



RUDGWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 11th September 2023 at Rudgwick Hall, Bucks Green, RH12 3JJ at 7 pm.

Present: Councillors D Buckley (Chairman), R Burse, A Haynes, P Kornysky, S Kornysky, West Sussex County Councillor Christian Mitchell and R Wild.

Also, present Anna Clayton – Clerk and two members of the public.

FC090-23/24	Apologies for Absence Apologies were received from Cllr Alker, R Landeryou (Horsham District (HD) Councillor, Cllr Maclachlan, Cllr Ryan and Cllr Thompson and noted.
FC091-23/24	Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made. Cllr P Kornysky advised he is on the RPS committee and will have an interest in agenda item FC113 – 23/24.
FC092-23/24	Minutes of Council Meeting of 10th July 2023 It was unanimously resolved for the minutes as an accurate record of the council meeting held on 10th July 2023 and for the Chairman to sign these.
FC093-23/24	District and County Councillors Reports (for noting only) It was unanimously resolved to note WSCC Christian Mitchell verbal update, advising nothing to report but happy to answer any questions. Cllr P Kornysky thanked WSCC Mitchell for his support in relation to the traffic calming proposals (minor realignment of Kilnfield Rd roundabout) Cllr S Kornysky requested an update on the temporary bus stop proposal discussed at our July FCM. WSCC Mitchell to chase this up. It was unanimously resolved to note HD councillor Landeryou email to the Clerk to advise there was nothing to report, as August only saw one meeting at which councillors attended, Planning Committee North, at which the application on land adjacent to Oakfield was approved. September has a full list of committee meetings which will be reported on at the October meeting. The Chairman formally thanked both Cllrs for their reports.
FC094-23/24	Public Speaking Session Two representatives from Binnies UK Ltd on behalf of Southern Water, spoke about agenda item FC102-23/24 and answered any Cllr questions.

	It was unanimously agreed to move item FC102-23/24
FC102-23/24	Rudgwick wastewater treatment works It was unanimously resolved to note the update , representatives have noted two questions presented to them (excessive rainfall – untreated spillage/Capacity – how many more houses) and will liaise with Southern Water for a response. Presentation
FC095-23/24	Planning To report on:
i)	There are no current Planning Applications for consideration at Rudgwick Parish Council Meeting 11 th September 2023.

ii)	It was unanimously resolved to note Planning Applications made under delegated powers
iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by Horsham District Council on previous applications;
iv)	It was unanimously resolved to note the new applications being considered/determined by the Planning Inspectorate .
v)	It was unanimously resolved to note that no Planning Applications were sent for consideration at Planning Committee North
vi)	It was unanimously resolved to note the new Planning Compliance issues being considered by HDC.
vii)	It was unanimously resolved to note To report on the schedule of outstanding Planning Compliance Issues being considered by HDC (for noting only).
	Further communication required in relation to DC/23/0235 – Cllr S Kornicky to update
FC096-23/24	Correspondence Update (for noting only)
FC097-23/24	Chairman's Report It was unanimously resolved to note Chairman's announcements: • 80th Anniversary Of D-Day next June – RPC to commemorate. • Rudgwick Day – Parish Magazine to gauge interest. • Oak Trees – Clerk to circulate information to Cllr for further discussion. • T&F update – no further update, Clerk to follow up response.
FC098-23/24	Clerk's announcements/decisions (for noting only) It was unanimously resolved to note Clerk's Weekly Updates (from 10 th July – 10 th September 2023) • DMMO 2/21 – Definitive Map Modification Order to modify the definitive map and statement for Petworth to add a footpath between footpath 795 and footpath 797 in the parish of Loxwood • Southern Water have made contact re access and trees. Concerns regarding

	overgrown access and overhanging branches to the pumping station; requested RPC undertake this work to ensure site is fully accessible and safe. - Football club have advised signage is in hand, with reference to children climbing on the dug outs. Goal caps have also been requested. - Hirer concerns over RH floor, Clerk/Facility Officer investigated and cleaned correctly with no obvious issues. Refurbishment of RH flooring to be discussed further at next HROS meeting. - Purchase of Salt bins to be included on Octobers agenda (new bin required at corner of Tates Way and investigate possible new location at Windacres) - Water Leak outside RH – Insurers notified, ongoing - Tennis Club patio works to commence on Monday the 2nd of October - HDC Cost of Living Support fund applications have opened, Clerk has corresponded with RPC on decision to apply. - Local Plan Parish Workshop: North of the District - Chairman of the Planning Committee, Cllr Sue Kornicky, and Cllr Paul Kornicky will be representing Rudgwick Parish Council at the Local Plan Parish Workshop on 14th September 2023. - Jubilee Hall – Clerk and Cllrs met with HDC Conservation Officer for Listed Building Advice http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC099-23/24	Parish Council representatives on outside Organisations It was unanimously resolved to note reports received. HDC & HALC AGM held on 26th July (Minutes) HDC Minutes 19 July HDC Climate Action Meeting – Cllr Burse to discuss under item FC111-23/24
FC100-23/24	Finance It was unanimously resolved to note payments/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and to resolve to approve transfer/ payments to be made. - Payments made/received July/August; - Detailed Receipts & Payments by budget heading July/August; - Bank Reconciliations for July/August: Lloyds: Business July/August, Savings July/August, Deed July/August and NS&I July/August Accounts; - Monthly Bank Reconciliation July/August; - Payments to be made Proposed by Cllr P Kornicky and seconded by Cllr R Wild
FC101-23/24	Actions from Halls, Recreation and Open Spaces Committee Meeting 12th July 2023. It was unanimously resolved to action the recommendations from the HROS Meeting 12th July 2023: Cllr A Haynes gave a verbal update. HROS11-23/24 Cricket Club Garage – note that currently no budget for these works however agreement in principle.
FC102-23/24	Item moved, after FC094-23/24
FC103-23/24	Insurance policy for Rudgwick Parish Council falls due for renewal on 1st October 2023 It was unanimously resolved to approve Hiscox Insurance Schedule for 2023/24 at a premium of £5,039.67 including IPT and fee. Proposed by Cllr P Kornicky and seconded by Cllr R Burse
FC104-23/24	Watts Corner Update

	It was unanimously resolved to note the Feasibility Report Wilbur Associates carried out. This will be looked at in conjunction with Traffic Calming reports also compiled. Landowner has been contacted but no reply to date.
	Cllr S Kornysky left the meeting at 8.06pm and returned at 8.08pm.
FC105-23/24	CM Footpath It was unanimously resolved to approve expenditure of £4800.00 plus VAT for the installation of a new footpath at Churchmans Meadow and for the clerk to verify timescale for works along with clarifying materials to be used. Axtell Surfacing and Groundworks appointed. Proposed by Cllr R Wild seconded by Cllr P Kornysky
FC106-23/24	Oil Tank Security It was unanimously resolved to note the quotations received for the installation of a cage for the oil tank at RH. Clerk to check with insurers over cover provided. Defer item indefinitely due to costs. Clerk to contact neighbouring properties to advise the Parish Council have increased security, with additional cameras and lighting. RPC to monitor and reassess if required.
FC107-23/24	Tree Works It was unanimously resolved to approve expenditure of £1360 ex VAT on tree works, noted from recommendations on the tree survey. Clerk to incorporate tree works required at the pumping station. Proposed by Cllr A Haynes seconded by Cllr S Kornysky
FC108-23/24	Speedwatch It was unanimously resolved to approve expenditure of up to £75 ex VAT for 2 x black printer cartridges used for the Speedwatch team record sheets and for RPC office to print any future documentation required. Proposed by Cllr P Kornysky seconded by Cllr S Kornysky
FC109-23/24	Replacement Light Fittings KGV Changing Rooms/Jubilee Hall It was unanimously resolved to agree proceeding with a grant application for HDC Community Climate Fund, next Grant opens 2 October 2023 - Closes 12 November 2023 and considering RPC expenditure, if unsuccessful grant application. Cllr assistance requested.
FC110-23/24	Policies and Procedures It was unanimously resolved to adopt the policies. Accessibility Statement CCTV Child Protection Policy Co-Option Policy Community Engagement Policy Document Retention Policy Email & Internet Usage Policy Internal Control Policy Investment Policy

	Members Allowance Policy (include staff Christmas dinner) Privacy Notice Recording Public Media Policy Section 137 Grants Policy Terms of Reference (Halls, Recreation and Open Spaces – times of meetings to be published) Proposed by Cllr S Kornysky seconded by Cllr R Burse
FC111-23/24	Climate and Environment Group and the Emergency Planning, Resilience and Community Safety plan It was unanimously resolved to note the Climate and Environment Group and the Emergency Planning, Resilience and Community Safety plan
FC112-23/24	Update on the Downs Link Crossing TRO/WSCC Highways Issues It was unanimously resolved to note the verbal update from Cllr S Kornysky. Disappointment as recent TRO rejected again, ongoing communications with WSCC Highways. Pegasus crossing ruled out completely. Further actions need to be discussed and addressed. Deferred for further discussion at the October FCM.
FC113-23/24	Rudgwick Place Sign - site of old noticeboard by Co-Op It was unanimously resolved to approve the proposed place sign by the Co-Op at the site of the old noticeboard for Agenda document and that the Preservation Society wish to sponsor this (est. max. £250). Proposed by Cllr S Kornysky seconded by Cllr R Burse
FC114-23/24	Heating/Hot Water controls for KGV changing rooms It was unanimously resolved to approve the quotation from Goodwins and expenditure of £2335 for works required for the Heating/Hot Water controls for KGV changing rooms. Proposed by Cllr R Wild seconded by Cllr A Haynes
FC115-23/24	Storing the PC's old minutes' in WSCC archives It was unanimously resolved to approve storing the PC's old minutes' in WSCC archives.
FC116-23/24	Date of next Meeting: 9th October 2023, at 7.00 pm It was resolved to note the date of the next meeting as 9th October 2023, at 7.00 pm.

There being no other business, the Chairman closed the meeting at 8.58 pm

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Councillor D Buckley
Chairman

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Date