measures as required, ultimately to make a formal CHS submission to WSCC by 31st July 2023. RPC notes that public support for such a scheme is essential and so the opportunity of the Annual Parish Meeting will be taken to begin the consultation process with a presentation of the (currently understood) potential main components.
	Cllr S Alker left the meeting at 8.02pm and re-joined at 8.05pm
FC281-22/23	Climate and Environment Group Update

	It was unanimously resolved to note the update from Cllr Burse and the 6 Month Project Plan Feedback on short term ideas/wins welcome. The Chairman thanked Cllr Burse for his report.
FC282-22/23	Go Greener Proposal It was unanimously resolved to approve in principle The Go Greener Rudgwick Group to man a stand on the 15th July for the sum of £100.00, subject to EGRGA approval at their event. Cllr Burse to contact The Go Greener Group to establish how the £100 will be spent, suggestions from RPC is for the money to be used in connection with the event and to benefit the community on the day. Proposed by Cllr S Kornysky and seconded by Cllr R Burse.
FC283-22/23	Energy Survey It was unanimously resolved to agree for RPC to look at alternative contractors for their energy survey. Clerk/Cllrs to investigate further and establish if other Parish Councils have been successful in obtaining the HDC grant and the contractors used for their energy advice. Cllr P Thompson to approach local residents for advice and assistant.
FC284-22/23	Rudgwick Tennis Club – patio Refurbishment It was unanimously resolved to agree for the Clerk to contact the tennis club to request clarification on quotation 3 and to identify if this was for repair or replacement. RPC was in favour of option 3 however felt they couldn't make an informed decision due to lack of description. Further information required/details/guarantee of work. Once this this has been provided a decision will be made in the April meeting. See report
FC285-22/23	Bucks Green Room It was unanimously resolved to note Cllr A Ryan's update and thanks to Cllr P Kornysky and Cllrs involved, for all the hard work on completing the project. Suggestions were made on hire opportunities and business focus. Clerk to investigate Rudgwick Village Hall web page linking to the Rudgwick Parish Council website.
FC286-22/23	Online Booking It was unanimously resolved to approve in principle an online booking system for Rudgwick Hall, Bucks Green Room and Jubilee Hall. Clerk to investigate options available through Rialtas to accounting can potentially be linked. Cllr Thompson was concerned over RPC website compromised security, Clerk to follow up with Hallmaster to check. Suggestion to include Field Users was mentioned. To be discussed further at the April FCM.
FC287-22/23	KGV Roof Leak/Building Surveyor Update It was unanimously resolved to note the Surveyors report. The task and finish group will be meeting on 21st March to discuss recommendations noted in the report. Clerk to

	update in the April meeting. Report circulated prior to the meeting.
FC288-22/23	KGV Water Compliance/cleaning It was unanimously resolved to approve the continuation of a weekly clean at KGV from 2hrs each week to 1hr, to include the flushing and cleaning of the toilets, at a cost of £18.75 ex vat per hour. This will be until 30th June, when this will be reviewed. HROS Meeting to be arranged after the elections. To include concerns over JH toilet facilities. Proposed by Cllr S Kornycky and seconded by Cllr P Kornycky.
FC289-22/23	Date of the APM – 2nd May 7.30pm It was resolved to note the date of the APM (Annual Parish Meeting) as 2nd May 2023, at 7.30 pm.
FC290-22/23	Staffing It was unanimously resolved to approve 10.5hrs overtime for the assistant clerk, Clerk to take additional time in lieu. Proposed by Cllr A Haynes and seconded by Cllr I Maclachlan
FC291-22/23	Date of next Meeting: 18th April 2023, at 7.00 pm It was resolved to note the date of the next meeting as 18th April 2023, at 7.00 pm.

There being no other business, the Chairman closed the meeting at 8.58 pm

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Councillor D Buckley
Chairman

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Date