



RUDGWICK PARISH COUNCIL

Parish Office
Rudgwick Hall
Bucks Green
Rudgwick
West Sussex
RH12 3JJ

Tel: 01403 822678

E-mail clerk@rudgwickpc.co.uk

Date: 5th January 2022

To: All Members of Rudgwick Parish Council

You are duly summoned to a meeting of the Parish Council that will take place on **Monday 10th January 2022** at the **Rudgwick Hall, Bucks Green at 7p.m.**

Anna Clayton

Mrs A Clayton
Clerk to Rudgwick Parish Council

Members of the public have a right and are welcome to attend the meeting as observers.

AGENDA

To be read in conjunction with Clerk's Report for further background information.

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| FC194-21/22 | Apologies for Absence
To receive for approval. |
| FC195-21/22 | Declarations of Interest
To receive any declarations of interest by councillors on any matters to be considered at the meeting and notifications of changes to members' Register of Interests. Any clarification on whether a Member has an interest should be sought before attending the meeting. |
| FC196-21/22 | Minutes of Council Meeting of 13th December 2021 (Minutes on Rudgwick Parish Website)
To receive for approval. |
| FC197-21/22 | District and County Councillors Reports (for noting only) |
| FC198-21/22 | Public Speaking Session (for noting only) |
| FC199-21/22 | Planning
To report on: |
| i) | No Applications to be discussed Current Planning Applications to be considered for comment to Horsham District Council (HDC) |

- ii) Planning Applications made under delegated powers (for noting only);
- iii) Any decisions made by Horsham District Council on previous applications (for noting only);
- iv) To report/consider for comment on any appeal notices and decisions;
- v) To report on enforcements (for noting only).
- vi) To report on planning applications being considered at Planning Committee North.

FC200-21/22 **Correspondence Update** (for noting only)

- [Advice for meetings](#)
- [Letter sent to WSCC Highways – Flooding Church Street, Rudgwick](#)

FC201-21/22 **Chairman's announcements** (for noting only)

FC202-21/22 **Clerk's announcements/decisions** (for noting only)

To receive Clerk's Weekly Updates (from 14th December – 09 January 2022)

- Annual Parish Meeting Update – Clerk contacted Speaker for March Meeting and awaiting reply (Action from Dec FCM FC185-21/22);
- HDC contacted and the two bins located in the skatepark are to be relocated, to enable the skatepark to be secured;
- RPC have submitted a response to the HDC Local Validation Requirement Consultation

Rudgwick Parish Council website

<http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/>

FC203-21/22 **Parish Council representatives on outside Organisations** (for noting only)

To receive reports on meetings attended – if applicable.

FC204-21/22 **Finance**

To consider for approval/ noting:

- Payments to be made.
(Due to annual leave/bank holidays, unable to input data into accounts package until January 2022)

FC205-21/22 **Neighbourhood Plan and 5-Year Land supply**

To receive and resolve.

FC206-21/22 **CHS (Community Highways Scheme) application for a Pedestrian Crossing on Church Street Update**

To receive and resolve.

FC207-21/22 **Update on the TRO (Traffic Regulation Order) application for measures to improve safety on the A281 relevant to the Downs Link crossing**

To receive and resolve.

FC208-21/22 **RoSPA Actions**

To receive and resolve.

FC209-21/22 **Skatepark**

To receive and resolve.

FC210-21/22	RYC Roof repair To receive and resolve.
FC211-21/22	Defibrillators To receive and resolve actions.
FC212-21/22	Climate change To receive and resolve actions.
FC213-21/22	Assets of Community Value Application To receive and resolve.
FC214-21/22	Village Audit To receive and resolve actions.
FC215-21/22	Date of next meeting: Monday 14th February 2022, at 7.00 pm

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices should be switched to silent/ off for the duration of the meeting. The Parish Council will be recording the meeting, members of the public should be aware that being present at a meeting of the Council or one of its Committees or Sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording), at the meeting by any person present.

RUDGWICK PARISH COUNCIL

Full Council Meeting on Monday 10th January 2022
at 7.00 pm Rudgwick Hall, Bucks Green, RH12 3JJ

Clerk's Report

To be read in conjunction with the Agenda

FC194-21/22	Apologies for Absence Recommendation: To receive apologies for approval.
FC195-21/22	Declarations of Interest Members are advised to consider the agenda for the meeting and determine in advance if they have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. (Please refer to flow chart provided prior to the meeting). If a Member has a declarable interest, they are reminded that this must be declared at the start of the meeting. Details of the interest will be minuted. Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), they are reminded that they must withdraw from the meeting room after making representations/ asking questions. If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must not take part in the discussions of the item at all, participate in any voting and unless the Chairman has given a dispensation, withdraw from the meeting room. Any clarification on whether <i>a Member has an interest should be sought before attending the meeting</i> . Recommendation: To receive any Declarations of Interest from Members of the Council and for these to be noted.
FC196-21/22	<u>Minutes of Council Meeting of 13th December 2021</u> Recommendation: To receive for approval the minutes as an accurate record of the Council Meeting held on 13th December 2021 and for the Chairman to sign these.
FC197-21/22	District and County Councillors Reports (for noting only) Recommendation: To receive and note reports.
FC198-21/22	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
FC199-21/22	Planning To report on:
i)	Recommendation: To resolve to note there are no Current Planning Applications for comment to Horsham District Council (HDC).
ii)	Recommendation: To resolve to note Planning Applications made under <u>Delegated Powers</u>;
iii)	Recommendation: To resolve to note the schedule of <u>Planning Decisions</u> made by Horsham District Council on previous applications;
iv)	Recommendation: To resolve to note that there were no Appeal Notices or Decisions;
v)	Recommendation: To resolve to note that there were no Enforcement Numbers;
vi)	Recommendation: To resolve to note that no Planning Applications were sent for consideration at

	Planning Committee (North).
FC200-21/22	Correspondence Update (for noting only) • Advice for meetings • Letter sent to WSCC Highways – Flooding Church Street, Rudgwick
FC201-21/22	Chairman’s Announcements (for noting only)
FC202-21/22	Clerk’s announcements/decisions (for noting only) To receive Clerk’s Weekly Updates (from 14 th December – 09 January 2022) • Annual Parish Meeting Update – Clerk contacted Speaker for March Meeting and awaiting reply (Action from Dec FCM FC185-21/22); • HDC contacted and the two bins located in the skatepark are to be relocated, to enable the skatepark to be secured; • RPC have submitted a response to the HDC Local Validation Requirement Consultation Rudgwick Parish Council website http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC203-21/22	Parish Council representatives on outside Organisations (for noting only) Recommendation: To receive and resolve to note information.
FC204-21/22	Finance Recommendation: To note payments made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation. To resolve payments to be made. To consider for approval/ noting: • Payments to be made. (Due to annual leave/bank holidays, unable to input data into accounts package until January 2022)
FC205-21/22	Neighbourhood Plan and 5-Year Land supply Recommendation: To receive and discuss update and actions to be undertaken.
FC206-21/22	CHS (Community Highways Scheme) application for a Pedestrian Crossing on Church Street Update Recommendation: To receive and discuss update and actions to be undertaken.
FC207-21/22	Update on the TRO (Traffic Regulation Order) application for measures to improve safety on the A281 relevant to the Downs Link crossing Recommendation: To receive and discuss update and actions to be undertaken.
FC208-21/22	RoSPA Actions Recommendation: To receive and approve additional spending of up to £1000 for RoSPA remedial actions, update on work to be provided at the February meeting. Please note works required to Car park reinforced grass, uneven surface (medium risk level and 8 risk score) this will require repair/replacement – if required by Cllrs, Clerk to obtain further quotations for budgeting purposes. http://www.rudgwick-pc.org.uk/transparency/rosa-inspection-reports/
FC209-21/22	Skatepark Recommendation: To receive and approve the spending of up to £72,000.00 to finance the new

	skatepark, funds allocated from S106, CIL and EMR so no impact on General Reserves.
FC210-21/22	RYC Roof repair Recommendation: To receive and discuss update and if any further action is required. Update – 22.12.21 Recorded as no further action is required and to note the following: One of the rafters was rotten below the old water tank. I suspect this was caused by water leaking from the old tank, it's not leaking now and it's not wet now as the tank is no longer in use and cut off. I've strengthened the decayed joist by bolting a new one alongside it.
FC211-21/22	Defibrillators Recommendation: To receive and discuss the update and to consider actions required in relation to the new EMR allocation. Project Update from Cllr Burse
FC212-21/22	Climate change Recommendation: To receive and discuss an update and to consider a Climate Change Working Group to undertake further actions required.
FC213-21/22	Assets of Community Value Application Recommendation: To resolve to agree on RPC submitting a new nomination form for The Kings Head, Church Street, Rudgwick RH12 3EB, which was listed as an Asset of Community value up to its 5th anniversary which was the 26th May 2021 and to appoint a Councillor to collate this information. https://www.horsham.gov.uk/community/assets-of-community-value/nominate-an-asset-of-community-value (HDC have confirmed that the Parish Council can submit a new nomination form even though CAMRA submitted the original application.)
FC214-21/22	Village Audit Recommendation: To receive a final update from Councillors and resolve to finalise Rudgwick Parish Councils Village audit and for this information to be collated by the Cllrs and submitted to the Clerk for actions to be addressed.
FC215-21/22	Date of next meeting: Monday 14th February 2022, at 7.00 pm Recommendation: To note the date of the next meeting.