

HROS34-23/24	Apologies for Absence To receive for approval.
HROS35-23/24	Declarations of Interest To receive any declarations of interest by councillors on any matters to be considered at meeting and notifications of changes to members' Register of Interests. Any clarification on whether a Member has an interest should be sought before attending the meeting.
HROS36-23/24	Minutes of Council Meeting of 1st November 2023 To receive for approval.

HROS37-23/24	Public Speaking Session (for noting only)
HROS38-23/24	Clerk's announcements/decisions (for noting only)
HROS39-23/24	Rudgwick Hall To receive, consider to recommend further actions.
HROS40-23/24	Jubilee Hall To receive, consider to recommend further actions.
HROS41-23/24	Grant Applications - RH To receive, consider to recommend further actions.
HROS42-23/24	Facilities/Maintenance Work Schedule Update To receive, consider to recommend further actions.
HROS43-23/24	King George V Building / Little Street premises To receive, consider to recommend further actions.
HROS44-23/24	Pricing Structure for Field Users Fees To receive, consider to recommend further actions.
HROS45-23/24	Churchmans Meadow Path To receive, consider to recommend further actions.
HROS46-23/24	Fire risk assessments To receive, consider to recommend further actions.
HSOS47-23/24	RYC MUGA/Basketball space at RYC To receive, consider to recommend further actions
HSOS48-23/24	Emergency call out procedures for building service issues To receive, consider to recommend further actions.
HSOS49-23/24	Building Survey Update To receive, consider to recommend further actions.
HSOS50-23/24	Water Compliance renewals To receive, consider to recommend further actions.
HROS51-23/24	Date of next meeting: date to be advised

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

RUDGWICK PARISH COUNCIL

Halls, Recreation and Open Spaces Meeting on Wednesday 24th January 2024
at 1.30 pm Rudgwick Hall, Bucks Green, RH12 3JJ

Clerk's Report

To be read in conjunction with the Agenda

HROS34-23/24	Apologies for Absence Recommendation: To receive apologies for approval.
HROS35-23/24	Declarations of Interest Members are advised to consider the agenda for the meeting and determine in advance if they have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. (Please refer to flow chart provided prior to the meeting). If a Member has a declarable interest, they are reminded that this must be declared at the start of the meeting. Details of the interest will be minuted. Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), they are reminded that they must withdraw from the meeting room after making representations/ asking questions. If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must not take part in the discussions of the item at all, participate in any voting and unless the Chairman has given a dispensation, withdraw from the meeting room. Any clarification on whether <i>a Member has an interest should be sought before attending the meeting.</i> Recommendation: To receive any Declarations of Interest from Members of the Council and for these to be noted.
HROS36-23/24	<u>Minutes of Council Meeting of 1st November 2023</u> Recommendation: To approve Minutes as an accurate record of the council meeting held on 1st November 2023 and for the chairman to sign these.
HROS37-23/24	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
HROS38-23/24	Clerk's announcements/decisions (for noting only) • Car Park Leak Update
HROS39-23/24	Rudgwick Hall Recommendation: To receive, consider and resolve to recommend actions relating to Rudgwick Hall to the Full Council for agreement • Flooring • Pickleball/Mini-Tennis court markings and portable net for Rudgwick Hall • Update on Thermal Imaging work • Insulation/leak of RH/Roof - update • Office refurbishment (awaiting carpentry quote) • Kitchen hatch – Perspex with 'Rudgwick' vinyl lettering, to protect wall under serving hatch (quote 1. £245 ex VAT quote 2. £345) • Car Park/Parking
HROS40-23/24	Jubilee Hall Recommendation: To receive, consider and resolve to recommend actions relating to maintenance works required at Jubilee Hall to the Full Council for agreement

	• Renovation update and next actions – T & F group required? • Noticeboard purchase • Defib update – The new defib has been delivered. Old Noticeboard to be removed and electrician to be arranged for installation.
HROS41-23/24	Grant Applications - RH Recommendation: To receive, consider and resolve to investigate and apply for funding options available for the Rudgwick Hall Roof replacement. HDC Climate Group – A – Z of Grant Funders Noting update from the January FCM 15.1.24 Rudgwick Hall Roof It was unanimously resolved to discuss options available for funding the roof works required and to approve progressing and submitting an expression of interest (Eol) Cllr Wild and Cllr P Kornysky to work with the office in driving this initiative forward. Community Ownership Fund: prospectus - GOV.UK (www.gov.uk) Brief analysis of community ownership fund
HROS42-23/24	Facilities/Maintenance Work Schedule Update Recommendation: To receive update, consider and resolve to discuss and recommend actions to the Full Council for agreement. Update from the Facilities Officer on the progress of the spreadsheet detailing maintenance and works required by RPC.
HROS43-23/24	King George V Building / Little Street premises Recommendation: To receive, consider and resolve to discuss the following to recommend to Full Council for agreement: • Task & Finish Group – to discuss the continuation of the group, to enable good working relations with the tenant and addressing any projects/works • Little Street Air Conditioning and quotes required
HROS44-23/24	Pricing Structure for Field Users Fees Recommendation: To receive, consider and resolve to discuss the following to recommend to Full Council for agreement: • Pricing Structure Field Users Fees
HSOS45-23/24	Churchmans Meadow Path Recommendation: To receive, consider and resolve to discuss and recommend actions to the Full Council for agreement. Quote received from the contractor that installed the path. Cost of £2,800 ex VAT, if in the future we wish to upgrade to construction of golden shingle tar and chip – to be circulated at the meeting
HSOS46-23/24	Fire Risk Assessments Recommendation: To receive, consider and resolve to discuss and recommend actions to the Full Council for agreement. • Review of Fire protection arrangements at KGV Changing Block, FEA, Alarm, Risk Assessment • Plan of action for future fire risk assessments for all buildings, as Fire Risk UK no longer have a Assessor in place.

	Email circulated to Cllrs prior to the meeting with a Fire Risk Sample report.
HSOS47-23/24	RYC Recommendation: To receive, consider and resolve to discuss and recommend actions to the Full Council for agreement. • MUGA Proposal RYC seeks permission from the Parish Council, to fundraise for £20k (approx.) and install a multi-use games area (MUGA) behind the youth centre for the young people of the village to use to play basketball, dodgeball, netball, and small 'panna' style football tournaments. (example of a sport and play surface)
HSOS48-23/24	Emergency call out procedures for building service issues Recommendation: To receive update, consider and resolve to recommend any further actions to the Full Council for agreement.
HSOS49-23/24	Building Survey Update Recommendation: To receive, consider and resolve to recommend actions to ensure RPC are meeting Building Survey guidelines and to review completed surveys. • Update on actions and outstanding actions • To confirm if all surveys have been completed and reviewed – JH survey outstanding
HROS50-23/24	Water Compliance Renewals Recommendation: To receive, consider and resolve to discuss and recommend actions to the Full Council for agreement. • Renewal documentation to be circulated by email prior to the meeting: The water treatment contracts are due for renewal on 01st March 2024 Quote 094333 – King George V Changing Rooms. Quote 094334 - Jubilee Hall. Quote 094335 – Rudgwick Village Hall. Quote 094337 – Rudgwick Youth Club. Quote 094392 – Little Street • TMVs – Update • Legionella risk assessment
HROS51-23/24	Date of next meeting: date to be advised Recommendation: To agree to note a date for the next meeting