



RUDGWICK PARISH COUNCIL

Parish Office  
Rudgwick Hall  
Bucks Green  
Rudgwick  
West Sussex  
RH12 3JJ

Tel: 01403 822678

E-mail [clerk@rudgwickpc.co.uk](mailto:clerk@rudgwickpc.co.uk)

**Date: 6<sup>th</sup> April 2022**

**To: All Members of Rudgwick Parish Council**

You are duly summoned to a meeting of the Parish Council that will take place on **Monday 11<sup>th</sup> April 2022** at the **Rudgwick Hall, Bucks Green at 7p.m.**

*Anna Clayton*

Mrs A Clayton  
Clerk to Rudgwick Parish Council

*Members of the public have a right and are welcome to attend the meeting as observers.*

## **AGENDA**

To be read in conjunction with Clerk's Report for further background information.

- |             |                                                                                                                                                                                                                                                                                                               |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FC246-21/22 | <b>Apologies for Absence</b><br>To receive for approval.                                                                                                                                                                                                                                                      |
| FC247-21/22 | <b>Declarations of Interest</b><br>To receive any declarations of interest by councillors on any matters to be considered at the meeting and notifications of changes to members' Register of Interests. Any clarification on whether a Member has an interest should be sought before attending the meeting. |
| FC248-21/22 | <b>Minutes of Council Meeting of 14<sup>th</sup> February 2022</b> (Minutes on Rudgwick Parish Website)<br>To receive for approval.                                                                                                                                                                           |
| FC249-21/22 | <b>District and County Councillors Reports</b> (for noting only)                                                                                                                                                                                                                                              |
| FC250-21/22 | <b>Public Speaking Session</b> (for noting only)                                                                                                                                                                                                                                                              |
| FC251-21/22 | <b>Planning</b><br>To report on:                                                                                                                                                                                                                                                                              |
| i)          | <b>Applications to be discussed</b> Current Planning Applications to be considered for comment to Horsham District Council (HDC)                                                                                                                                                                              |

| Applications for consideration at Rudgwick Parish Council Meeting 11 April 2022 |                                            |                                                                                                                                                             |                |                        |
|---------------------------------------------------------------------------------|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------------------|
| Application No                                                                  | Applicant                                  | Reason for Application                                                                                                                                      | Recommendation | Official Response Date |
| <a href="#">DISC/22/0019</a><br>29.03.2022                                      | Pennthorpe School, Church Street, Rudgwick | Approval of details reserved by conditions 3, 4, and 5 to approved application DC/19/2573.                                                                  |                | 19.04.2022             |
| <a href="#">DC/22/0456</a><br>29.03.2022                                        | Windyridge, Church Street, Rudgwick        | Surgery 1 x Oak                                                                                                                                             |                | 19.04.2022             |
| <a href="#">DC/22/0526</a><br>23.03.2022                                        | Oakdale Farm, Loxwood Road, Rudgwick       | Conversion of loft to form habitable living space, incorporating creation of dormers to all sides, creation of a balcony and installation of 2no rooflights |                | 13.04.2022             |

- ii) Planning Applications made under delegated powers (for noting only);
- iii) Any decisions made by Horsham District Council on previous applications (for noting only);
- iv) To report/consider for comment on any appeal notices and decisions;
- v) To report on enforcements (for noting only).
- vi) To report on planning applications being considered at Planning Committee North.
- vii) **Windacres Consultation Response**
- viii) **DC/21/2211 – Oakfield**

FC252-21/22 **Correspondence Update** (for noting only)

- Flooding at Barleycroft
- Gatwick In Touch Newsletter Edition 7

FC253-21/22 **Chairman's announcements** (for noting only)

- Matter Arising from APM

FC254-21/22 **Clerk's announcements/decisions** (for noting only)

To receive Clerk's Weekly Updates (from 14<sup>th</sup> February – 10 April 2022)

- Community Climate Fund - Horsham District Council – Next applications for grants opens 4 April 2022 - Closes 13 May 2022 – Clerk to apply
- Wildflower Meadow south of Queen Elizabeth Road Rudgwick – Clerk is checking with WSCC on the status of the licence that was proposed to RPC for the planting of Wildflowers

Rudgwick Parish Council website  
<http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/>

FC255-21/22 **Parish Council representatives on outside Organisations** (for noting only)

To receive reports on meetings attended – if applicable.

- HALC Meeting 16<sup>th</sup> March 2022

FC256-21/22

**Finance**

To consider for approval/ noting:

- Payments made/received February/March;
- Detailed Receipts & Payments by budget heading February/March;
- Bank Reconciliations for February/March: Lloyds: Business, Savings, KGV, Deed and NS&I Accounts;
- Transfer of £10,000 from Lloyds Savings Account to Lloyds Business Account;
- Monthly Bank Reconciliation;
- Payments to be made.

FC257-21/22

**Finance Meeting**

To receive and resolve.

FC258-21/22

**Finger Posts**

To receive and resolve.

FC259-21/22

**Jubilee Proposal**

To receive and resolve.

FC260-21/22

**The Yard – Request to site a storage facility for the training sessions**

To receive and resolve.

FC261-21/22

**Request for chairs with arms for JH and RH**

To receive and resolve.

FC262-21/22

**KGV Field Bench Replacement**

To receive and resolve.

FC263-21/22

**RH Kitchen Refurbishment**

To receive and resolve.

FC264-21/22

**Storm Damage – Tree works required**

To receive and resolve.

FC265-21/22

**Defibrillator Cabinets**

To receive and resolve.

FC266-21/22

**Solar Panels**

To receive and resolve.

FC267-21/22

**Social Media**

To receive and resolve.

FC268-21/22

**RYC Update**

To receive and resolve actions.

- Lease
- Fence
- Basketball Post
- Felling of tree
- Exterior painting

|             |                                                                                                                                                                                              |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FC269-21/22 | <b>KGV Toilet Replacement</b><br>To receive and resolve actions.                                                                                                                             |
| FC270-21/22 | <b>Climate change Working Group</b><br>To receive and resolve actions.                                                                                                                       |
| FC271-21/22 | <b>Drainage Working Group Update</b><br>To receive and resolve.                                                                                                                              |
| FC272-21/22 | <b>TCWG Meeting 1 April 2022 Update</b><br>To receive and resolve actions.                                                                                                                   |
| FC273-21/22 | <b>Skatepark Update</b><br>To receive and resolve actions <ul style="list-style-type: none"> <li>• Order and Contract</li> <li>• Planning Application</li> <li>• S106 Application</li> </ul> |
| FC274-21/22 | <b>Bridge the Downlink Update</b><br>To receive and resolve.                                                                                                                                 |
| FC275-21/22 | <b>Resolution to exclude the public and press from the business about to be transacted.</b><br>Exclusion due to the confidential nature/exempt information to be discussed.                  |
| FC276-21/22 | <b>Staffing</b><br>To receive update/ consider for approval.                                                                                                                                 |
| FC277-21/22 | <b>Date of next meeting: Monday 9<sup>th</sup> May 2022, at 7.00 pm</b>                                                                                                                      |

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices should be switched to silent/ off for the duration of the meeting. The Parish Council will be recording the meeting, members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording), at the meeting by any person present.

## RUDGWICK PARISH COUNCIL

Full Council Meeting on Monday 11<sup>th</sup> April 2022  
at 7.00 pm Rudgwick Hall, Bucks Green, RH12 3JJ

### Clerk's Report

To be read in conjunction with the Agenda

|             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FC246-21/22 | <b>Apologies for Absence</b><br><b>Recommendation: To receive apologies for approval.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| FC247-21/22 | <b>Declarations of Interest</b><br>Members are advised to consider the agenda for the meeting and determine in advance if they have a <b>Personal, Prejudicial or a Disclosable Pecuniary Interest</b> in any of the agenda items. (Please refer to flow chart provided prior to the meeting). If a Member has a declarable interest, they are reminded that this must be declared at the start of the meeting. Details of the interest will be minuted. Where a Member has a <b>Prejudicial Interest</b> (which is not a Disclosable Pecuniary Interest), they are reminded that they must withdraw from the meeting room after making representations/ asking questions. If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must not take part in the discussions of the item at all, participate in any voting and unless the Chairman has given a dispensation, withdraw from the meeting room. Any clarification on whether <i>a Member has an interest should be sought before attending the meeting.</i><br><b>Recommendation: To receive any Declarations of Interest from Members of the Council and for these to be noted.</b> |
| FC248-21/22 | <b><u>Minutes of Council Meeting of 14<sup>th</sup> February 2022</u></b><br><b>Recommendation: To receive for approval the minutes as an accurate record of the Council Meeting held on 14<sup>th</sup> February 2022 and for the Chairman to sign these.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| FC249-21/22 | <b>District and County Councillors Reports (for noting only)</b><br><b>Recommendation: To receive and note reports.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| FC250-21/22 | <b>Public Speaking Session (for noting only)</b><br>The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| FC251-21/22 | <b>Planning</b><br>To report on:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| i)          | <b>Recommendation: To resolve to consider Current Planning Applications for comment to Horsham District Council (HDC);</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| ii)         | <b>Recommendation: To resolve to note Planning Applications made under <u>Delegated Powers</u>;</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| iii)        | <b>Recommendation: To resolve to note the schedule of <u>Planning Decisions</u> made by Horsham District Council on previous applications;</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| iv)         | <b>Recommendation: To resolve to note the schedule of <u>Appeal Notices or Decisions</u>;</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

|             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| v)          | <b>Recommendation: To resolve to note the schedule of <a href="#">Enforcement Numbers</a>;</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| vi)         | <b>Recommendation: To resolve to note that no Planning Applications were sent for consideration at Planning Committee (North).</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| vii)        | <b><a href="#">Windacres Consultation Response</a></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| viii)       | <b>DC/21/2211 – Oakfield <a href="#">correspondence (1)</a></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| FC252-21/22 | <b>Correspondence Update</b> (for noting only) <ul style="list-style-type: none"> <li>• <a href="#">Flooding at Barleycroft</a></li> <li>• <a href="#">Gatwick In Touch Newsletter Edition 7</a></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| FC253-21/22 | <b>Chairman’s Announcements</b> (for noting only) <ul style="list-style-type: none"> <li>• Matter Arising from APM</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| FC254-21/22 | <b>Clerk’s announcements/decisions</b> (for noting only)<br>To receive Clerk’s Weekly Updates (from 14 <sup>th</sup> February – 10 April 2022) <ul style="list-style-type: none"> <li>• Community Climate Fund - Horsham District Council – Next applications for grants opens 4 April 2022 - Closes 13 May 2022 – Clerk to apply</li> <li>• Wildflower Meadow south of Queen Elizabeth Road Rudgwick – Clerk is checking with WSCC on the status of the licence that was proposed to RPC for the planting of Wildflowers</li> <li>• Tree on corner of Kilnfield Road/Church Street – A report has been submitted on the Lovewestsussex website asking if the tree would be replaced but we have not heard back to date. Once a response is received, we can take any further actions to our May meeting.</li> </ul><br>Rudgwick Parish Council website<br><a href="http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/">http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/</a>      |
| FC255-21/22 | <b>Parish Council representatives on outside Organisations</b> (for noting only)<br><b>Recommendation: To receive and resolve to note information.</b> <ul style="list-style-type: none"> <li>• <a href="#">HALC Meeting 16<sup>th</sup> March 2022</a></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| FC256-21/22 | <b>Finance</b><br><b>Recommendation: To <i>note</i> payments made/received/ Detailed Receipts &amp; Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation. To resolve payments to be made.</b><br>To consider for approval/ noting: <ul style="list-style-type: none"> <li>• Payments made/received <a href="#">February/March</a>;</li> <li>• Detailed Receipts &amp; Payments by budget heading <a href="#">February/March</a>;</li> <li>• Bank Reconciliations for February: Lloyds: <a href="#">Business</a>, <a href="#">Savings</a>, <a href="#">Deed</a> and <a href="#">NS&amp;I</a> Accounts; March: Lloyds: <a href="#">Business</a>, <a href="#">Savings</a>, <a href="#">Deed</a> and <a href="#">NS&amp;I</a> Accounts;</li> <li>• Transfer of £10,000 from Lloyds Savings Account to Lloyds Business Account;</li> <li>• Monthly Bank Reconciliation; <a href="#">February</a>, <a href="#">March</a></li> <li>• <a href="#">Payments to be made</a>.</li> </ul> |
|             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

|             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FC257-21/22 | <b>Finance Meeting</b><br><b>Recommendation: To receive and note next date for the Finance, Policies and Human Resources Committee Meeting as Monday 6<sup>th</sup> June at 9.30am.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| FC258-21/22 | <b>Finger Posts</b><br><b>Recommendation: To receive and discuss update and actions to be undertaken.</b><br>See <a href="#">report</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| FC259-21/22 | <b>Jubilee Proposal</b><br><b>Recommendation: To receive and discuss proposal received and actions to be undertaken.</b><br>See <a href="#">Report</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| FC260-21/22 | <b>The Yard – Request to site a storage facility for the training sessions</b><br><b>Recommendation: To approve the siting of a storage container, measuring 10ft deep by 6ft wide, sited in the back car park utilising one parking space and note the decision of approval from the email consultation dates 9<sup>th</sup> March 2022.</b><br>See <a href="#">report</a>                                                                                                                                                                                                                                                    |
| FC261-21/22 | <b>Request for chairs with arms for JH and RH</b><br><b>Recommendation: To receive and approve additional spending of up to £71.45 excluding VAT per fabric Conference Chair with arms, 4 x chairs for RH and 2 x for JH. Request made by resident. Total expenditure including delivery is £488.70 excluding VAT. This is using the same supplier, Alpha-furniture that supplied the RH fabric chairs.</b><br><br><b>Request made by a resident - There are some of us who attend both village halls and find getting up from the chairs supplied very difficult if not impossible without help.</b>                          |
| FC262-21/22 | <b>KGV Field Bench Replacement</b><br><b>Recommendation: To resolve to agree a decision on replacing the benches and approve expenditure of up to £450.00 per bench replaced</b><br>See <a href="#">report</a>                                                                                                                                                                                                                                                                                                                                                                                                                 |
| FC263-21/22 | <b>RH Kitchen refurbishment</b><br><b>Recommendation: To receive and discuss the update and to approve a contractor for the approved expenditure for the stud wall. (Feb FCM FC231-21/22 It was unanimously resolved to approve actions to be undertaken, to include outline budget approval of expenditure of up to £3000.00 for the studwork wall (3 x quotations required) and approval of approach and steps to be taken).</b><br><br><b>Quotations sent confidentially to Cllrs –</b><br><b>All excluding VAT</b><br><b>Quote 1 - £2395</b><br><b>Quote 2 - £3930</b><br><b>Quote 3 - £2310</b><br><b>Quote 4 - £3950</b> |
| FC264-21/22 | <b>Storm Damage – Tree works required</b><br><b>Recommendation: To receive and approve expenditure for tree works required due to storm damage and to fell tree by RYC building</b><br>See <a href="#">report</a>                                                                                                                                                                                                                                                                                                                                                                                                              |

|             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FC265-21/22 | <b>Defibrillator Cabinets</b><br><b>Recommendation:</b> To resolve to approve expenditure of £1,875 for 5 x cabinets that require replacement.<br>See <a href="#">report</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| FC266-21/22 | <b>Solar Panels</b><br><b>Recommendation:</b> To receive and discuss actions to be undertaken and approval of expenditure for repair<br>See <a href="#">report</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| FC267-21/22 | <b>Social Media</b><br><b>Recommendation:</b> To receive and discuss using RPC Facebook site to post more content including agendas, minutes, weekly reports, to ensure that the community currently following the RPC page are kept up to date and to encourage further involvement.                                                                                                                                                                                                                                                                                                                                                                                                                      |
| FC268-21/22 | <a href="#">RYC Update</a><br><b>Recommendation:</b> To receive update and approve actions. <ul style="list-style-type: none"> <li>• Lease</li> <li>• Fence</li> <li>• Basketball Post</li> <li>• Felling of tree</li> <li>• Exterior painting</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| FC269-21/22 | <b>KGV Toilet Replacement</b><br><b>Recommendation:</b> To resolve to approve the replacement of 5 x toilets at KGV and a total spend of up to £2000.00<br>See <a href="#">report</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| FC270-21/22 | <b>Climate change Working Group</b><br><b>Recommendation:</b> To receive and discuss an update and to consider a Climate Change Working Group to undertake further actions required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| FC271-21/22 | <a href="#">Drainage Working Group Update</a><br><b>Recommendation:</b> To receive update and approve actions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| FC272-21/22 | <a href="#">TCWG Meeting 1 April 2022 Update</a><br><b>Recommendation:</b> To receive update and approve the request for the TCWG to spend £1150 plus VAT to Wilbar Associates to enable them to assist Rudgwick in feasibility work as to future CHS initiatives on Church Street, with priority area around the Co-Op/Village Centre. The quotation is for a Stage 1 Report (Scoping and Options).<br><b>Lynwick Street –</b> To discuss resident concerns surrounding commercial vehicles using the road, damaging verges, speed of vehicles, road surface damage and to consider additional signage erected at each end of the street saying HGV access only, to help cut down on the through traffic. |
| FC273-21/22 | <b>Skatepark Update</b><br><b>Recommendation:</b> To receive update. <ul style="list-style-type: none"> <li>• Order and Contract</li> <li>• Planning Application</li> <li>• S106 Application</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

|             |                                                                                                                                                                                                                                                                                              |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FC274-21/22 | <b>Bridge the Downslink Update</b><br><b>Recommendation: To receive update.</b>                                                                                                                                                                                                              |
| FC275-21/22 | <b>Resolution to exclude the public and press from the business about to be transacted</b><br><b>Recommendation: To resolve to consider excluding the public – in accordance with The Public Bodies (admission to Meetings) Act 1960, due to the confidential nature/exempt information.</b> |
| FC276-21/22 | <b>Staffing</b><br><b>Recommendation: To receive update/ consider for approval</b><br>(Confidential report circulated to councillors)                                                                                                                                                        |
| FC277-21/22 | <b>Date of next meeting: Monday 9<sup>th</sup> May 2022, at 7.00 pm</b><br><b>Recommendation: To note the date of the next meeting.</b>                                                                                                                                                      |