



Parish Office
Rudgwick Hall
Bucks Green
Rudgwick
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Date: 22nd November 2023

Finance, Policies and Human Resources Committee Meeting

Members of the Committee you are duly summoned to a meeting of the Parish Council that will take place
On 29th November 2023 at the Rudgwick Hall, Bucks Green at 1pm

Members of the public have a right and are welcome to attend the meeting as observers.

Councillors:

P Kornycky (Chairman)
D Buckley
R Burse

S Kornycky
P Thompson
R Wild (Vice Chairman)

Anna Clayton

Mrs A Clayton
Clerk to Rudgwick Parish Council

AGENDA

To be read in conjunction with Clerk's Report for further background information.

FPHR 015-23/24	Apologies for Absence Recommendation: To receive for approval.
FPHR 016-23/24	Declarations of Interest Members are advised to consider the agenda for the meeting and determine in advance if they have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. (Please refer to flow chart provided prior to the meeting). If a Member has a declarable interest, they are reminded that this must be declared at the start of the meeting. Details of the interest will be minuted. Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), they are reminded that they must withdraw from the meeting room after making representations/ asking questions. If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must not take part in the discussions of the item at all, participate in any voting and unless the Chairman has given a dispensation, withdraw from the meeting room. Any clarification on whether a Member has an interest should be sought before attending the meeting. Recommendation: To receive any Declarations of Interest from Members of the Council

	and for these to be <i>noted</i> .
FPHR 017-23/24	Minutes of Finance, Policies and Human Resources Committee Meeting of 5th July 2023 Recommendation: to approve minutes of the Finance, Policies and Human Resources Committee Meeting held on 5th July 2023 as an accurate record and for the chairman to sign these.
FPHR 018-23/24	Public Speaking Session (for noting only)
FPHR 019-23/24	Current Year Review & Forecast Recommendation: To receive and examine Receipts & Payments to 31 st October 2023 and note Forecast to 31 st March 2024 Docs: Detailed Receipts & Payments.v Spreadsheet .
FPHR 020-23/24	Review Business Plan and Projects Arising Recommendation: To receive, review and examine Project Checklist and EMRs and S106 and recommend adjustments. Docs: Business Plan Checklist , Earmarked Reserves & S106/CIL Funds

FPHR 021-23/24	Parish Council Budget and Precept for the financial year 1st April 2024 to 31st March 2025 Recommendation: To receive, review and note the proposed Budget and determine recommended Precept. Docs: Spreadsheet. Wages Spreadsheet (confidential document to be circulated separately). Budget Options.
FPHR 022-23/24	Hall Hire and Field Hire Costs Recommendation: To receive, review and agree recommendation from the HROS meeting on the 1.11.23 – It was recommended hire charges are broken down to Rudgwick Parish residents and current hirers and Non Rudgwick residents – commercial hirers. Sessions for more than 60 people/sessions 6 persons or less, to contact the Clerk. Bucks Greens Room costs/hire to be considered. Docs: Current Hall Hire Charges

FPHR 023-23/24	Office Staff Roles and Responsibilities Recommendation: To receive, review and agree the Office staff Roles and Responsibilities; • Roles and Responsibilities Clerk to circulate confidential information from the FPHR meeting 5.7.23
FPHR 024-23/24	Date of next meeting: Date to be agreed