



RUDGWICK PARISH COUNCIL
Parish Office
Rudgwick Hall
Bucks Green
Rudgwick
West Sussex
RH12 3JJ

Tel: 01403 822678
E-mail clerk@rudgwickpc.co.uk

Date: 6th July 2022

To: All Members of Rudgwick Parish Council

You are duly summoned to the Annual Meeting of the Parish Council that will take place on Monday 11th July 2022 at the Rudgwick Hall, Bucks Green at 7p.m.

Anna Clayton

Mrs Anna Clayton
Clerk to Rudgwick Parish Council

Members of the public have a right and are welcome to attend the meeting as observers.

AGENDA

To be read in conjunction with Clerk's Report for further background information.
(can be found on <http://www.rudgwick-pc.org.uk/>)

FC076-22/23 Apologies for Absence

To receive and approve.

FC077-22/23 Declarations of Interest

To receive any declarations of interest by councillors on any matters to be considered at the meeting and notifications of changes to members' Register of Interests. Any clarification on whether a Member has an interest should be sought before attending the meeting.

FC078-22/23 Minutes of Council Meeting of 13th June 2022

(Minutes on Rudgwick Parish Website)

To receive for approval the Minutes as an accurate record of the Council Meeting held on 13th June 2022 and for the chairman to sign these.

FC079-22/23 Co-option of new Councillor

FC080-22/23 District and County Councillors Reports (for noting only)

To receive and note reports.

FC081-22/23 Public Speaking Session (for noting only)

The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.

FC082-22/23 Planning

To report on:

- i) Current Planning Applications to be considered for comment to Horsham District Council (HDC).

Applications for consideration at Rudgwick Parish Council Meeting 11 th July 2022				
Application No	Applicant	Reason for Application	Recommendation	Official Response Date
DC/22/1050 30.06.2022	Chestnuts, Hornhill Farm, Guildford Road, Rudgwick	Application to confirm the continuous use of a detached building and curtilage as ancillary accommodation (to Chestnuts) for a period in excess of ten years and for substantial completion of alterations to barn (Lawful Development Certificate - Existing)		21.07.2022

The above applications can be viewed through the Horsham District Council public access web page <https://public-access.horsham.gov.uk/public-access/>

- ii) Planning Applications comments made under delegated powers (for noting only);

iii)	Schedule of Planning Decisions made by Horsham District Council on previous applications (for noting only);
iv)	To report/consider for comment on any appeal notices and decisions;
v)	To report on alleged enforcements (for noting only).
vi)	To report on planning applications being considered at Planning Committee North.
FC083-22/23	Correspondence Update (for noting only) •
FC084-22/23	Chairman's Report (for noting only) • Platinum Jubilee fund creates boost for village halls - GOV.UK (www.gov.uk) • Parish Volunteer Support/Parish Magazine
FC085-22/23	Clerk's announcements/decisions (for noting only) To receive Clerk's Weekly Updates (from 13 th June – 10 th July 2022) • Representatives from the Traffic Calming Working Group met with Wilbar Associates, who will shortly be producing some draft concept designs to address the previously outlined traffic calming issues on Church Street;

	• Storm damaged tree felled in Churchmans Meadow; • New gate fitted at Churchmans Meadow entrance; • Water Compliance – KGV tank drained and disinfected as part of maintenance; • Anti-Social behaviour reported to PCSO on KGV playing field, Police presence requested; • Street light 3 Haven Road Rudgwick – Clerk advised SSE to continue to programme works to reconnect the power supply. • WSCC aware of the Dead tree Pathfield and QE rd • #WestSussBus – air your views on local bus services Rudgwick Parish Council website http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC086-22/23	Parish Council representatives on outside Organisations (for noting only) To receive reports if applicable. • Gatwick Keeping in Touch with the Community – 14 June 2022
FC087-22/23	Finance To consider for approval/ noting: • Payments made/received June; • Detailed Receipts & Payments by budget heading June; • Bank Reconciliations for June: Lloyds: Business, Savings, KGV, Deed and NS&I Accounts; • Monthly Bank Reconciliation; Payments to be made
FC088-22/23	Finance Committee Meeting 11 July 2022 actions To receive an update and resolve.
FC089-22/23	Connected Kerb - WSCC - Rudgwick Hall - Electric Vehicles Chargepoints To consider and resolve.
FC090-22/23	Citizens' Assembly on Climate Change for Horsham District To consider and resolve.
FC091-22/23	Climate and Environment Group Update To receive update.
FC092-22/23	Proposed permanent Traffic Order Church Street, Queen Elizabeth Road & Tates Way - TRO/HON2203/RC To consider and resolve.
FC093-22/23	Platinum Jubilee Project - New Notice Board To receive and resolve.
FC094-22/23	Rudgwick Skatepark Update To receive update.
FC095-22/23	Fingerpost Works (e-mail consultation) To receive and resolve.
FC096-22/23	Rudgwick Youth Centre

	To consider and resolve.
FC097-22/23	Drainage Working Group Update To receive and resolve.
FC098-22/23	Downslink Event 23rd July 2022 To receive and resolve.
FC099-22/23	Staffing To receive update/ consider for approval.
FC100-22/23	Date of next Meeting: 12th September 2022, at 7.00 pm

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices/ Amazon Alexa devices should be switched to silent/ off for the duration of the meeting. The Parish Council will be recording the meeting, members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording), at the meeting by any person present.

RUDGWICK PARISH COUNCIL

Annual Council Meeting on Monday 11th July 2022 at 7.00 pm

Clerk's Report

To be read in conjunction with the Agenda

FC076-22/23	Apologies for Absence Recommendation: To resolve to receive and approve apologies.
FC077-22/23	Declarations of Interest Recommendation: To receive any Declarations of Interest from Members of the Council and resolve for these to be <i>noted</i>. Members are advised to consider the agenda for the meeting and determine in advance if they have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. (Please refer to flow chart provided prior to the meeting). If a Member has a declarable interest, they are reminded that this must be declared at the start of the meeting. Details of the interest will be minuted. Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), they are reminded that they must withdraw from the meeting room after making representations/ asking questions. If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must not take part in the discussions of the item at all, participate in any voting and unless the Chairman has given a dispensation, withdraw from the meeting room. Any clarification on whether <i>a Member has an interest should be sought before attending the meeting.</i>
FC078-22/23	<u>Minutes of Council Meeting 13th June 2022</u> Recommendation: To receive for approval the minutes as an accurate record of the Council Meeting held on 13th June 2022 and for the Chairman to sign these.
FC079-22/23	Co-option of new Councillor Recommendation: To resolve to co-opt a new member as Councillor and for the Councillor to sign the Declaration of Acceptance of Office. (Application circulated to councillors – in confidence)
FC080-22/23	District and County Councillors Reports (for noting only) Recommendation: To receive and note reports.
FC081-22/23	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
FC082-22/23	Planning To report on:
i)	Current Planning Applications to be considered for comment to Horsham District Council (HDC).
ii)	To report on Planning Applications comments made under <u>delegated powers</u> (for noting only);
iii)	To report on Schedule of <u>Planning Decisions</u> made by Horsham District Council on previous applications (for noting only);
iv)	To note there are no appeal notices and decisions;

v)	To report on alleged enforcements (for noting only).
vi)	To note there are no planning applications being considered at Planning Committee North.
FC083-22/23	Correspondence Update (for noting only) Recommendation: To resolve to note correspondence update.
FC084-22/23	Chairman's Report (for noting only) • Platinum Jubilee fund creates boost for village halls - GOV.UK (www.gov.uk) • Parish Volunteer Support/Parish Magazine
FC085-22/23	Clerk's announcements/decisions (for noting only) To receive Clerk's Weekly Updates (from 13 th June – 10 th July 2022) • Representatives from the Traffic Calming Working Group met with Wilbar Associates, who will shortly be producing some draft concept designs to address the previously outlined traffic calming issues on Church Street. • Storm damaged tree felled in Churchmans Meadow; • New gate fitted at Churchmans Meadow entrance; • Water Compliance – KGV tank drained and disinfected as part of maintenance; • Anti-Social behaviour reported to PCSO on KGV playing field, Police presence requested; • Street light 3 Haven Road Rudgwick – Clerk advised SSE to continue to programme works to reconnect the power supply. • WSCC aware of the Dead tree Pathfield and QE rd • #WestSussBus – air your views on local bus services http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC086-22/23	Parish Council representatives on outside Organisations (for noting only) To receive reports if applicable. •
FC087-22/23	Finance Recommendation: To resolve to <i>note</i> payments/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and to resolve to approve transfer/ payments to be made. • Payments made/received June; • Detailed Receipts & Payments by budget heading June; • Bank Reconciliations for June: Lloyds: Business, Savings, Deed and NS&I Accounts; • Monthly Bank Reconciliation; • Payments to be made
FC088-22/23	Finance Committee Meeting 11 July 2022 actions Recommendation: To receive update and approve recommendations/actions.
FC089-22/23	Connected Kerb - WSCC - Rudgwick Hall - Electric Vehicles Chargepoints Recommendation: To receive update and approve recommendations/actions. See report
FC090-22/23	Citizens' Assembly on Climate Change for Horsham District Recommendation: To receive information

	and approve recommendations/actions.
FC091-22/23	Climate and Environment Group Update Recommendation: To receive Cllr Burse update.
FC092-22/23	Proposed permanent Traffic Order Church Street, Queen Elizabeth Road & Tates Way - TRO/HON2203/RC Recommendation: To receive and discuss actions to be undertaken. https://www.westsussex.gov.uk/media/17548/hon2203.pdf
FC093-22/23	Platinum Jubilee Project - New Notice Board Recommendation: To receive and discuss actions to be undertaken.
FC094-22/23	Rudgwick Skatepark Update Recommendation: To receive update and arrange for work to commence on-site. The project is estimated to run for approx. 7 weeks, starting 25.07.22. Site plan and car park closure area
FC095-22/23	Fingerpost Works (e-mail consultation) Recommendation: To receive and approve the email consultation.
FC096-22/23	Rudgwick Youth Centre Recommendation: To receive and discuss update and actions to be undertaken. • Update on the RYC Improvement Project • Youth Pastor appointment • Latest update on the basketball area • RYC Health and Safety Inspection - the steps at the front have been raised as an issue needing attention (see attached photo). RYC request RPC consent to alter them to make them safer in the light of this report. • (NB There is no management committee meeting to report, next meeting is 18th July).
FC097-22/23	Drainage Working Group Update Recommendation: To receive update.
FC098-22/23	Downslink Event 23rd July 2022 Recommendation: To receive update.
FC099-22/23	Staffing Recommendation: To receive update/consider for approval (Report circulated to councillors)
FC100-22/23	Date of next Meeting: 12th September 2022, at 7.00 pm Recommendation: To resolve to note the date of the next meeting as 12th September 2022, at 7.00 pm.