



RUDGWICK PARISH COUNCIL
Parish Office
Rudgwick Hall
Bucks Green
Rudgwick
West Sussex
RH12 3JJ

Tel: 01403 822678
E-mail clerk@rudgwickpc.co.uk

Date: 11th January 2023

To: All Members of Rudgwick Parish Council

You are duly summoned to a meeting of the Parish Council that will take place on Monday 16th January 2023 at the Rudgwick Hall, Bucks Green at 7p.m.

Anna Clayton

Mrs Anna Clayton
Clerk to Rudgwick Parish Council

Members of the public have a right and are welcome to attend the meeting as observers.

AGENDA

To be read in conjunction with Clerk's Report for further background information.
(can be found on <http://www.rudgwick-pc.org.uk/>)

- FC219-22/23 **Apologies for Absence**
To receive and approve.
- FC220-22/23 **Declarations of Interest**
To receive any declarations of interest by councillors on any matters to be considered at the meeting and notifications of changes to members' Register of Interests. Any clarification on whether a Member has an interest should be sought before attending the meeting.
- FC221-22/23 **Minutes of Council Meeting 12th December 2022**
(Minutes on Rudgwick Parish Website)
To receive for approval the Minutes as an accurate record of the Council Meeting held on 12th December 2022 and for the chairman to sign these.
- FC222-22/23 **District and County Councillors Reports** (for noting only)
To receive and note reports.

FC223-22/23 **Public Speaking Session** (for noting only)

The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.

FC224-22/23 **Planning**

To report on:

- i) Current Planning Applications to be considered for comment to Horsham District Council (HDC).

Applications for consideration at Rudgwick Parish Council Meeting 16 th January 2023				
Application No	Applicant	Reason for Application	Recommendation	Official Response Date
DC/22/2344 06.01.2023	Wagonford, Haven Road, Rudgwick	Demolition of existing garage and erection of a detached replacement garage/carport		27.01.23
DC/22/2295 19.12.2022	1 Arundene, Loxwood Road, Rudgwick	Erection of a single storey rear extension (Lawful Development Certificate – Proposed)		Not available
DC/23/0002 06.01.2023	44 Pondfield Road, Rudgwick	Surgery 1x Oak		27.01.23

	The above applications can be viewed through the Horsham District Council public access web page https://public-access.horsham.gov.uk/public-access/
ii)	Planning Applications comments made under delegated powers (for noting only);
iii)	Schedule of Planning Decisions made by Horsham District Council on previous applications (for noting only);
iv)	To report/consider for comment on any appeal notices and decisions;
v)	To report on alleged enforcements (for noting only).
vi)	To report on planning applications being considered at Planning Committee North.
vii	To report an update on - Windacres PI Hearing - Fairlee Decision DC/21/2482 43 Dwellings off the A281 (Rudgwick/Bucks Green) - Skatepark – HDC
FC225-22/23	Correspondence Update (for noting only) Penny Marsh - Sussex Topiary Campsite – Naldretts Lane RH12 3BU

FC226-22/23	Chairman's Report (for noting only) • Warm Spaces • Coronation
FC227-22/23	Clerk's announcements/decisions (for noting only) To receive Clerk's Weekly Updates (from 12th December 2022 – 15th January 2023) • Trees at Churchmans Meadow – Meeting took place on 6th Jan and the following will be planted on Saturday 21st (Volunteers welcome) - 11 wild cherry, 55 Hawthorn, 58 dog wood, 2 Field Maple • Connected Kerb - WSCC - Rudgwick Hall - Electric Vehicles Chargepoints – Clerk has advised the FIT land is not a financially viable option and a new location for the charge points to be looked into. • KGV Roof Leak – Roofers have been instructed to visit site to provide a quote for works – once quotations received this will be added to a future agenda. • Commercial valuation of KGV building – Clerk has contacted the Surveyor to establish time scales for this to be actioned, estimated costs for this will be £1,500.00 plus VAT. • New Government initiative - defibrillators to be increased with new funding - more information to follow - for noting only. https://www.gov.uk/government/news/number-of-defibrillators-to-be-increased-with-new-funding • WSCC - Vulnerable road users and active travel at heart of new speed limit policy – The TCWG have been made aware of the latest update. • Provisional local government finance settlement 2023 to 24 - https://www.gov.uk/government/consultations/provisional-local-government-finance-settlement-2023-to-2024-consultation • New benches and picnic benches in situ on The KGV playing field. • Platinum Jubilee Village Hall Fund - https://acre.org.uk/platinum-jubilee-village-halls-fund/ Fund Criteria states 8. Are Village Halls run by Parish Councils acting as sole trustee eligible? Yes, but they must be able to demonstrate that the hall is run and managed according to charity law. Applications will not be accepted from Parish Councils where the hall is not a charity and is run and managed according to local authority rules and regulations. Parish Councils would not be able to include the VAT in the eligible project costs section of the costs and funding form as they can reclaim it, which would not enable us to apply. • Re-application to Community Climate Fund through HDC – The Clerk is working with HDC, awaiting meeting with an energy efficiency adviser from BHESCO, so we can move the project initiative forward. • Horsham District Local Plan development paused & change in Leader of Horsham District Council - Senior councillors of Horsham District Council have voted to pause the development of the Horsham District Local Plan until later in the year. The planned meetings of Cabinet and full Council on 18 January have therefore been cancelled. The Plan, which was set to go to a Regulation 19 consultation in February 2023 sets out how the District will deliver the required number of homes in a sustainable way, supporting the requirements to be water neutral and the delivery of community infrastructures, transport links and opportunities for local employment. Councillor Jonathan Chowen has resigned from his role as

	leader of the Council with immediate effect. Councillor Tony Hogben, as deputy leader, will act as leader until Council is able to appoint a new Leader at its next meeting. http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC228-22/23	Parish Council representatives on outside Organisations (for noting only) To receive reports if applicable. • RYC
FC229-22/23	Finance To consider for approval/ noting: • Payments made/received December; • Detailed Receipts & Payments by budget heading December; • Bank Reconciliations for December: Business, Savings, KGV, Deed and NS&I Accounts; • Monthly Bank Reconciliation; • Payments to be made
FC230-22/23	CCTV Policy To consider and resolve.
FC231-22/23	KGV Bollard Lighting To receive and resolve.
FC232-22/23	Sussex Green Living To receive and resolve.
FC233-22/23	Climate and Environment Group Update To receive update.
FC234-22/23	Committee and Working Group Appointment for New Councillors To receive and resolve.
FC235-22/23	RH Kitchen Project Update To receive update.
FC236-22/23	Churchmans Meadow Path To receive and resolve.
FC237-22/23	Staffing To receive update/ consider for approval.
FC238-22/23	Date of next Meeting: 13th February 2023, at 7.00 pm

RUDGWICK PARISH COUNCIL

Annual Council Meeting on Monday 16th January 2023 at 7.00 pm

Clerk's Report

To be read in conjunction with the Agenda

FC219-22/23	Apologies for Absence Recommendation: To resolve to receive and approve apologies.
FC220-22/23	Declarations of Interest Recommendation: To receive any Declarations of Interest from Members of the Council and resolve for these to be <i>noted</i>. Members are advised to consider the agenda for the meeting and determine in advance if they have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. (Please refer to flow chart provided prior to the meeting). If a Member has a declarable interest, they are reminded that this must be declared at the start of the meeting. Details of the interest will be minuted. Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), they are reminded that they must withdraw from the meeting room after making representations/ asking questions. If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must not take part in the discussions of the item at all, participate in any voting and unless the Chairman has given a dispensation, withdraw from the meeting room. Any clarification on whether <i>a Member has an interest should be sought before attending the meeting.</i>
FC221-22/23	<u>Minutes of Council Meeting 12th December 2022</u> Recommendation: To receive for approval the Minutes as an accurate record of the Council Meeting held on 12th December 2022 and for the chairman to sign these.
FC222-22/23	District and County Councillors Reports (for noting only) Recommendation: To receive and note reports.
FC223-22/23	Public Speaking Session (for noting only) The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda. Each speaker is limited to two minutes.
FC224-22/23	Planning To report on:
i)	Current Planning Applications to be considered for comment to Horsham District Council (HDC).
ii)	To report on Planning Applications comments made under <u>delegated powers</u> (for noting only);
iii)	To report on Schedule of <u>Planning Decisions</u> made by Horsham District Council on previous applications (for noting only);
iv)	To note there were no new applications being considered/determined by the Planning Inspectorate.
v)	To note the alleged planning <u>compliance issues</u> being considered by HDC.

vi)	To note there are no planning applications being considered at Planning Committee North_
vii)	To note the update on • Windacres PI Hearing • Fairlee Decision • DC/21/2482 43 Dwellings off the A281 (Rudgwick/Bucks Green) • Skatepark – HDC
FC225-22/23	Correspondence Update (for noting only) Recommendation: To resolve to note correspondence update. • Penny Marsh - Sussex Topiary Campsite – Naldretts Lane RH12 3BU
FC226-22/23	Chairman's Report (for noting only) • Warm Spaces • Coronation
FC227-22/23	Clerk's announcements/decisions (for noting only) Recommendation: To receive Clerk's Weekly Updates (from 12 th December 2022 – 15 th January 2023) • Trees at Churchmans Meadow – Meeting took place on 6th Jan and the following will be planted on Saturday 21st (Volunteers welcome) - 11 wild cherry, 55 Hawthorn, 58 dog wood, 2 Field Maple • Connected Kerb - WSCC - Rudgwick Hall - Electric Vehicles Chargepoints – Clerk has advised the FIT land is not a financially viable option and a new location for the charge points to be looked into. • KGV Roof Leak – Roofers have been instructed to visit site to provide a quote for works – once quotations received this will be added to a future agenda. • Commercial valuation of KGV building – Clerk has contacted the Surveyor to establish time scales for this to be actioned, estimated costs for this will be £1,500.00 plus VAT. • New Government initiative - defibrillators to be increased with new funding - more information to follow - for noting only. https://www.gov.uk/government/news/number-of-defibrillators-to-be-increased-with-new-funding • WSCC - Vulnerable road users and active travel at heart of new speed limit policy – The TCWG have been made aware of the latest update. • Provisional local government finance settlement 2023 to 24 - https://www.gov.uk/government/consultations/provisional-local-government-finance-settlement-2023-to-2024-consultation • New benches and picnic benches in situ on The KGV playing field. • Platinum Jubilee Village Hall Fund - https://acre.org.uk/platinum-jubilee-village-halls-fund/ Fund Criteria states 8. Are Village Halls run by Parish Councils acting as sole trustee eligible? Yes, but they must be able to demonstrate that the hall is run and managed according to charity law. Applications will not be accepted from Parish Councils where the hall is not a charity and is run and managed according to local authority rules and regulations. Parish Councils would not be able to include the VAT in the eligible project costs section of the costs and funding form as they can reclaim it, which would not enable us to apply. • Re-application to Community Climate Fund through HDC – The Clerk is working with HDC, awaiting meeting with an energy efficiency adviser from BHESCO, so we can move the project initiative forward. • Horsham District Local Plan development paused & change in Leader of Horsham District Council - Senior councillors of Horsham District Council have voted to

	pause the development of the Horsham District Local Plan until later in the year. The planned meetings of Cabinet and full Council on 18 January have therefore been cancelled. The Plan, which was set to go to a Regulation 19 consultation in February 2023 sets out how the District will deliver the required number of homes in a sustainable way, supporting the requirements to be water neutral and the delivery of community infrastructures, transport links and opportunities for local employment. Councillor Jonathan Chowen has resigned from his role as leader of the Council with immediate effect. Councillor Tony Hogben, as deputy leader, will act as leader until Council is able to appoint a new Leader at its next meeting. http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/
FC228-22/23	Parish Council representatives on outside Organisations (for noting only) To receive reports if applicable. • RYC
FC229-22/23	Finance Recommendation: To resolve to <i>note</i> payments/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and to resolve to approve transfer/ payments to be made. • Payments made/received December; • Detailed Receipts & Payments by budget heading December; • Bank Reconciliations for December Lloyds: Business, Savings, Deed and NS&I Accounts; • Monthly Bank Reconciliation; • Payments to be made
FC230-22/23	CCTV Policy Recommendation: To review and resolve to adopt the CCTV Policy in accordance with Standing Order 5.j.xvii.
FC231-22/23	KGV Bollard Lighting Recommendation: To receive update and discuss and approve actions to be undertaken. Little Street have contacted the Parish office: The path lights have been turned off at the fuse board for the last 3 years as I had an agreement with the council that they didn't need to be on as the building wasn't used in the evenings, like it was when it was a social club. Has this requirement changed? I am extremely conscious of the costs of electricity and really would prefer for these lights to be kept off. The Clerk has contacted TMS (they attended to look at the lights when we assumed there was a fault) to establish: • Are they on a timer, or do they have dawn/dusk sensors? • How many are there? • What is the wattage of each unit? • Are they convertible to LED or would new units be required?

FC232-22/23	Sussex Green Living Recommendation: To receive proposal from Sussex Green Living and discuss and approve actions to be undertaken. Sussex Green Living work together with local residents to support and educate on how to save money AND live a more environmentally sustainable life. Attached is a proposal for the parish, to bring a Pop-up Mobile Unit to the local community. The unit will educate and promote recycling, repairing and refilling as simple ways to save money, cut waste and reduce our impact on the planet. Where these services exist in the local community we will signpost residents to the local service and if need be, we can put greater emphasis on one of these three initiatives to promote it further.
FC233-22/23	Climate and Environment Group Update Recommendation: To receive update from Cllr Burse and discuss and approve actions to be undertaken – 6 Month Project Plan
FC234-22/23	Committee and Working Group Appointment for New Councillors Recommendation: To approve changes to the committee and working group appointments to include new Councillors. Cllr A Ryan has requested to be appointed to the: • Planning Committee • Climate and Environment Working Group
FC235-22/23	RH Kitchen Project Update Recommendation: To receive update from Cllr P Kornicky.
FC236-22/23	Churchmans Meadow Path Recommendation: To receive update and discuss and approve actions to be undertaken.
FC237-22/23	Staffing Recommendation: To receive update/consider for approval (Report circulated to councillors)
FC238-22/23	Date of next Meeting: 13th February 2023, at 7.00 pm Recommendation: To resolve to note the date of the next meeting as 13th February 2023, at 7.00 pm.